

No. 14015/31/2015-AIS (I)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

New Delhi, the 11th May, 2015

To

The Chief Secretaries of all the State Governments
(As per the list enclosed)

Subject : Meeting by MOS (PP)/Secretary (P) with Principal Secretaries (Personnel/GAD) of the State Governments to be held on 18.05.2015. - Regarding.

Sir,

I am directed to refer to the subject cited above and to inform that this department has decided to hold a meeting of MOS (PP)/Secretary (P) with Principal Secretaries (Personnel/GAD) of the State Governments on **18.05.2015 at 09.30 A.M. in Civil Services Officers' Institute, Vinay Marg, New Delhi.**

2. It is requested that an officer of appropriate seniority may be deputed for the aforesaid meeting. It is also requested, to confirm the participation of your State in the above said meeting through fax/email (Telefax: 011-23092765, E-mail: uss1@nic.in).

3. The draft Agenda of the meeting is attached with the request to furnish required information against the agenda points of the same latest by 15.5.2015.

Yours faithfully,



(Nitin Gupta)

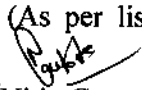
Under Secretary to the Government of India

Tele: 23093063

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Copy with similar request to :

1. The Home Secretary, Ministry of Home Affairs, North Block, New Delhi.
2. The Secretary, Ministry of Environment & Forest, Paryavaran Bhawan, CGO Complex, New Delhi.
3. The Secretary, Department of Administrative Reforms and Public Grievances, 5th Floor, Sardar Patel Bhawan, New Delhi.
4. The Director CBI, North Block, New Delhi.
5. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi.
6. The Chairman, Staff Selection Commission, CGO Complex, Lodhi Road, New Delhi.
7. The Director, LBSNAA, Mussoorie.
8. The Directors of All ATIs (As per list attached)
9. All Residence Commissioners of the State Governments (As per list attached).


(Nitin Gupta)

Under Secretary to the Government of India
Tele. 23093063

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Copy for information to:

1. P.S. to MOS(PP)
2. Sr. PPS to Secretary (P)

✓ Copy also to NIC, DOP&T- with the request to post this notice in 'What is New' and Events in DoPT on the website of this Department for one week from the date of its posting.



MEETING OF MOS(PP)/ SECRETARY,

DOP&T WITH

PRINCIPAL SECRETARIES

(PERSONNEL/GAD)

OF ALL STATE/UT GOVERNMENTS

ON 18.05.2015

AT

CSOI, VINAY MARG, CHANAKYA PURI,

NEW DELHI

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Agenda No.1

Status and Issues in Cadre Review

The strength and composition of the IAS cadre of any given State is reviewed by DoPT at an interval of every five years period in consultation with the State Government concerned and makes such alteration therein as deemed fit in order to cope with the State Governments requirement of the services of IAS officers and also for timely promotional avenues. The IAS cadre review falls due in the year 2015 for Chhattisgarh, Haryana, Jharkhand, Manipur, Tripura, Nagaland, Punjab, Rajasthan, Sikkim and AGMUT cadre. The proposal in this regard be sent by 15th May, 2015. The concerned State Governments have been requested for submission of cadre review proposal in time in order to avoid any undue delay in carrying out the cadre review and notifying the same. The State Governments should adhere to the instruction of DoPT for limiting the increase in the Senior Duty Posts by not more than five percent while submitting the proposal.

It has been stressed in the previous meeting also that the practice of keeping cadre posts vacant or in abeyance for longer period should be avoided and de-cadrement of those posts which are no longer required and in lieu en-cadre new positions that may have become important. State Governments are requested to strictly adhere with the same while formulating the cadre review proposal.

It has been observed that without obtaining the approval of central government more number of ex-cadre posts are being operated at Apex level. This is in violation of rule 9(7) of IAS (Pay) Rules 2007. Such practices should be strictly avoided. In this regard O.M No.11030/24/2008-AIS-II(Pay) dated 16.06.2014 and O.M No.11030/4/2012-AIS-II (Pay) 20.01.2015 was also issued by this Department.

