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No. 18/03/2012-EO(MM-II)  
Government of India  
Ministry of Personnel, Public Grievances and Pension  
Department of Personnel & Training

North Block, New Delhi,  
Dated, the 7<sup>th</sup> January, 2014

To

All Secretaries  
Ministries/Departments of Govt. of India

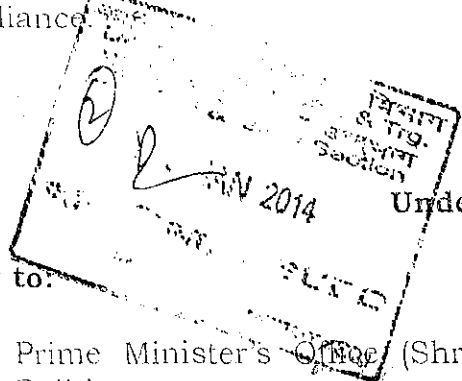
**Subject:** Policy regarding lateral transfer of officers appointed under Central Staffing Scheme from Ministries/Departments to Attached Office/Autonomous Organization and vice versa in the same Ministry.

Sir/Madam,

Instances have come to notice where the Ministries/Departments have made lateral shift of officers from the Ministry to Attached Office/Autonomous Organization under them and vice versa. Such shifts being lateral shifts, they were required to be considered first by the Civil Services Board (CSB) and then approved by the Appointments Committee of the Cabinet (ACC).

2. The undersigned has been directed to state that the Ministries/Departments should not make such shifts at their level without seeking the approval of the ACC.

3. The above decision of the ACC is brought to the notice of all Ministries/Departments of Government of India for information and compliance.



*Mani*

(Chhatra Mani)

Under Secretary to the Government of India

Copy to:

1. Prime Minister's Office (Shri Dheeraj Gupta, Joint Secretary), New Delhi.
2. Cabinet Secretariat (Smt. Nivedita Shukla Verma, Joint Secretary), New Delhi.
3. PS to MOS(PP)/PS to Secretary(P)/PS to EO&AS/PS to Dir(SM)/PS to Dir(ACC)/PS to DS(MM)
4. EO(CM)/EO(MM-I)/Guard File.

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