

No. 11013/2/88-Estt.(A)

Government of India

Ministry of Personnel, P.G. & Pensions
Deptt. of Personnel & Training

New Delhi, the 7-7-1988

OFFICE MEMORANDUM

Subject:- Central Civil Services (Conduct) Rules, 1964 -
Time limits for grant of permission.

The undersigned is directed to invite attention to Department of Personnel & Administrative Reforms O.M. No. 11013/17/77-Estt.(A) dated 19.4.1978 wherein time limits for granting or refusing permission in respect of some of the provisions of the Central Civil Services (Conduct) Rules, 1964, were prescribed. The matter has been reviewed and it has been decided to prescribe the following time limits in supersession of the earlier order, with immediate effect:-

Sr.No.	Rule Nos.	Provision relating to	Time limit for grant of permission
(1)	5(2) 13(4) 18(2)	Connection with press or radio () Gifts () Transactions in movable and immovable property ()	30 days
(2)	19(1)	Vindication of acts and character of Government servant	6 weeks
(3)	18-A	Transactions in immovable property out side India or with foreigners	60 days

2. The above time limits are to be reckoned from the date of the receipt of the request of the Government employee for grant of permission under the relevant rules. An acknowledgement showing the date of receipt may be given to the employee, whenever the request is received. In the event of failure on the part of the competent authority to communicate its decision to the Government employee concerned within the time-limits indicated above, the employee concerned shall be free to assume that permission has been granted to him.

3. These instructions may be brought to the notice of all authorities exercising powers under the various provisions of the Central Civil Services (Conduct) Rules, 1964 and they may be advised to ensure that all requests of Government servants under the aforesaid rules are dealt with expeditiously so that no occasion arises where a

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Government servant may be enabled to act on the assumption that permission has been granted in his case on account of the failure of the competent authority to convey its decision within the stipulated time.

A Jayaraman
(A. Jayaraman)
Director

To
All Ministries and Departments of the Government
of India.

No. 11013/2/88-Estt(A) New Delhi, the 7-1-1988

1. C&AG of India
2. U.P.S.C.
3. Central Bureau of Investigation.
4. Central Vigilance Commission.
5. All Union Territories Administrations
6. Lok Sabha/Rajya Sabha Secretariat.
7. All Attached and Subordinate Offices of Ministry of Personnel, Public Grievances & Pensions and Ministry of Home Affairs.
8. Copy to all Officers/Sections in the Ministry of Personnel, Public Grievances & Pensions and M.H.A.

A Jayaraman
(A. Jayaraman)
Director