No. 31011/6/78 - Estts. A.
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grrih Mantralaya
Department of Personnel and Administrative Reforms
( Karmik Aur Prashasnik Sudhar Vibhag)

New Delhi, the **9th October**, **78**

## OFFICE MEMORANDUM

Subject:- Leave Travel Concession - Admissibility of reservation / sleeper charges - entitlement of Grade III and IV Government servants to travel in mail/ express train.

The undersigned is directed to say that often clarifications are sought from this Department as to whether the Government servants are eligible for the reimbursement of sleeper/ reservation charges while performing a journey under the Leave Travel Concession Scheme. It is clarified that a Government servant and also members of his family are eligible for the reimbursement of sleeper/ reservation charges while performing a journey, by availing of the Leave Travel Concession, in Second Class and for reservation charges while performing the journey in First Class. ( Separate fare is not charged for sleeper accommodation where the journey is performed in First Class).

2. According to paragraph (23) of Section (8) of the Brochure on Leave Travel Concession , Government servants of the Third and Fourth Grades may perform a journey, while availing of the Leave Travel Concession, by mail/ express train. But , in such cases, for the acceptance of their claim they have to furnish a certificate to the effect that the journey was actually performed by a mail/ express train. Here after, no such certificate need be furnished by such Government servants and they can travel by mail/ express train at their discretion and claim L. T. C. accordingly.

3. The L. T. C. claims in respect of which the outward journeys have commenced on or after 1.2.78 may be regulated in accordance with these orders.

4. Ministry of Agriculture & Irrigation etc. are requested to bring the above provisions to the notice of all concerned.

5. In so far as persons serving in the Indian Audit and Accounts Department, this issues with the concurrence of the Comptroller and Auditor General of India.

Sd/-
( R. C. Gupta)
Deputy Secretary to the Govt of India

To

All Ministries / Departments of the Govt of India
with usual number of spare copies. etc etc. etc.