

No. 7/1/70-Est (A)
Government of India,
Cabinet Secretariat,
(Department of Personnel)

New Delhi-1 dated the 6th January, 1971
16th Pausa, 1991

OFFICE MEMORANDUM

Subject:- Departmental proceedings against Government servants - steps for expeditious and better disposal of nomination of Specially officers in the Ministries/ Departments to be incharge of all disciplinary inquiries in the Ministry/ Department.

The attention of the Ministry of Finance etc. is invited to the instructions contained in para 4 of the Ministry of Home Affairs O.M.No. 6/26/60-Ests (A) dated 16th February, 1961 (copy enclosed).

2. The Committee on Subordinate Legislation (Fourth Lok Sabha) have recently examined the question of appointment of inquiry officers to conduct oral inquiry into the charges levelled against delinquent officers under CCS (CCA) Rules, 1965. The Committee has observed that though they agree that it may not be possible to entrust always inquiries against delinquent officers to gazetted officers the inquiries should be conducted by an officer who is sufficiently senior to the officer whose conduct is being inquired into as inquiry by a junior officer cannot command confidence which it deserves.

3. All the Ministries and Departments are requested to note the above observations of the Committee on Subordinate Legislation for compliance.

AUTHORISED FOR ISSUE

M. Sardana
(S.S. Sardana)
Section Officer,

(P. S. VENKATESWARAN)
UNDER SECRETARY TO THE GOVERNMENT OF INDIA.

* usual no.

of spare copies, All Ministries and Departments.

will follow.

All Sections of Department of Personnel.