

F.No. 10/4/2015-EO(SM-I)  
Government of India  
Secretariat of the  
Appointment Committee of the Cabinet  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

29<sup>th</sup>  
New Delhi, 27<sup>th</sup> April, 2015

To

1. The Chief Secretaries, All State Governments.
2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: **Filling up the post of Chairman, Coffee Board, Bengaluru under Department of Commerce.**

Sir/Madam,

It is proposed to fill up the post of Chairman, Coffee Board, Bengaluru under Department of Commerce in the (PB-4) Rs. 37,400-67,000/- + Grade Pay of Rs. 10,000/- on deputation basis.

2. Names of willing and eligible officers, who have been empanelled to hold Joint Secretary or equivalent posts at the Centre, may be recommended to this office along with cadre clearance, vigilance clearance, detailed bio-data, viz. Name, Date of Birth, service, batch, contact telephone number, e-mail address, educational qualifications, complete experience/posting details etc. CR dossiers/certified ACRs for the last five years, details of debarment & cooling off in respect of past central deputation. In case the officers are currently on Central deputation, their nomination may be forwarded with the approval of the Minister-in-charge concerned.

4. It is requested that the applications of the eligible candidates may be forwarded so as to reach this Department **within one month** from the date of issue of this circular.

Yours faithfully,

(Sudhir Kumar)  
Director

Tel. No. 011-2309 2187

Copy to:-

1. Department of Commerce (Shri S. K. Sarangi, Joint Secretary) Udyog Bhawan, New Delhi- 110001.
2. Technical Director, NIC, Computer Cell, DOPT, New Delhi for uploading this vacancy circular on the official website of this Department.
3. Deputy Secretary (MM), DOPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.