

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS**(Department of Personnel and Training)****RESOLUTION**

New Delhi, the 14th January, 2011

No. 39018/01/1998-Estt. (B)-Vol. II—Government of India, in the Department of Personnel & Administrative Reforms vide its Resolution No.46/1(S)/74-Estt.(B) dated 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission with effect from 26th September, 1977 to make recruitment to various Class III (now Group 'C') non-technical posts in the various Ministries/Departments of the Government of India and its subordinate offices. The functions of the Commission were enlarged from time to time to include recruitment to Group 'B' (Non-Gazetted) posts upto the pay scale of Rs.6500-10500/-. Consequent to revision of Pay Scales w.e.f. 1.1.2006 and reclassification of all civil posts under Government vide Order No.S.O.946(E) dated 9th April, 2009, it has become necessary to redefine the functions and role of the Commission. Therefore, in supersession of Resolution No.46/1(S)/74-Estt.(B) dated 4th November, 1975 and subsequent Resolutions on the subject, the constitution and functions of the Staff Selection Commission will be as under with immediate effect:-

1. Constitution of the Staff Selection Commission

- (i) Except as respect things done or omitted to be done before such supersession, the Central Government hereby establish a Commission called Staff Selection Commission which will comprise of a Chairman and two Members. The Commission will be serviced by a Secretariat headed by a Secretary, who will also be the Controller of Examination with other supporting officers and staff as may be considered necessary by the Central Government from time to time.
- (ii) The Commission will be an attached office of the Department of Personnel and Training and will function subject to directions, advice and policies of the Government,

2. Functions

The Staff Selection Commission shall-

- A.(i) make Recruitment to Group 'B' (Non-Gazetted) posts and Group 'C' (Non-Technical) posts under Government of India and their attached and

subordinate offices, except those posts which are specifically exempt from the purview of Staff Selection Commission in Pay Band-2 and Pay Band-1 carrying Grade pay upto Rs.4600/- through conduct of competitive examinations.

(ii) Make recruitment to such posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs. 4600/- which may, at the discretion of the Commission, be preceded by a short listing or skill test.

(iii) conduct Limited Departmental Competitive Examinations of the Central Secretariat Clerical / Stenographers Services and such other Services as have been or may be entrusted to the Commission.

(iv) conduct periodical Skill Tests in English/Hindi and such other skill tests as may be assigned by the Government from time to time.

(B) perform such other functions as may be entrusted to it by the Central Government from time to time.

3. Powers, functions and responsibilities of the Chairman and Members

(A) Chairman -

The Chairman, as administrative Head of the Staff Selection Commission, shall be responsible for causing:-

- (i) Determination of vacancies including those reserved for Schedule Castes, Schedule Tribes, other Backward classes, etc, in each category of posts for which the Commission is mandated to make recruitment, selecting suitable candidates through competitive examinations/ Interviews, recommending selected candidates for appointment against reported vacancies and maintaining records of appointment made.
- (ii) Submitting an Annual Report of the activities of the Commission to the Department of Personnel and Training.
- (iii) Performing such other functions as may be assigned to him by the Department of Personnel and Training.

(B) Members

The Members shall

- (i) assist the Chairman in conduct of examinations and interviews of candidates wherever necessary
- (ii) Perform such other duties as may be assigned to them by the Chairman.

4. Delegation of Powers

In carrying out the functions of the Commission, the Chairman shall exercise all administrative and financial powers of the Head of Department and appoint one or more officers in the Commission as Head of Office.

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5. Location of Office

The Headquarters of the Staff Selection Commission shall be at Delhi with Regional and sub-regional offices of the Commission which are already operative. The Commission may, with the approval of Department of Personnel & Training open more Regional/Sub-regional offices of the Commission at such other places as it may consider necessary, with prior approval of the Central Government.

6. The expenditure in setting up any regional/sub-regional offices of the Commission and working of the Commission will be met entirely by Government of India. The Commission shall collect fee from the candidates for various examinations/selections, as may be fixed by the Commission in consultation with the Government of India.

MAMTA KUNDRA, Jt. Secy.

MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND
PENSIONS
(DEPARTMENT OF PERSONNEL AND TRAINING)

New Delhi, the 24th July 2012

RESOLUTION

No. 24012/29/2011-Estt. (B)—Government of India in the Department of Personnel & Administrative Reforms vide its Resolution No. 46/1(s)/74-Estt. (B) dated 4th November, 1975 constituted a Commission called the Subordinate Services Commission which has subsequently been re-designated as Staff Selection Commission effective from the 26th September, 1977 to make recruitment to various Class III (now Group 'C') (non-technical) posts in the various Ministries/Departments

of the Government of India and in Subordinate offices. The functions of the Staff Selection Commission was enlarged from time to time and, the Constitution and functions of the Staff Selection Commission were modified further vide Resolution No. 39018/01/1988-Estt.(B)-Vol.II dated 14.01.2011.

2. It has now been decided to make following amendments to the Resolution No. 39018/1/98-Estt.(B)-Vol.II dated 14.01.2011 with immediate effect, namely :—

(a) In para 2A.(i) of the Resolution dated 14.01.2011, the existing entry shall be substituted as—

"Para 2A. (i)—make recruitment to Group 'B' (Non-gazetted) and Group 'C' (Non-technical) posts under Government of India and their attached and subordinate offices, except those post which are specifically exempt from the purview of the Staff Selection Commission, in Pay Band-2 and Pay Band-1

carrying Grade Pay upto Rs. 4,800/- through conduct of competitive examinations."

(b) In para 2A. (ii) of the Resolution dated 14.01.2011, the existing entry shall be substituted as—

"Para 2A. (ii)—make recruitment to such non-gazetted posts under Government of India by selection through interviews, in Pay Band-2 and Pay Band-1 carrying Grade Pay upto Rs. 4,800/-, which may, at the discretion of the Commission, be preceded by a shortlisting or skill test".

U. S. CHATTOPADHYAY
Under Secy.

Note :—The Principal Resolution was published vide No. 39018/01/98-Estt.(B)-Vol.II in the Extra Ordinary Gazette of India Part 1, Section 1 dated 17th January, 2011.

प्रबन्धक, भारत सरकार मुद्रणालय, फरीदाबाद द्वारा मुद्रित
एवं प्रकाशन नियंत्रक, दिल्ली द्वारा प्रकाशित, 2012
PRINTED BY THE MANAGER, GOVERNMENT OF INDIA PRESS, FARIDABAD AND
PUBLISHED BY THE CONTROLLER OF PUBLICATIONS, DELHI, 2012