Agenda No. 2

Stability of Tenure for AIS officers posted with State Government:

The stability of the All India Service officers, especially in the States, has been a matter of concern for a long time. Frequent and arbitrary transfers of officers before completion of a reasonable tenure on any post have always been considered as a major reason for the declining standards of administration. In this regard, attention is invited to the Hon'ble Supreme Court's judgment dated 31.10.2013 in the matter of WP No.82/2011 filed by Shri TSR Subramanian & Ors. Vs. UoI & Ors. whereby directions have been issued to the Centre, State Governments and the Union Territories to constitute Civil Services Boards within a period of three months, which will take care of postings/transfers of all civil servants. In compliance of Supreme Court's directions, relevant amendments have been carried out in rule 7 of the IAS, IPS and IFS (Cadre) Rules by DoPT and notified on 28.01.2014, thereby fixing minimum tenure of two years for all cadre posts and also mandating formation of Civil Services Board which will take care of the posting/transfer of AIS officers. As amended in rule 7 of the All India Services (Cadre) Rules, CSB may be formed accordingly and quarterly report as required under the schedule annexed to rule 7 of the IAS and IFS (Cadre) Rules may be submitted to this Department on time. As far as constitution of CSB for IPS is concerned, the Supreme Court issued an interim Order directed the Government of India as well as all the State Governments/UTs. not to take any proceedings in pursuance of the rule referred above. The State Governments/UTs are hereby requested once again for submission of details of constitution of CSB and submission of quarterly report as mandated under the schedule annexed to the said rule.

Agenda No. 3

Unauthorized absence of officers from cadres:

This Department had requested State Governments to provide information in respect of IAS officers who are on unauthorized absence from cadre. Information in this regard is still awaited from some State Governments. Details of the some are as follows:-

Sl. No.	Name of State Government	Issues pending with the State Government.
1.	Assam	Status of case pending in Hon'ble Supreme Court against Shri Alok Khare, IAS(AM:92) for criminal proceeding is awaited from State Government Resignation case of Shri Shantanu Mukherjee, IAS (AM:1990) w.e.f. 31/1/2008. Applied for resignation on 21/8/2009. Pending for want of comments from the State Govt. of Assam about treating the intervening period of leave between 1/2/2008 to 21/8/2009. D.O. letter dated 21/3/2015 was sent to Govt. of Assam.
2.	Jharkhand	Reply from State Government regarding action taken against Shri Arava Rajkamal, IAS (JH:2008) is awaited
3.	Sikkim	Information from the State Government regarding recovery of interest in respect of Shri Amit Kumar Jain, IAS(SK:1991) is awaited
4.	Uttar Pradesh	Reply from State Government regarding action taken in the matter of Shri Sanjeev Ahluwalia, IAS(UP:80)(Retired) is awaited
5.	Uttar Pradesh	Reply from the State Government regarding initiation of action for deemed resignation under Rule 7 of AIS (Leave) Rules, 1955 in respect of Dr. Prabhat Kumar,

Sl. No.	Name of State Government	Issues pending with the State Government.
		IAS(UP:85) is awaited
6.	Uttar Pradesh	Reply from the State Government regarding initiation of action for deemed resignation under Rule 7 of AIS (Leave) Rules, 1955 in respect of Sh. Pradeep Bhatnagar, IAS(UP:82) is awaited
7.	Uttar Pradesh	Reply from the State Government regarding initiation of action for deemed resignation under Rule 7 of AIS (Leave) Rules, 1955 in respect of Sh. Atul Bagai, IAS(UP:83) is awaited
8.	Uttar Pradesh	Reply from the State Government regarding initiation of action for deemed resignation under Rule 7 of AIS (Leave) Rules, 1955 in respect of Sh. Arun Arya, IAS(UP:85) is awaited
9.	Uttar Pradesh	Reply from the State Government regarding initiation of action for deemed resignation under Rule 7 of AIS (Leave) Rules, 1955 in respect of Shri Shishir Priyadarshi, IAS(UP:80) is awaited
10.	Uttar Pradesh	Report on unauthorised absence of Shri Sanjay Bhatia, IAS (UP:90) is awaited from State Government
11.	West Bengal	Reply from the State Government regarding recovery of the bond amount alongwith interest in respect of Shri Amitabh Mukherjee, IAS(WB: 1983) is awaited

This information may kindly be sent by 15th May, 2015.

