

No. 13017/8/2002-AIS-I
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(AIS-I Section)

North Block, New Delhi
Dated the 14th August 2013


OFFICE MEMORANDUM

Sub: Policy decisions to curb the instances of over-stay by All India Service Officers on Inter Cadre Deputation.

The undersigned is directed to refer to the subject cited above and to say that EO Division vide its ID Note No. 37/29/2002-EO(SM-I) dated 5.7.2011 had intimated that while considering the proposal for regularization of period of over-stay of one of the officers, the competent authority has inter alia desired that DOPT should come up with policy suggestions to curb the instances of overstay.

2. In this background, the following decisions have been taken:-
- (i) The inter cadre deputation shall be valid only for the period for which it is approved by the Central Government. All Inter Cadre Deputation orders shall indicate the period (and dates in extension cases) in the body of the order itself. Based on the joining report, a specific order indicating the last date of deputation would also be issued.
 - (ii) The copy of all deputation orders must be marked to /served on the officer concerned alongwith State Governments and others concerned.
 - (iii) Any extension in Inter Cadre Deputation period shall neither be automatic nor should be presumed merely on the ground that the State Government concerned or officer or both had made a request to Central Government for extension. In case, no specific approval of the central Government for extension is received within the period for which deputation was originally valid, the officer shall have to be relieved positively and immediately on completion of the original tenure.
 - (iv) An officer immediately after expiry of approved deputation period shall have to relinquish charge and shall get himself /herself relieved without waiting for formal rejection letter from Central Government.

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- (v) Any Over-stay beyond approved period of inter cadre deputation without prior approval of the Government of India shall lead to an adverse impact on the prospect of the officer at the time of the empanelment.
 - (vi) A copy of the notification shall invariably be marked to the Account General concerned with a request to stop payment of salary to the officer beyond approved period of deputation.
 - (vii) An "Alert" in respect of those officers who are going to complete their inter cadre deputation, will prominently be flashed on this Department's website, 45 days prior to expiry of the deputation period so as to sound the officer and the State Governments concerned.
 - (viii) Based on "Alerts", auto-generated periodic emails will also be sent to the concerned officer/State Governments reminding them for relinquishing the charge/ relieving the officer on stipulated date.
3. It is requested that provisions contained in the guidelines on inter cadre deputation dated 8.11.2004 as amended from time to time and above provisions may be noted for strict compliance.


(S.S. Shukla)

Under Secretary to the Government of India

Copy for information and necessary action to:

1. The Chief Secretaries (All the States)
2. The Secretary, Ministry of Home Affairs, North Block, New Delhi(UTS Division) w.r.t. AGMUT Cadre.
3. The Secretary, Ministry of Home Affairs, North Block, New Delhi as a cadre controlling authority for IPS.
4. The Secretary, Ministry of Environment and Forests, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi.

Copy also forwarded for information to:

- ✓ 1. Sr. PPS to Secretary(P)
2. Sr. PPS to AS (S&V)
3. Sr. PPS to EO & AS
4. Director(SM).
- ✓ 5. NIC, DOPT, to place on website of this Department.