

F.No.14/2/2018-IR
Government of India
Ministry of Personnel, Public Grievance & Pension
Department of Personnel & Training

North Block, New Delhi
Dated the 6th March, 2018

To

The Pay & Accounts Officer
Pay & Accounts Office
Ministry of Personnel, PG & Pension
Department of Personnel & Training
Lok Nayak Bhavan,
Khan Market, New Delhi

Subject:- Annual Programme on 'Improving Transparency and Accountability in Government through Effective Implementation of RTI Act' – **Release of funds to Institute of Management in Government, Kerala .**

Sir,

I am directed to convey the sanction of the President to make a total payment of **Rs. 6,57,000/- (Rupees Six Lakh Fifty Seven Thousand only)** to **Institute of Management in Government, Kerala** towards Study on Record Management.

2. The details of sum, being released, alongwith the conditions attached thereto are furnished in the Annexure.

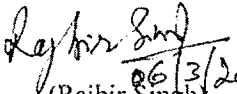
3. The expenditure of **Rs. 6,57,000/-** would be met from Major Head 2070- Other Administrative Services, 41.01-Propagation of Right to Information Act, 41.01.20 – Other Administrative Expenses under Demand No.70 for the year 2017-18.

4. The amount of **Rs. 6,57,000/-** may be released electronically through RTGS as per the Bank details mentioned below.

State Bank of India, Account No. 57044155939, IFSC Code: SBIN0070415

5. This issues with the concurrence of Integrated Finance Division vide their Dy. No. 3137718/209 dated the 19.02.2018.

Yours faithfully,


(Rajbir Singh) 06/3/2018

Under Secretary to Government of India
Tel: 23092356

Copy to:-

1. The Drawing & Disbursing Officer, Department of Personnel and Training, New Delhi.
2. Dir (Finance) Pers, MHA
3. The Director General, Institute of Management in Government, Vikas Bhavan, PO Thiruvanthapuram-695033. **A confirmation may please be sent immediately after the receipt of the amount in your bank account.**
4. ✓ NIC, DOPT (To upload this Sanction letter on DOPT's website in the head of OMs & Orders -RTI)
5. Guard File (2017-18)

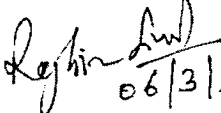
Annexure to Sanction Order No. 14/2/2018-IR
Dated 6th March, 2018

The fund of Rs. 6,57,000/- is subject to the following terms and conditions:

- (i) This grant is released for Study on Record Management;

RTI Activities	Activities and amount approved (Rs.)																										
Improved record management/ Suo motu disclosures: Conducting study on "Issues and Challenges in Implementation of Right to Information Act 2005"	<table border="1"><thead><tr><th>Activity</th><th>Amount</th></tr></thead><tbody><tr><td>Preliminary Workshop</td><td>25000</td></tr><tr><td>Regional Workshop</td><td>120000</td></tr><tr><td>Field visits /Pilot Study</td><td>9000</td></tr><tr><td>Capacity Building Workshop</td><td>80000</td></tr><tr><td>Tool Design</td><td>13000</td></tr><tr><td>Consultation Workshops</td><td>80000</td></tr><tr><td>Pre-presentation workshop</td><td>20000</td></tr><tr><td>Dissemination workshop</td><td>100000</td></tr><tr><td>Printing expenses Photocopying</td><td>75000</td></tr><tr><td>Postage, telephone and stationery</td><td>15000</td></tr><tr><td>Miscellaneous Expenses</td><td>20000</td></tr><tr><td>Purchase of project office gadgets</td><td>100000</td></tr></tbody></table>	Activity	Amount	Preliminary Workshop	25000	Regional Workshop	120000	Field visits /Pilot Study	9000	Capacity Building Workshop	80000	Tool Design	13000	Consultation Workshops	80000	Pre-presentation workshop	20000	Dissemination workshop	100000	Printing expenses Photocopying	75000	Postage, telephone and stationery	15000	Miscellaneous Expenses	20000	Purchase of project office gadgets	100000
	Activity	Amount																									
	Preliminary Workshop	25000																									
	Regional Workshop	120000																									
	Field visits /Pilot Study	9000																									
	Capacity Building Workshop	80000																									
	Tool Design	13000																									
	Consultation Workshops	80000																									
	Pre-presentation workshop	20000																									
	Dissemination workshop	100000																									
	Printing expenses Photocopying	75000																									
	Postage, telephone and stationery	15000																									
	Miscellaneous Expenses	20000																									
Purchase of project office gadgets	100000																										
Total	Rs.6,57,000/-																										

- (ii) The General Financial Rules, 2017 should be followed while incurring the expenditure.
- (iii) Institute of Management in Government, Kerala should furnish to this Department for record and audit, Utilization Certificate in GFR 12-A Form duly countersigned by the Head of the Institute along with Achievement-cum-Performance Report as required under Rule 238 of General Financial Rules, 2017.
- (iv) The unutilized amount of grant, if any, may be surrendered to this Department by a Demand Draft drawn in favour of "Under Secretary (Cash), DOPT payable at New Delhi.
- (v) There should not be any overlap of activities under any other Scheme.
- (vi) The Institute should use Expenditure, Advance and Transfer (EAT) module of Public Financial Management System (PFMS) to make further payments.


06/3/2018
(Rajbir Singh)

Under Secretary to Government of India