

No. 11013/1/88-Estt(A)
GOVERNMENT OF INDIA
Department of Personnel and Training
Ministry of Personnel, Public Grievances and Pensions

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New Delhi, the 10th May, 1988

OFFICE MEMORANDUM

Subject: Central Civil Services (Conduct) Rules, 1964 -
/Contacts with business firms - Instructions regarding /
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The undersigned is directed to invite attention to Note (II) below Rule 13(I) of the Central Civil Services (Conduct) Rules, 1964, which lays down that a Government servant shall avoid accepting lavish hospitality or frequent hospitality from any individual having official dealings with him or from industrial or commercial firms, organisations etc. Rule 4(3) of the CCS (Conduct) Rules, 1964 inter-alia envisages that no Government servant shall in the discharge of his official duties deal with any matter concerning any company or firm or any other person if he or any member of his family is interested in such matter in any manner. These instructions have been issued to ensure that Government servants are extremely careful and discreet while coming in contact with businessmen and business firms so as to avoid situations, which might cause embarrassment to the Government or to the Government servants concerned, while dealing with matters relating to those business firms/businessmen in their official capacity.

2. It may sometimes so happen, that a Government servant is required to maintain contact with outsiders to gain information, in the public interest, about the violation of rules, regulations etc. In such cases the Government servant concerned has to exercise adequate care and discretion in making use of such outside contacts so that neither the Government nor the Government servant personally

becomes obliged or committed to the said contact in any manner.

3. The aforesaid instructions are brought to the notice of all Ministries/Departments for strict compliance by Government servants of all categories.

4. Hindi version will follow.

A. Jayaraman
(A. JAYARAMAN)
DIRECTOR (E)

To

All Ministries/Departments of the Government of India
with usual number of spare copies.

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New Delhi, the 10th May, 1988

Copy forwarded with usual number of spare copies for
information to :-

1. C&AG of India, New Delhi
2. UPSC, New Delhi
3. Central Vigilance Commission, New Delhi
4. Central Bureau of Investigation, New Delhi
5. Commission for Linguistic Minorities, Allahabad
6. All Union Territories Administration.
7. Lok Sabha Secretariat/Rajya Sabha Secretariat.
8. All attached and subordinate offices of the Ministry of Home Affairs and the Ministry of Personnel, Public Grievances and Pensions.
9. All Officers and Sections of the Ministry of Home Affairs and the Ministry of Personnel, Public Grievances and Pensions.

A. Jayaraman
(A. JAYARAMAN)
Director (E)