

SCD-11092017

Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
(IR Section)

North Block, New Delhi
Dated: 08 September, 2017

11/9/17

OFFICE MEMORANDUM

Subject: Amendment of Recruitment Rules , 2011 for Staff Car Drivers in Central Information Commission

This Department is in process of amendment of Central Information Commission (Staff Car Drivers) Recruitment Rules , 2011. All concerned are requested to furnish their comments, if any, for the proposed amendment in the Recruitment Rules within 30 days from the date of uploading of this O.M on the website of DoP&T to the undersigned. The proposed amendment of RRs alongwith the Notification and Schedule is annexed.

Encl.: As above.



(M. M. Maurya)

Under Secretary to the Govt. of India
Ph. No. 011-23092356

To,
The Secretary,
(Kind Attn: S.P.Beck, Joint Secretary)
Central Information Commission,
August Kranti Bhawan,
Bhikaji Cama Place,
New Delhi

With the request to bring the OM in the notice of all concerned.

NIC is requested to upload the O.M. and Proposed Notification and Schedule on the website of DoPT.

TO BE PUBLISHED IN THE GAZETTE OF INDIA (Extraordinary) PART-II SECTION 3
SUB SECTION (i)

Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

NOTIFICATION

New Delhi, dated the 2017.

G.S.R. In exercise of the Powers conferred by sub-section (1) read with clause (d) of sub-section (2) of section 27 of the Right to Information Act, 2005, (22 of 2005), the Central Government hereby makes the following rules to amend the Central Information Commission (Staff Car Drivers) recruitment Rules, 2011 namely:-

1. Short title and commencement.-

(1) These rules may be called the Central Information Commission (Staff Car Drivers) Recruitment (Amendment) Rules, 2017.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and Pay Band and grade pay or Pay Scale.- The number of post, their classification and the Pay band and grade pay or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications etc.- The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Initial Constitution.- (1) Notwithstanding anything contained in the provisions of these Rules, the persons holding the post of Staff Car Driver on the date of commencement of these rules on deputation basis and who fulfil the qualifications and experience laid down in these rules and who are considered suitable, shall be eligible for absorption in the respective grades subject to condition that such persons exercise their option for the absorption and that their parent Departments do not have any objection to their being absorbed in the Central Information Commission.

(2) The seniority of officers mentioned in sub-rule (1) shall be determined with reference to the dates of their regular appointment to the posts concerned.

5. Disqualification. - No person,-

Who has entered into or contracted a marriage with a person having a spouse living; or

Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

6. **Power to relax.**- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving.**- Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-Serviceman and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	Number of Post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case promotees
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver (Ordinary grade)	04 * (2017) *Subject to variation dependent on workload	General Central Service Group 'C' Non-Gazetted, Non Ministerial.	Level - 2 in the Pay Matrix	Not applicable	18-25 years* (Relaxable for Government servants upto 40 year in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangi Sub Division of Chamba District	Essential : (i) Possession of a valid Driving License for motor Cars; (ii) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle); (iii) Experience of driving a motor car for at least 3 years.; and (iv) Pass in 10 th standard. Desirable : 3 years service as	Not applicable.

					<p>of Himachal Pradesh, Anadaman & Nicobar Islands of Lakshadweep).</p> <p>* If the 'direct recruitment' is to be made by 'direct open competitive examination, the age limit would be 18-27 years.</p>	<p>Home Guard/Civil Volunteers.</p> <p>Note1: The qualification regarding experience is relaxable at the discretion of the competent authority.</p> <p>Note 2: In the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection, the competent authority is of the opinion that the sufficient number of candidates with requisite experience is not likely to be available to fill up the vacancy reserved for them.</p>	
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Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation /absorption to be made	If a departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted In making recruitment.
9.	10.	11.	12.	13.
Two years for direct recruits or re-employed	Deputation/ absorption failing which by direct recruitment. For Armed Forces Personnel: deputation/ re-employment.	<p>Deputation/ Absorption :</p> <p>From amongst the regular Dispatch Rider (Group C) and Group C employees in Level – 1 in the Pay Matrix in the Central Information Commission who possess valid Driving License for Motor Car on the basis of a Driving Test to assess the competence to drive Motor Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group C employees in Level – 1 in the Pay Matrix in other Ministries of the Central Government who fulfill the necessary qualifications as mentioned in column 7.</p> <p>Deputation/ re-employment for Armed Forces Personnel:</p> <p>The armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter</p>	<p>Group 'C' Departmental Confirmation Committee for considering confirmation cases.</p> <p>i) JS *(Admn) CIC- Chairman ii) JS, CIC - Member iii) Dy. Secy, CIC-Member (*as per the designation prevalent in the CIC)</p>	Not applicable

		<p>they may be continued on re-employment.</p> <p>Note: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall be 'Not exceeding 56 years as on the closing date of receipt of applications.</p>		
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Name of Post	Number of Post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver Grade II	04 * (2017) *Subject to variation dependent on workload	General Central Service Group 'C' Non-Gazetted, Non -Ministerial	Level – 4 in the Pay Matrix	Non-Selection	Not applicable	Not applicable	Not applicable.

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation /absorption to be made	If a departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
9.	10.	11.	12.	13.
Not applicable	Promotion	Promotion : Staff Car Driver (Ordinary Grade) in Level – 2 in the Pay Matrix with 9 years of regular service in the grade and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotional Committee for considering promotion: i) JS (Admn), CIC*- Chairman ii) JS, CIC - Member iii) Dy. Secy, CIC - Member (*as per the designation prevalent in the CIC)	Not applicable

Name of Post	Number of Post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver Grade I	04* (2017) *subject to variation dependent on workload	General Central Service Group 'C' Non-Gazetted, Non- Ministerial	Level – 5 in the Pay Matrix	Non-Selection	Not applicable	Not applicable	Not applicable.

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation /absorption to be made	If a departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
9.	10.	11.	12.	13.
Not applicable	Promotion	Promotion : Staff Car Driver Grade- II in Level – 4 in the Pay Matrix with 6 years of regular service in the grade or with a combined service of 15 years in Staff Car Driver Grade- II and Staff Car Driver (Ordinary Grade); and have passed the trade test, specified by the Government.	Group 'C' Departmental Promotional Committee for considering Promotion: i) JS (Admn) CIC* - Chairman ii) JS, CIC - Member iii) Dy. Secy, CIC - Member (*as per the designation prevalent in the CIC)	Not applicable

Name of Post	Number of Post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
1.	2.	3.	4.	5.	6.	7.	8.
Staff Car Driver (Special Grade)	01* (2017) *subject to variation dependent on workload	General Central Service Group 'B Non-Gazetted, Non -Ministerial	Level - 6 in the Pay Matrix	Non-Selection	Not applicable	Not applicable	Not applicable.

Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment/ deputation/ absorption, grades from which promotion/ deputation /absorption to be made	If a departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
9.	10.	11.	12.	13.
2 years	Promotion	Promotion : Staff Car Driver Grade I in Level – 5 in the Pay Matrix with 3 years of regular service in the grade.	Group 'B' Departmental Promotional Committee for considering Promotion: i) Addl. Secy, CIC* - Chairman ii) Jt. Secy, CIC - Member iii) Dy. Secy. CIC - Member Group 'B' Departmental Confirmation Committee for considering confirmation. i) Addl. Secy, CIC* - Chairman ii) Jt. Secy, CIC - Member iii) Dy. Secy. CIC - Member (*as per the designation prevalent in the CIC)	Consultation with UPSC is necessary.