Agenda No. 4

(a) Determination of vacancies for promotion from SCS to IAS

The recruitment from State Civil Service officers is governed by IAS (Appointment by Promotion) Regulations, 1955 which inter alia prescribe for year-wise preparation of Select lists. In other words, if for any reason it has not been possible to prepare particular Select List(s) for particular year(s), whenever the meeting next takes place, it will prepare the Select List(s) for the left over year(s) also.

The recruitment from Non-State Civil Service officers is governed by IAS (Appointment by Selection) Regulations, 1997. These regulations do not provide for preparation of year-wise select list. In other words, if for any reason, it was not possible to prepare a select list for a particular year, the Select List for that year lapses and whenever the new selection committee takes place, it makes recommendations for the current year only.

During the current calendar year (2015), the following Select Lists are required to be finalized:

- a) For State Civil Service (SCS) category for the year 2014 (i.e. against the vacancies that arose between 1.1.2014 to 31.12.2014) and for earlier years, if pending .
- b) For Non-State Civil Service (Non-SCS) category for the year 2014-A (i.e. against the vacancies that arose between 1.1.2014 to 31.12.2014) and for earlier years, if pending.

The position of determination of the number of vacancies in respect of all the 30 cadres/segments (29 States and 1 Union Territory) is as under:

- a) Out of 30 cadres/segments, in **25 cadres**, the vacancies have been determined up to the current year. These Cadres/Segments are **Arunachal Pradesh, Assam, Bihar, Chhattisgarh, Gujarat, Goa, Haryana, Himachal Pradesh, Jharkhand, Karnataka, Kerala, Maharashtra, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Punjab, Sikkim, Tripura, Tamilnadu, , Uttarakhand, Uttar Pradesh, U.T. and West Bengal**. In respect of the Cadres of Arunachal Pradesh, Chhattisgarh, Haryana, Punjab, Kerala, UTs, Tripura, the vacancy determination is

provisional. These states may be requested to confirm their vacancies and submit their proposal to UPSC for convening of SCMs by 31st May, 2015.

b) Further, in the following **five** states, vacancies could not be determined due to reasons stated below:

- **Andhra Pradesh, Telangana (newly formed),**
- **Jammu & Kashmir (matter of 50% promotion quota in All India Services is under consideration of this department)**
- **Madhya Pradesh and Rajasthan due to pending court cases.**

(b) Determination of seniority

In accordance with provisions of IAS (Regulation of Seniority) Rules, 1987 as amended, seniority/year of allotment of promotee IAS officers is fixed having regard to year of select list and continuous service rendered by the officer in State Civil Service in a post of Deputy Collector or equivalent. It has been observed that State Governments send proposal for fixation of seniority/year of allotment indicating date of continuous appointment of officers in a post of Deputy Collector or equivalent much after their appointment to IAS is notified and this results in avoidable delay of fixation of seniority/year of allotment.

The State Governments were requested vide D.O.No.14014/4/2011 dated 25.04.2013 and subsequent reminder dated 06.01.2015 to ensure that the requisite details in the enclosed format are duly attested and sent along with the proceedings of the Selection Committee for unconditionally recommended officers (which are forwarded to DOP&T for sending its observations to UPSC), so that the seniority /year of allotment of promotee IAS officers is also fixed promptly & immediately after appointment of officers included in the select list to IAS in notified.

