

Most Immediate

No. 15/2/2021-EO (MM-I)  
Government of India  
Department of Personnel & Training  
(Office of the Establishment Officer)

North Block, New Delhi  
Dated: 24<sup>th</sup> November, 2021

OFFICE MEMORANDUM

**Subject:** Appointment of Shri Virendra Mittal, IAS (AM:2007) as Director in the Cabinet Secretariat under Central Staffing Scheme

The Appointments Committee of the Cabinet has approved the following: -

- i) Premature cessation of tenure of Shri Virendra Mittal, IAS (AM:2007) as Private Secretary to the Minister of State for Petroleum & Natural Gas (Shri Rameshwar Teli) in the M/o Petroleum & Natural Gas; and
  - ii) Appointment of Shri Virendra Mittal, IAS (AM:2007) as Director in the Cabinet Secretariat under Central Staffing Scheme with effect from the date of assumption of charge of the post and for a period upto 13.11.2024 (i.e. combined 5 years tenure under Central Staffing Scheme) or until further orders, whichever event occurs earlier.
2. Hindi version will follow.



(Nidhi Srivastava)

Deputy Secretary to the Government of India

M/o Petroleum & Natural Gas,  
(Shri Tarun Kapoor, Secretary),  
New Delhi.

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Copy forwarded for information & necessary action:-

1. Prime Minister's Office (Shri H.A. Modak, Deputy Secretary), New Delhi.
2. Cabinet Secretariat (Dr. Amandeep Garg, Joint Secretary), New Delhi.
3. Cabinet Secretariat (Shri Sarwesh Kumar Arya, Director) **with the request to forward a copy of notification of appointment in respect of Shri Virendra Mittal, IAS (AM:2007), as and when the same is issued.**
4. The Chief Secretary, Government of Assam, Dispur.
5. PS to MOS (PP)/PSO to Secretary (P).
6. PPS to EO/DS(SM)/US(FA-UN)/SO(MM-I)/Guard file.
7. Joint Director (OL) for providing Hindi version.



(Nidhi Srivastava)

Deputy Secretary to the Government of India