

New Delhi, the 3rd December, 2018

G.S.R. 384.—In exercise of powers conferred by sub-section (1) read with clause (d) of sub-section (2) of section 27 of the Right to Information Act, 2005 (22 of 2005), the Central Government hereby makes the following rules in supersession of the Central Information Commission, Staff Car Drivers, Recruitment Rules, 2011 namely :-

1. **Short title and commencement.**—(1) These rules may be called the Central Information Commission, Staff Car Drivers (Special Grade), (Grade-I), (Grade-II), and (Ordinary Grade) Group 'B' and 'C' posts Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.**—The number of posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, other qualifications etc.**—The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.**—No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person.

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with DOPT, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.**—Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Schedule Castes, the Schedule Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	Number of Post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
1. Staff Car Driver (Special Grade).	01* (2018) *subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level - 6 in the Pay Matrix (Rs. 35400-112400).	Non-Selection.	Not applicable.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Two years	Promotion

In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation /absorption to be made.	If a departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(11)	(12)	(13)
Promotion : Staff Car Driver Grade I in Level – 5 in the pay matrix (Rs. 29200-92300) with three years of regular service in the grade.	Group 'B' Departmental Promotion Committee (for considering Promotion) consisting of :- (i) Additional Secretary, Central Information Commission - Chairman; (ii) Joint Secretary, Central Information Commission- Member; (iii) Deputy Secretary, Central Information Commission- Member. Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of :- (i) Additional Secretary, Central Information Commission - Chairman; (ii) Joint Secretary, Central Information Commission- Member; (iii) Deputy Secretary, Central Information Commission - Member.	Consultation with Union Public Service Commission is not necessary.

(1)	(2)	(3)	(4)	(5)	(6)
2. Staff Car Driver Grade I	04* (2018) *subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Level – 5 in the pay matrix (Rs. 29200-92300)	Non-Selection	Not applicable

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion

(11)	(12)	(13)
Promotion : Staff Car Driver Grade- II in Level – 4 in the pay matrix (Rs. 25500-81100) with six years of regular service in the grade or with a combined service of fifteen years in Staff Car Driver Grade- II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotion Committee (for considering Promotion) consisting of :- (i) Joint Secretary (Admn), Central Information Commission - Chairman; (ii) Joint Secretary, Central Information Commission - Member; (iii) Deputy Secretary, Central Information Commission - Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)
3. Staff Car Driver Grade II.	04* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level – 4 in the pay matrix (Rs. 25500 -81100).	Non-Selection.	Not applicable.

(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion

(11)	(12)	(13)
Promotion : Staff Car Driver (Ordinary Grade) in Level - 2 in the pay matrix (Rs. 19900-63200) with nine years of regular service in grade and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotion Committee (for considering promotion) consisting of :- (i) Joint Secretary (Admn), Central Information Commission - Chairman; (ii) Joint Secretary, Central Information Commission - Member; (iii) Deputy Secretary, Central Information Commission - Member.	Not applicable.

(1)	(2)	(3)	(4)	(5)	(6)
4. Staff Car Driver (Ordinary Grade).	04 * (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Non Ministerial.	Level - 2 in the pay matrix (Rs.19900 - 63200).	Not applicable.	Between 18 and 25 years* (Relaxable for Government servants upto 40 year in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep). * If the 'direct recruitment' is to be made by 'direct open competitive

					examination, the age limit would be 18-27 years.
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(7)	(8)	(9)	(10)
<p>Essential :</p> <p>(i) Possession of a valid Driving License for motor cars;</p> <p>(ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle);</p> <p>(iii) Experience of driving a motor car for at least three years.; and</p> <p>(iv) Pass in 10th standard.</p> <p>Desirable :</p> <p>Three years' service as Home Guard/Civil Volunteers.</p> <p>Note1: The qualification regarding experience is relaxable at the discretion of the competent authority.</p> <p>Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.</p>	Not applicable.	Two years for direct recruits or re-employed.	Deputation/absorption failing which by direct recruitment. For Armed Forces Personnel: deputation/ re-employment.

(11)	(12)	(13)
<p>Deputation/ Absorption :</p> <p>From the regular Dispatch Rider (Group C) and Group C employees in Level - 1 in the pay matrix (Rs. 18000-56900) in the Central Information Commission who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level - 1 in the pay matrix (Rs. 18000-56900) in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column (7).</p> <p>Deputation/ re-employment for Armed Forces Personnel:</p> <p>The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.</p>	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of :-</p> <p>(i) Joint Secretary (Admn), Central Information Commission - Chairman;</p> <p>(ii) Joint Secretary, Central Information Commission - Member;</p> <p>(iii) Deputy Secretary, Central Information Commission - Member.</p>	Not applicable.