Status of vacancy determination/holding of SCM / fixation of seniority of officers belonging to promotion quota (AS ON 11.05.2015)

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
1	Assam	2014 (14)	2014 A (Nil)	2013 Notification for SCS (2013) issued		• State Govt. is required to send a proposal for to UPSC for holding a SCM.	2013
2	Arunachal Pradesh	2014 (01) (Provisional)	2014 A (Nil)	• 2013 Notification issued for SL-2013 (SCS)		• Provisional vacancy determination for 2014 (SCS) & 2014 A (Non-SCS) is to be confirmed by the State Government.	2010
3	Andhra Pradesh	2013 (06)	2014 (Nil)	2012 Notification issued for SCS (2012)		• State Govt. is required to send a proposal for to UPSC for holding a SCM.	2011
4	Bihar	2014 (19) 2013 (07) 2012 (12) 2011 (31)	2014 A (02)	2010 Notification issued for SCS (2010)	2014 Notification issued for Non-SCS (2014)	• State Govt. to send the proposal to the UPSC for holding SCM	SCS (2010) & Non-SCS (2014)

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
5	Chhattisgarh	2014 (05)	2014 A (Nil)	2012 Notification issued for SCS (2012)	2013 Notification issued for Non-SCS (2013)	<ul style="list-style-type: none"> SCM for 2013,& 2014(SCS) and for 2014 & 2014 A (Non-SCS) not held so far State Govt. to send the proposal to the UPSC for holding SCM 	2010
		(Provisional)					
		2013 (09)	2014 (05)				
6	Gujarat	2014 (14)	2014 A (01)	2013 Notification issued for SCS (2013)	2014 Notification issued for Non-SCS (2014)	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM 	SCS (2013) Non-SCS (2014)
7	Goa	2014 (Nil) 2013 (01) 2012 (02)	2014 A (Nil)	2011 Notification issued for SCS (2011)	No SCM for Non-SCS (2012, 2013 & 2014) as Nil vacancy	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM 	
8	Haryana	2014 (7) (Provisional) 2013 (06) (Provisional)	2013 (01)	2010 Notification issued for SCS (2010)	2013 Notification issued for Non-SCS (2013)	<ul style="list-style-type: none"> Provisional vacancy determination for 2013 (SCS is to be confirmed by the State 	SCS (2010) Non-SCS (2013)

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
		1) 2012 (10) 2011 (07)				Government.	
9	Himachal Pradesh	2014 (06)	2014 A (Nil)	2013 Notification issued for SCS (2013)	2014 Notification issued for Non-SCS (2014)	• State Govt. to send the proposal to the UPSC for holding SCM	2013
10	Jammu & Kashmir	2013 (-) Vacancy determination is for 2014 (SCS) & 2014 A (Non-SCS) pending due to pending decision of extension of 50% quota under promotion	2014 (-)	2012 Notification issued for SCS (2012)	2013 Notification issued for Non-SCS (2013)		2012
11	Jharkhand	2014 (02) 2013 (02) 2012	2014 A (01)	2011 Notification issued for SCS (2011)	2014 Notification issued for Non-SCS (2014)	• State Govt. to send the proposal to the UPSC for holding SCM	2011

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
		(10)					
12	Karnataka	2014 (24)	2014 A (01)	2013 Notification issued for SCS (2012)	2014 Notification issued for Non-SCS (2014)	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM 	2013
13	Kerala	2014 (04) Provisional 2013 (08) 2012 (17)	2014 (02)	<ul style="list-style-type: none"> 2011 For SCS (2011), SCM held but no one got selected so notification was not issued 	<ul style="list-style-type: none"> 2014 For Non-SCS (2014), notification issued 	<ul style="list-style-type: none"> Provisional vacancy determination for 2014 (SCS) is to be confirmed by the State Government. 	SCS (2009) Non-SCS (2012)
14	Maharashtra	2014 (12) 2013 (15)	2014 A (02) 2014 (Nil)	2012 Notification issued for SCS (2012)	2013 Notification issued for Non-SCS (2013)	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM 	SCS (2012) Non-SCS (2013)
15	Madhya Pradesh	2012 (02)	2013 (04)	<ul style="list-style-type: none"> 2011 Notification issued for SCS 	SCM for Non-SCS (2012) could not be held	<ul style="list-style-type: none"> Due to pending Court Case. 	2011

