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No.3/77/91-JCA
GOVERNMENT OF INDIA
MINISTRY OF PERSONNEL, P.G. & PENSIONS
(DEPARTMENT OF PERSONNEL & TRAINING)
NORTH BLOCK

NEW DELHI, 21st MARCH, 2002

OFFICE MEMORANDUM

Sub : Implementation of S. Reports and consultation with Staff Unions.

The undersigned is directed to say that as per decision in the 36th Ordinary Meeting of the National Council (JCM) held on 21st September, 1991, instructions were issued vide this Department's O.M. of even number dated 6th February, 1992 that the reports of the SIU may be placed before the respective Departmental Councils before implementation and that the Councils will not put any impediments in its implementations. Subsequently, clarificatory orders were issued in this regard vide Office Memoranda on 29th April, 1992, 13th September, 1999 and 11th June, 2001. As references continue to be received from various Departments seeking clarification, the following procedure based on the above instructions may be followed for dealing with the SIU Reports :

- (a) The SIU Report, being an expert study and the assessment of the staff strength being a Management Function, such Reports, though not introduced as an agenda item, may be placed before the Departmental Councils of the Administrative Departments / Ministry to which the SIU Reports pertains and the Staff Side will be given an opportunity to express their views.
- (b) The views of the Staff Side on the subject will be kept in view while implementing the recommendations of the SIU Report.
- (c) The Councils will not put any impediment in its implementation.
- (d) The SIU Report will not be an arbitrable item, i.e. recording disagreement in the event of Staff Side and the Official Side not agreeing to the Report and the

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reference to the Group of Ministers and the JCM will not take place.

2. It is clarified that where the SIU study reports include posts concerning the Central Secretariat Services also, the matter will be discussed in the Departmental Council of the concerned administrative department and not DOPT Departmental Council. The representatives of the concerned Secretariat Employees' Association may, however, be invited where the SIU Report include reduction of Central Secretariat Staff also.

2.1 The status of Associations representing Central Secretariat employees is indicated below:-

	CATEGORIES OF STAFF	NAME OF THE RECOGNISED ASSOCIATION
1.	LDCs/UDCs of CSCS	Central Secretariat Non-Gazetted Employees Union
2.	Assistant (Promotee) of CSS	-do-
3.	Group 'D' Staff Working in the Ministry / Departments participating in the Central Secretariat	-do-
4.	S.O. (Promotee) of CSS	Central Secretariat Service Section Officer's Association
5.	Assistant (DR)	None recognised at the moment
6.	S.O. (DR)	-do-
7.	Stenographer' Service (Gazetted as well as Non-Gazetted)	-do-
8.	Despatch Rider	-do-
9.	Staff Car Drivers	-do-

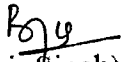
2.2 It is suggested that two representatives each of the recognised association may be invited wherever necessary and where no recognised associations are presently available, the representatives of these categories on the Departmental Council of DOPT may be invited till the concerned associations for these categories obtain recognition. Complete details in

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regard to office bearers of recognised associations etc. may be obtained from CS.IV Section of DOPT located at Lok Sabha Bhavan, New Delhi.

3. It is also clarified that SIU Reports which were earlier circulated in the DOPT Departmental Council and where no finality was reached, may now be processed by the respective Administrative Departments as per the procedure indicated above.

Hindi version follows.


(Ranbir Singh)

Under Secretary to the Govt. of India
Tel: 379 4678

To

- (1) All Ministries /Departments of the Government of India
- (2) All Members of the Staff Side of the National Council (JCM)
- (3) All Members of the Departmental Council, DOPT
- (4) Secretary, Staff Side, National Council (JCM), 13-C, Ferozshah Road, New Delhi
- (5) Office of C&AG, (Ms. Revathy Iyer, Principal Director (Staff))
- (6) Ms. Shankari Murali, DS (CR), DOPT for appropriate action with reference to para 2 & 3.