

No. 44011/5 (S)/2010-Estt (B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi, 15th June, 2010

OFFICE MEMORANDUM

Subject:- Selection to the post of Chairman, National Highways Authority of India.

The undersigned is directed to say that it is proposed to fill up the post of Chairman, National Highways Authority of India (NHAI) which is likely to become vacant on 1st September, 2010. In terms of the Recruitment Rules of the post, the pay scale, eligibility criteria and the term of office for this post are given in **Annexure-I**. As per the RRs-

A person shall not be qualified for the post of Chairman unless he holds the post of Secretary to the Government of India or equivalent or is empanelled as Secretary or equivalent in the zone of consideration and possesses professional knowledge and experience in any of the areas pertaining to the Management, Administration, Law, Finance and Highway Engineering.

2. It is requested that applications from officers who fulfil the eligibility conditions indicated in Annexure-I may kindly be forwarded to this Department addressed to Shri Suneel K Arora, Under Secretary (Estt B), Room No. 215 A/II, North Block, New Delhi - 110001 within 15 days, i.e. by 30th June, 2010. It is also requested that this circular may be further circulated to the officers in the Ministry/Department/Attached offices who have been empanelled as Secretary or equivalent. Applications received after the due date may not be considered. In case the application could not be submitted through the concerned office for any reason by the due date, advance copy may be forwarded to the above address and the application duly forwarded by the concerned office latest by 5th July, 2010. The application may be furnished strictly in the format enclosed as **Annexure-II**. A copy of this circular with enclosures has also been displayed in this Department's web-site www.persmin.nic.in.


(Suneel K Arora)

Under Secretary to the Government of India
Tel: 23092564

To

By name to Secretaries of All Ministries/Departments of Government of India.

Chief Secretaries of All State Governments/UTs

Scale of pay and eligibility criteria for the post of Chairman, National Highways Authority of India (NHAI)

- I. **Name of Post:** Chairman, NHAI.
- II. **Scale of Pay:** 80,000 (Fixed) per month plus allowances as admissible.
- III. **Qualification for appointment:** A person shall not be qualified for the post of Chairman unless he holds the post of Secretary to the Government of India or equivalent or is empanelled as Secretary or equivalent in the zone of consideration and possesses professional knowledge and experience in any of the areas pertaining to the Management, Administration, Law, Finance and Highway Engineering.
- IV. **Term of office:** The Chairman shall hold office as such for a period of 5 years from the date on which he enters upon his office and shall be eligible for re-appointment: provided that no Chairman shall hold office as such after he has attained age of 65 years.

APPLICATION FORMAT FOR THE POST OF CHAIRMAN, NHA

1. Name:
2. Date of birth:
3. Marital status:
4. Address for correspondence:
5. Permanent Address:
6. (a) Telephone & Fax Nos: (Office/Residence)
 - (b) Mobile No.
 - (c) E-mail ID
7. Whether belong to SC/ST/OBC or Minority community
8. Educational qualifications from degree level onwards:

| Name of University/Institution | Degree | Year of passing | Division/ %age of marks obtained | Any academic distinction | Subjects/ specialisation |
|--------------------------------|--------|-----------------|----------------------------------|--------------------------|--------------------------|
| | | | | | |

9. Employment record (in chronological order starting with present post, list in reverse):

| Name and address of employer | Designation, scale of pay and whether on regular/ deputation/ ad-hoc basis | Period of service: | | Nature of work/ experience | Any outstanding contribution in the post |
|------------------------------|--|--------------------|----|----------------------------|--|
| | | From | To | | |
| | | | | | |

10. Details of professional knowledge and experience in any of the areas pertaining to the Management, Administration, Law, Finance and Highway Engineering:

| Field | Professional knowledge | Professional experience |
|-------|------------------------|-------------------------|
| | | |

11. Publications, if any, in journals of national/international repute, with citation and index:
12. Any awards/ honours received:
13. Whether any punishment awarded to the applicant during the last 10 years and also whether any action or enquiry is going on against him as far as his knowledge goes:
14. Any other relevant information:

15: Declaration: I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed any material information my appointment shall be liable to summary termination without notice.

Date:

Place:

Signature of candidate

(To be filled by the forwarding authority)

- 1) Certified that no disciplinary proceedings/vigilance cases are either pending or contemplated against the officer.
- 2) List of punishments awarded, if any, during the last 10 years is attached.
- 3) ACR/APAR dossier with APAR upto _____ is enclosed. (If not available, indicate the office where available).

Signature: _____

Name & Designation of the forwarding officer
with Seal and Telephone No.