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
				(2011)			
16	Manipur	2014 (03)	2014 A (Nil)	2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy	• State Govt. to send the proposal to the UPSC for holding SCM	2011
17	Meghalaya	2014 (04)	2014 A (01)	2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy	• State Govt. to send the proposal to the UPSC for holding SCM	2013
18	Mizoram	2014 (02)	2014 A (Nil)	• 2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy		2011
19	Nagaland	2014 (01)	2014 A (Nil)	• 2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy	• State Govt. to send the proposal to the UPSC for holding SCM	2009
20	Odisha	2014 (13)	2014 A (Nil)	• 2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy		2013

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
21	Punjab	2014 (12)	2014 A (Nil)	2013 Notification issued for SCS (2013)	• 2014 Notification issued for Non-SCS (2014)	• Provisional vacancy determination for 2014 (SCS) & 2014 A (Non-SCS) is to be confirmed by the State Government.	SCS (2013) & Non-SCS (2014)
		(Provisional)					
22	Rajasthan	2011 (03)	2013 (04)	2011 Notification issued for SCS (2011)	2013 Notification issued for Non-SCS (2013)	• Legal dispute for which action has been taken	SCS (1994-95) Non-SCS (2013)
23	Sikkim	2014 (04)	2014 A (Nil)	2013	No SCM for 2014 as NIL vacancy	• State Govt. to send the proposal to the UPSC for holding SCM	SCS (2012)
24	Telangana	-	-	-	-	<ul style="list-style-type: none"> • New State created. • Vacancy determination for SCS (2014) and Non-SCS (2014A) will be determined after receipt of proposal from State Government 	-

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
25	Tripura	2014 (03)	2014 A (Nil)	No SCM for 2013 as Nil Vacancy	2014 Notification issued for Non-SCS (2014)	<ul style="list-style-type: none"> Provisional vacancy determination for 2014 (SCS) & 2014 A (Non-SCS) is to be confirmed by the State Government. 	2012
		(Provisional)					
26	Tamil Nadu	2014 (10)	2014 A (05)	2013 Notification issued for SCS (2013)	2014 (01) Notification issued for Non-SCS (2014).		SCS (2012) Non-SCS (2011)
27	Uttar Pradesh	2014 (36)	2014 A (Nil)	2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM. 	2013
28	Uttarakhand	2014 (03) 2013 (08)	2014 A (Nil)	2012 Notification issued for SCS (2012)	No SCM for 2013 & 2014 as NIL vacancy	<ul style="list-style-type: none"> State Govt. to send the proposal to the UPSC for holding SCM. 	2012
29	Union Territory	2014 (07)	2014 A (Nil)	2013 Notification issued for SCS (2013)	No SCM for 2014 as NIL vacancy	<ul style="list-style-type: none"> Provisional vacancy determination for 2014 (SCS) & 2014 A (Non-SCS) is to be confirmed by the State 	2010
		(Provisional)					

S. N	State/UT	Vacancy determined up-to		SCM held up-to		Reason for Pendency	Seniority fixed up-to
		S.L year for SCS (No.)	S.L. year for Non-SCS (No.)	S.L year for SCS	S.L. year for Non-SCS		
30	West Bengal	2014 (10) 2013 (09)	2014 A (02)	2013 Notification issued for SCS (2012)	2014 Notification issued for Non-SCS (2014)	• State Govt. to send the proposal to the UPSC for holding SCM.	2012

(c) **Court cases relating to promotion of State Service Officers to the respective All India Services**

There are a large number of Court cases relating to promotion of State Service Officers to the respective All India Services. Many of them appear to be pending for years. In most of the cases, the DoPT is a proforma party. In such cases, the State Governments concerned are requested to defend the case on behalf of the DoPT also. It is desirable that these pendencies are monitored closely and information, including copy of final Court judgments is conveyed to the Commission on a regular basis. Further, a list of all pending court cases, along with their brief, may be sent to this Department immediately.

