



P.K.Misra
Establishment Officer

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES
AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O. No 1/2/2008-FA(UN)

Dated the 12th July, 2008.

Dear Sir/Madam,

This is regarding filling up the post of Unit Head, Disaster Risk Management, UNDP, New Delhi. The tenure of the post is three years. The Unit Head will advise UNDP senior management on national strategies and policies in disaster risk management and represent UNDP in national and external policy and advocacy meetings and advocate, motivate and leverage partnerships in this area.

2. The post is to be filled up by the IAS officers of 1990 to 1998 batch having at least one year experience in the field of Disaster Management. They must have familiarity with developmental issues in the country and regional variations in hazard and vulnerability profile and familiarity with the UNDP procedures and the UN System functioning in the country. Officers should have High command over written and spoken English and have working knowledge of Hindi and at least one more Indian Language. Officers having direct field level experience in handling disasters should also be nominated.

3. The names of the officers who have been on an assignment to a foreign/captive posts or nominated for foreign training/foreign assignment or on study leave should not be sponsored. Officers who have been under debarment or have completed 54 years of age will also not be considered.

4. You are requested to sponsor the names of willing and suitable IAS officers for consideration to the appointment to the post within 14 days.

With regards, Yours sincerely

(P.K.Misra)
Establishment officer

1. Chief Secretaries of all State Governments
2. Secretary, Ministry of Home affairs in respect of UT cadre officers
- ✓ 3. Director, NIC, DOPT for placing on the website.