

Immediate

No. 22/2/2021- EO(MM-II)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel and Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, the 10th December, 2021

OFFICE MEMORANDUM

Subject: Filling up the post of Internal Financial Adviser in Indira Gandhi Centre for Atomic Research (IGCAR), Kalpakkam (Near Chennai) under the Department of Atomic Energy.

This is regarding filling up the post of Internal Financial Adviser in Indira Gandhi Centre for Atomic Research (IGCAR), Kalpakkam (Near Chennai), Tamil Nadu under the Department of Atomic Energy under Central Staffing Scheme on deputation basis.

2. Officers of the rank of Deputy Secretary/Director level from the All India Services or any Organized Services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level respectively.

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent levels in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the Ministries/Departments may be forwarded to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years**. For officers working in the cadre, it may also be ensured that the 'Cooling off', after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department **by 14th January, 2022.**

Yours faithfully,



(Nidhi Srivastava)

Deputy Secretary to the Government of India

Copy to:

1. Department of Atomic Energy, [Shri Ms. Aarti Singh Parihar, Director(CCS), Anushakti Bhavan, CSM Marg, Mumbai – 400 001 w.f.t. O.M. No. 14/2/2021-CCS/7631 dated 05.06.2021].
2. NIC Cell, DOP&T for placing on Departmental Website.
3. PS to DS(MM) for uploading the circular through bulk e-mail system.



Bio-Data

1.	Name	:			
2	Date of Birth	:			
3	Service & Cadre	:			
4	Batch	:			
5	Contact Telephone No. (O), (R), (M)	:			
6	Educational Qualifications	:			
7	Date of joining service	:			
8	Present Pay Level	:			
9	Date of grant of Level 13 or Grade Pay of 8700/-	:			
10	Complete Experience/Posting Profile	:			
S. No	Period	Post held/Organization	Cadre post/ Deputation post	Place of Posting	Brief Description
11	Whether clear from Vigilance Angle		:	Yes/No	
12	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation		:	Yes/No	
13	Whether the officer is debarred from deputation under the Central Staffing Scheme		:	Yes/No	

14. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-10 to be filled in by applicant.

Columns 11-14 to be filled in by Ministry/Department concerned