

Most Immediate

**No.3/3/2023-EO (MM-I)
Government of India
Department of Personnel & Training
(Office of the Establishment Officer)**

North Block, New Delhi
Dated: 16th May, 2023

OFFICE MEMORANDUM

Ms. Richa Sharma, IOFS (2002), who was recommended for Central deputation by the D/o Defence Production has been selected for appointment as Director in the M/o Labour & Employment, Delhi under the Central Staffing Scheme for a period of five years from the date of taking over charge of the post or until further orders, whichever event takes place earlier. She may kindly be relieved of her duties immediately with instructions to take up her new assignment in the M/o Labour & Employment, Delhi.

2. It may be noted that as per ACC's directions conveyed in DoP&T's Circular No. 3/4/2004-EO(MM-I) dated 17th August, 2005, an officer should join the post within three weeks from the date of issue of DoP&T's appointment order, failing which the process of debarment from the Central Staffing Scheme shall be initiated.


(Pooja Jain) 16.5.23

Deputy Secretary to the Government of India

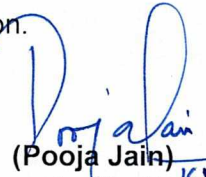
D/o Defence Production,
(Shri Aramane Giridhar, Secretary),
New Delhi.

No. 3/3/2023-EO (MM-I)

Dated: 16th May, 2023

Copy forwarded for information & necessary action:-

1. M/o Labour & Employment (Ms. Arti Ahuja, Secretary) with the request to forward a copy of notification of appointment in respect of Ms. Richa Sharma, IOFS (2002), as and when the same is issued.
2. PS to MOS (PP)/PSO to Secretary (P)
3. PPS to EO/DS(SM)/US(CM)/50(MM-I)/Guard file.
4. Ms. Richa Sharma, IOFS (2002), through Secretary, D/o Defence Production.


(Pooja Jain) 16.05.23

Deputy Secretary to the Government of India