

मनोज कुमार द्विवेदी, भा.प्र.से.
Manoj Kumar Dwivedi, IAS
अपर सचिव
Additional Secretary
टेली/ Tel. : 2309 2158



भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSIONS
NORTH BLOCK NEW DELHI-110001

D.O. No. 11013/17/2023 - PP.A-III

Dated 30th December, 2024

Dear Sir / Madam,

As you are aware, in terms of Rule 18 of the CCS(Conduct) Rules, 1964 and executive instructions issued under this rule, from time to time, members of Central Civil Services/Posts are required to file Annual Immovable Property Return (IPR) of the previous year *latest by 31st January of the following year*, invariably, to their cadre controlling authority, in the prescribed form and mode of submission. The need for obtaining these returns regularly and making careful scrutiny of the same was reiterated from time to time, the last such instruction being issued vide OM No. 11013/17/2023-PP.A-III dated 14 July, 2023. Failure on the part of the Government servants to comply with the requirements of these provisions/instructions constitutes good and sufficient reason for, *inter alia*, institution of disciplinary proceedings against them.

2. Further, vide OM No. 104/33/2024-AVD-IA dated 09.10.2024, vigilance clearance for the purpose of (a) inclusion in the offer list, (b) empanelment, (c) ex-India study leave, (d) any deputation for which clearance is necessary and extension thereof, (e) appointments to sensitive posts, (f) assignments to training programmes except mandatory training, (g) confirmation in service, (h) retirement on VRS, (i) post-retirement commercial employment, and (j) pre-mature repatriation (voluntary) from any deputation, may be denied to an officer who fails to submit IPR within the stipulated time-frame.

3. Despite issuance of instructions regularly, it has been noticed that some officers, due to undue delay in submission of Annual IPR within the stipulated date, remain unable to obtain the vigilance clearance for the purposes mentioned in Para 2. The officers/officials are, therefore, need to be suitably sensitized to timely submission of their IPR.

4. In view of the foregoing, I shall be grateful if you would issue necessary directions to the concerned officers to ensure that all the officers/officials working in your Ministry/Department and organizations under it, submit their IPR, in the prescribed mode of submission, within the stipulated date e.g. **latest by 31.01.2025 in respect of the year 2024.**

With warm regards,

Yours Sincerely,


(Manoj Kumar Dwivedi)

Secretaries to the Government of India
(As per standard list)