(d) **Vacancy Reporting for RR to UPSC**

Submission of the requisition by the State Governments to the Department of Personnel and Training regarding number of vacancies to be filled up in the DR quota of IAS from a particular Civil Services Examination:

This issue is governed by Cadre Allocation Policy-2008. The relevant provisions provide that *the State Governments should indicate the total number of vacancies to be filled through a particular Civil Services Examination (CSE)/Indian Forest Service Examination by 31st December of the year prior to the year of the Examination. They are also supposed to indicate the number of the districts in the state simultaneously.*

It is however seen that despite timely requests, the State Governments do not send their requisitions and number of districts before the stipulated date. These figures are relevant for this Department to take decision regarding distribution of vacancies to be filled up in IAS through Civil Services Examination among various categories and cadres.

Action to be taken by the State Governments:-

- (i) The states to send their requisition for DR quota of IAS from CSE-2015 **by 31.12.2015.**
- (ii) The states to intimate the number of districts as on 01.01.2016 **by 31.01.2015.**

This information is pending to be received from Assam, J&K, Jharkhand, Manipur, Nagaland, Telangana and UT segment. They should send it by 15th May, 2015.

(e) **Induction training of SCS Officers promoted to IAS**

Rule 5(2) of IAS Probation Rules, 1954 laid down that all SCS officers appointed to IAS by promotion/selection shall have to undergo Induction Training at LBSNNA or in the State Training Institution or in any other recognized training institution in the country, provided they have not attained the age of 52 years on appointment to the Service. The upper age limit of 52 years prescribed in the Probation Rules for exempting eligible officers from undergoing induction training was removed by IAS Probation Amendment Rules, 2011 dated 10.5.2011.

The amended Rule now provides that all such officers appointed to IAS through the process of promotion/selection shall have to invariably undergo induction training without taking into account their age at the time of their appointment in IAS. Following this amendment in the IAS Probation Rules, 1954, instructions were also issued by the Department vide letter No. 11058/01/2002-AIS- III dt. 15th June, 2011 inter alia, stipulating the following conditions:

A probationer referred to in sub-rule(2) of rule 3, shall not be confirmed in the Indian Administrative Service, if he/she does not undergo such training in the Academy or in the State Training Institution in any other recognized training institution in the country for such period as the Central Government may consider necessary within the period of probation or the extended period of probation, as the case may be;

Induction training is to be provided to all officers promoted from State Civil Services to Indian Administrative Service immediately on induction and in any case, not later than one year after induction except in such cases where probation has been extended as per rules.

The State Governments are requested to contact Director (Services), DoPT for any clarification required on this issue at the following contact details:-

**Director (Services)
Department of Personnel & Training
Ministry of Personnel, Public Grievances & Pensions
Government of India, Room No. 215-B, North Block,
New Delhi.
Telefax No 011-23092483.
E-mail :dirs@nic.in**

a) Shortening of the duration of Induction Training

This Department has proposed to reduce the duration of Induction training from 8 weeks to 6 weeks for officers inducted into IAS.

This Department vide letter dated 7.04.2015 sought views/comments of State Governments but the same is still awaited.”

b) Induction Training of backlog eligible PQ officers

It has been decided that those Promotion Quota IAS officer who has less than less than four years of service for retirement on superannuation at the time of his induction into IAS or has undergone mid-career training programme category III after induction, may not be nominated for Induction training. Accordingly, notification had been issued vide Notification No.11058/03/2014-AIS(III) dated 04.12.2014. Further, it has been decided that the PQ Officers inducted into IAS with less than one year of service as on 01.07.2016 may be exempted from the requirement of undergoing induction training. Accordingly, instructions issued vide Letter No. 11058/03/2014-AIS(III) dated 07.04.2015.

