

**No. 2/4/2025-EO (MM-I)**  
**Government of India**  
**Department of Personnel & Training**  
**(Office of the Establishment Officer)**

North Block, New Delhi  
Dated: 13 March, 2025

**OFFICE MEMORANDUM**

Ms. Yashika Mehta, IFS (2016) who was recommended for Central deputation by the M/o External Affairs has been selected for appointment as Deputy Secretary in the M/o Petroleum and Natural Gas, Delhi under the Central Staffing Scheme for a period of three years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the M/o Petroleum and Natural Gas.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17<sup>th</sup> August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

 13/03/25

(Annies Kanmani Joy)

Deputy Secretary to the Government of India

M/o External Affairs,  
(Shri Vikram Misri, Secretary)  
New Delhi.

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Copy forwarded for information & necessary action:-

1. M/o Petroleum and Natural Gas (Shri Pankaj Jain, Secretary) with reference to O.M No. A-22012/2/2024-Estt-PNG (E.51378) dated 13.03.2025 with the request to forward a copy of notification of appointment in respect of Ms. Yashika Mehta, IFS (2016), as and when the same is issued.
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/US(CM)/SO(MM-I)/Guard file.
4. Ms. Yashika Mehta, IFS (2016) through Secretary, M/o External Affairs.

 13/03/25

(Annies Kanmani Joy)

Deputy Secretary to the Government of India