

F. No. 4/2/2025-EO(SM-I)
Government of India
Secretariat of the
Appointment Committee of the Cabinet
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi, 29.04.2025

To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: Filling up of the post of **Secretary (JS level), National Commission for Minority Educational Institutions (NCMEI), New Delhi** under the Department of Higher Education - reg.

Sir/Madam,

It is proposed to fill up the post of **Secretary (JS level), National Commission for Minority Educational Institutions (NCMEI), New Delhi** under the Department of Higher Education with pay at Level 14 (Rs.1,44,200-2,18,200/-) of the Pay Matrix on deputation basis *vice* Shri Manoj Kumar Kejrewal, CSS.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre under the Central Staffing Scheme may be recommended to this office along with cadre clearance, vigilance clearance and detailed bio-data (through SUPREMO link: <https://supremo.nic.in>). In case the officers are currently on deputation outside the cadre, the nomination may be forwarded with the approval of the competent authority/Minister-in-charge concerned.

3. The last date for submission of application for the above referred circular is 28.05.2025. Nominations are to be routed through DoPT online interface (DoPT website>>EO Division>>Apply for posts of CSS, CVO and Others >>SUPREMO > [choose Non-CSS category through SUPREMO link: <https://supremo.nic.in>) for those officers who have not yet applied for any other posts online this year. Nominations as well as all correspondence on the subject may be routed through email id: dirsm@nic.in and useosm1@nic.in only. This office is not accepting any physical communication.

Yours faithfully,


(Sakshi Mittal)

Director

Tel. No. 011-23092187

Copy to:-

1. Department of Higher Education (Shri Vineet Joshi, Secretary), New Delhi.
2. Technical Director, NIC, Computer Cell, DOPT, New Delhi for uploading this vacancy circular on the official website of this Department.
3. PA to Dir(SM), DOPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.