

F. No. 4/3/2009-JCA  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
Establishment (JCA Section)

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North Block, New Delhi  
Dated April 24, 2018

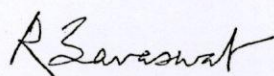
OFFICE MEMORANDUM

Subject: Functioning of Departmental Councils – Information – regarding

The undersigned is directed to say that instructions have been issued by this Department from time to time for making effective use of JCM Scheme by the Ministries/Departments to discuss the demands of the employees. Departmental Councils set up under JCM Scheme are an appropriate forum for redressal of the grievances of the employees.

2. The JCM Scheme provides for Departmental Councils at the level of individual Ministries/Departments, including their attached and subordinate offices. As per the JCM Scheme "the meetings of the Departmental Council shall be held as often as necessary, and not less than once in four months". The meetings at periodic intervals are essential as they help in resolving differences between the Government and the Staff Side. The Staff Side of JCM has been mentioning from time to time that Departmental Councils have not been constituted in all Ministries/Departments and in some cases, though the Departmental Councils have been constituted, regular dialogue with the Staff Side through the mechanism of Departmental Councils at Ministry/Department level is not happening.

3. In this regard, it is requested that information on the functioning of Departmental Council in the Ministry/Department during the last five years may kindly be provided in the enclosed format at the earliest

  
(Raju Saraswat)  
Under Secretary  
Telefax - 23092110

To

The Secretaries of all Ministries/Departments of Government of India

Copy for information to :-

The Secretary, Staff Side (JCM), 13C-Ferozshah Road, New Delhi-110001

Copy to:

1. Hindi Section, DoPT – for providing the Hindi translation
2. NIC, DoPT – for placing on the website of the Department under Notifications--> OMs & Orders --> Establishment -> Joint Consultative Machinery and Arbitration(JCA) and What's New

ENCLOSURE

INFORMATION ON FUNCTIONING OF DEPARTMENTAL COUNCILS

|   |   |        |      |      |      |      |      |
|---|---|--------|------|------|------|------|------|
| 1 | Ministry/Department   |        |      |      |      |      |      |
| 2 | Whether Departmental Council has been constituted?  | Yes/No |      |      |      |      |      |
| 3 | If Departmental Council has not been constituted, indicate the reasons for the same                                       |        |      |      |      |      |      |
| 4 | If Departmental Council is in existence, how many meetings have been held during the last five years and the current year | 2013   | 2014 | 2015 | 2016 | 2017 | 2018 |
| 5 | If no Departmental Council meeting has been held in any of the above mentioned year, the reasons therefor                 |        |      |      |      |      |      |