

No.28/4/2005-EO(SM-II)
Department of Personnel & Training
(Office of the Establishment Officer)

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New Delhi, the 18th March 2005.

OFFICE MEMORANDUM

Subject: Complete list of Central Autonomous (including statutory) Institutions and details of posts falling within the purview of ACC– preparation of database in the prescribed proforma.

The undersigned is directed to say that the PMO has desired to have a complete list of Central Autonomous (including statutory) Institutions under various Ministries/Departments of the Government of India, latest by 31.3.2005. The information is to be furnished in the enclosed proforma. The undersigned has been further desired to request that an officer of the level of Joint Secretary may be nominated for the purpose of compiling the requisite details on behalf of the Ministry/Department and for furnishing the same to this office latest by 29.3.2005. The officer nominated for the purpose may be asked to furnish his telephone number, fax number and email address to this office by 22.3.2005. Since the information is to be compiled urgently, the Establishment Officer will be taking a meeting on 30.3.2005 at 11.00 A.M. in Room No.190, North Block, New Delhi with the nominated officers of the Ministries/Departments whose information is not received by 29.3.2005. The prescribed proforma has been posted on the website of the Ministry (persmin.nic.in) under link circulars of EO Division. The desired information may kindly be furnished by email on ussm2@dpt.nic.in.

(R.R. Prasad)
Director (ACC)

To all Secretaries