Most Immediate

No. 12/3/2021 -EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated: 31st August, 2021

OFFICE MEMORANDUM

Shri Kshitij Jain, IRS(C&CE : 2011), who was recommended for Central deputation by the Department of Revenue has been selected for appointment as Deputy Secretary in the Ministry of Defence, Delhi under the Central Staffing Scheme for a period of four years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. He may kindly be relieved of his duties immediately with instructions to take up his new assignment in the Ministry of Defence.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17th August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.

3. Hindi version will follow.

(Hrisheekesh Arvind Modak)
Deputy Secretary to the Government of India

Department of Revenue,
(Shri Tarun Bajaj, Secretary),
New Delhi.

No. 12/3/2021-EO (MM-I) Dated: 31st August, 2021

Copy forwarded for information & necessary action:-

1. Ministry of Defence (Shri Ajay Kumar, Secretary) with reference to O.M. No. A.12011/01/2019-D(Estt.I/Gp.I) dated 23.08.2021 **with the request to forward a copy of notification of appointment in respect of Shri Kshitij Jain, IRS(C&CE : 2011), as and when the same is issued.**
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/DS(MM)/US(FA-UN)/SO(MM-I)/Guard file.
4. Shri Kshitij Jain, IRS(C&CE : 2011), through Secretary Department of Revenue.
5. Joint Director (OL) for providing Hindi version.

(Hrisheekesh Arvind Modak)
Deputy Secretary to the Government of India