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SECTION 3, SUB SECTION (i)]

Government of India
Ministry of **Personnel, Public** Grievances and Pensions
(Department of Personnel and Training)

New Delhi, dated 5th August 2010

Notification

G.S.R(E).- In exercise of the powers conferred by the proviso to article 309 and clause (5) of article 148 of the Constitution, and **after** consultation with the Comptroller and Auditor General of India in relation to the persons serving in the Indian Audit and Accounts Department, the President hereby makes the **following** rules regulating the educational and other qualifications required for direct recruits to the posts of Stenographer in Pay **Band-1** and Pay **Band-2** in the Central Civil Services and **Civil** posts in connection with the affairs of the Union, **namely** -

1. **Short** title and commencement.- (I) **These** rules may be called the Central Civil Services and **Civil** posts, Stenographer grades in Pay **Band-1** and Pay Band-2 (Educational and other Qualifications for Direct Recruitment) Rules, 2010.

(2). They shall come into force on the **date** of their publication in the Official Gazette.

2. **Application.**- These rules shall apply to all posts of Stenographer in the grade of Pay **Band-1** and Pay Band-2 in the Central Civil Services and Civil posts under the Central Government and under the Indian Audit and Accounts Department for which direct recruitment is made through the **Staff** Selection Commission.

3. **Educational** and other qualifications required for persons to be eligible for direct recruitment to the **post** of Stenographers.- **Notwithstanding** anything contained in any **recruitment** rules relating to the posts of Stenographers in Pay **Band-1** or in Pay **Band-2** borne on the Central Civil **Services** and Civil posts, **the educational and other qualifications required** for persons to be **eligible** to be **appointed** to **such post** of **Stenographers** by the method of direct recruitment **through the Staff Selection Commission shall be as under:-**

- (i) 12th class pass or equivalent **qualification** from a **recognised** Board or University;

(ii) Skill Test Norms;

(a) For Stenographers in Pay **Band-1**:

Dictation: 10 minutes @ 80 words per **minute**.

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(b) For Stenographers in Pay Band-2:

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05th August,2010

To

All **Ministries/Departments** of Government of India

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3. The Prime Minister's Office, New Delhi.
4. The Cabinet Secretariat, New **Delhi**.
5. The Comptroller and Auditor General of India, New Delhi.
6. The Union Public Service Commission, New Delhi.
7. The Staff Selection Commission, New Delhi
8. **The Rajya** Sabha Secretariat, New Delhi.
9. The Lok Sabha Secretariat, New Delhi.
10. All Attached **Offices** under the Ministry of **Personnel**, Public Grievances and Pensions.
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13. Secretary, Staff Side, National Council (JCM), 13-C, Femzeshah Road, New Delhi
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