

No. 11013/4/77-Estt. (A)
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
Department of Personnel & Administrative Reforms
(Karmik Aur Prashasnik Sudhar Vibhag)

New Delhi, the 9th May, 1977.

OFFICE MEMORANDUM

Subject: Joining of educational institutions by
Government servants outside normal office
hours.

The undersigned is directed to invite attention to the Ministry of Home Affairs Office Memorandum No. 130/54-Estt. (A)-II dated the 2nd February, 1955 (copy enclosed) which contains the provisions for regulating the grant of permission to Government servants to join educational institutions outside office hours.

It has been noticed that, in some cases, permission has been given to Government servants to attend courses of study under the provisions of the Office Memorandum of 28.2.1955, even though it was known that the duration of the course would extend beyond the tenure of the Government servant concerned. Further, after granting permission in such a situation, proposals were made to extend the tenure of the Government servants concerned to enable them to complete the course. It is clarified for information of, and compliance by the Ministry of Finance etc. that while taking into account the various administrative considerations in deciding upon a request for permission to attend courses of study outside office hours, the period of tenure of the Government servant concerned should also be taken into account so that on the ordinary course, occasions do not arise to ask for extension of tenure to cover the period of the course attended by him which may continue beyond the expiry of the tenure. Should a case of permission to a tenure offer to join an educational course the completion of which would require the extension of tenure of the officer concerned come up for consideration, this Department may please be consulted before the permission is granted.


(T.G. GO THI)

UNDER SECRETARY TO THE GOVERNMENT OF INDIA

To

All Ministries/Departments of the
Government of India (with usual number of
spare copies).