Out of above 486 eligible backlog PQ officers received from the State Governments, 39 PQ officers have already been nominated for phase-III training by the Training Division which will take place during 1st June 2015 to 17th July, 2015 at LBSNAA. Further, 100 more PQ IAS officers will be nominated for Special Phase-III Programme to be conducted in 2016 at LBSNAA. Training Division would be nominating 252 officers who would undergo induction training in 3 ATIs and LBSNAA during the period/dates mentioned in the table.

The details of backlog PQ officers of residual Andhra Pradesh, Goa and Arunachal Pradesh are yet to be received from the concerned State Government.

The tentative schedules of Induction Training of eligible backlog PQ officers are given as under:

Phase-III Training / Induction Training

S. N	Name of the Institutes	No. of officers to undergo Phase-III Training / Induction Training	Dates of Phase-III Training/Induction Training
1.	LBSNAA	39 (Phase-III Training)	01.06.2015 to 17.07.2015
2.	LBSNAA	100 (Phase-III Training)	Tentatively to be held in January, 2016
3.	LBSNAA	100 (Induction Training)	26.10.2015 to 04.12.2015
4.	ATI West Bengal	51 (Induction Training)	03.08.2015 to 17.09.2015
5.	ATI Mysore	50 (Induction Training)	17.08.2015 to 25.09.2015
6.	ATI Kerala	51 (Induction Training)	07.09.2015 to 16.10.2015
7.	ATI Punjab	95(Approx.) (Induction Training)	Tentatively in August, 2015
	Total	486	

Agenda No. 5:

CBI related issues

Setting up of Additional Special CBI Courts

Hon'ble Supreme Court in Crl App. No.88-93 of 2003 in CBI vs. Saurin Rasiklal Shah vide order dated 10/12/2013 has interalia directed that the concerned State Governments will provide necessary assistance to the Govt, of India to make the additional Special Courts functional within a maximum period of four months from today else the Central Government may take action under Article 247 of the Constitution. The period of four months has expired on 10/4/2014.

2. This Department has requested various state Governments several times to make operational remaining additional special courts in compliance of above direction of Hon'ble Supreme Court. So far 17 Additional Special Courts have become functional. Out of 22, additional special courts in following states have not become operational yet:-

S.NO.	States	Place	No. of courts	Present Status
1.	Andhra Pradesh	Visakhapatnam	1	Due to bifurcation of Andhra Pradesh there is delay in appointment of Presiding Officer and staff in the court.
2.	Jammu & Kashmir	Srinagar	1	Concurrence of State Govt. is awaited for establishing the court.
3.	West Bengal	Alipore	2	Presiding Officer is to be appointed by the Hon'ble High Court, Kolkata.
		Asansol	1	

It is requested that in the next meeting of the Principal Secretaries, GAD the concerned states may be requested for expediting the process of operationalization of the courts.

The status of consent/notification to extend powers and jurisdiction of DSPE to whole of their states under IT Act.

On the request of CBI, this Department has requested all State Governments to convey their general consent under section 6 of DSPE Act, 1946 to enable the CBI to take up the investigation of cases registered under IT Act, 2000 as amended by IT (Amendment) Act, 2008 in the territorial jurisdiction of their States.

2. In this regard, this Department has requested various State Governments to convey their general consent. However, till now the states of Andhra Pradesh, Himachal Pradesh, Tamil Nadu, Sikkim, Manipur, Nagaland, Mizoram and Jharkhand have issued general consent under section 6 of the DSPE Act for investigation of offences under IT Act to CBI and this Department has issued notifications u/s 5 of DSPE Act accordingly.

3. It is proposed that in the next meeting of the Principal Secretaries, GAD, the concerned states may be requested to provide general consent under section 6 of DSPE Act, 1946 to enable the CBI to take up the investigation of cases registered under IT Act, 2000 as amended by IT(Amendment) Act, 2008 in the territorial jurisdiction of their States.

Agenda No. 6:

6.1 Disclosure of ACRs to State Officers on the analogy of Central Government

At present, most of the States do not disclose full ACRs to the officer concerned thus depriving him/her of an opportunity to represent, if required. Though the State Govt. are communicating the adverse remarks, the grading "Average"/ "Good" are not communicated as the same are not adverse. A large number of Court cases are being filed alleging non-communication of grading as "Average"/ "Good". At times, such ACRs have been reviewed and upgraded on Court directions. The extent of litigation can be reduced considerably if a uniform policy of disclosing of complete ACRs is followed by all the State Governments.

6.2 Suggested date in the Model calendar to be adhered to by the State Govts. for submission of proposals for induction of State Service officers to the respective All India Services.

The suggested date in the Model calendar for submission of proposals by the State Governments for induction of State Service officers to the respective All India Services, is 31st May of the year. The representatives of State Governments may be impressed upon to adhere to this date and submit the proposals to UPSC by 31st May, 2015 so that the Selection Committee Meetings could be spaced out evenly throughout the year, to effectively pre-empt avoidable congestion of proposals and consequent slippages, due to a heavy inflow of proposals at the end of the year.

6.3 Proposed Alternate System to Induction of State Officers into the All India Services

The Government of India, DoP&T had finalized and approved the scheme for introduction of common annual examination for induction/

selection of State Civil/Police/Forest Service Officers into the All India Services. Thereafter, draft Promotion Regulations were forwarded to the DoP&T for consideration of the Government. Decision on implementation of proposed new system is yet to be communicated to the Commission.

6.4 Criteria for issuing of Integrity Certificate

Instructions/Guidelines relating to issuing of Integrity Certificate have been issued in piecemeal by the DoP&T in the past. In the absence of consolidated guidelines on the subject, it has been experienced that the State Governments are adopting different norms for issuing/withholding of Integrity Certificate, thus leading to different decisions under similar circumstances, which at times, result in avoidable litigation. There is a need to have consolidated and detailed guidelines on the matter.

6.5 Adoption of common ACR forms to facilitate assessment on similar parameters.

At present, ACRs of State Service Officers are being written in forms adopted by the respective State Governments, which vary from 2 to 5 pages and lack uniformity in parameters of assessment. As all the eligible officers are required to be assessed on similar parameters for induction into the All India Services, there is a need to standardize and formulate ACR forms which are uniform in format, to be adopted by all the State Governments.

6.6 Court cases relating to promotion of State Service Officers to the respective All India Services

There are a large number of Court cases relating to promotion of State Service Officers to the respective All India Services. Many of them appear to be pending for years. Most do not pertain to the Commission, although the Commission is also impleaded as a Respondent in these cases. In such cases, the State Governments concerned are requested to defend the case on behalf of the Commission also. It is desirable that these pendencies are

monitored closely and information, including copy of final Court judgements, are conveyed to the Commission on a regular basis.

6.7 Timely Submission of Complete Proposals in Disciplinary Cases of All India Service Officers at Single Window:

For expeditious disposal of disciplinary cases in the UPSC and to reduce avoidable delays, the Single Window System was introduced by the Commission in September, 2010 covering five Ministries. This System was gradually extended to all Ministries and Departments. With effect from January 1, 2013, all the State Governments are also covered under the Single Window System. Under this System, a Ministry/Department/State Government which refers a disciplinary case to the Commission for advice, is required to authorize a representative not below the rank of Under Secretary to hand over the case in person, with prior appointment, to the designated officer in UPSC. The cases so received from the Ministries/Departments/State Govts. are initially scrutinized at the Single Window itself to ensure the availability of the requisite information/documents sought in the check list issued by the DoP&T. Only those cases which are found complete in all respects, in conformity with the check list are accepted by the Commission for further examination and advice.

Regarding disciplinary cases being forwarded by the State Governments at Single Window, the Commission has the following major concerns:

- i. The Commission through a D.O. Letter No. F.2/2/2010-SI dated 20.12.2012 had informed all the State Governments about the implementation of the Single Window System. A copy of the letter is annexed at **Annexe-II**. Under the system of Single Window, State Governments are required to authorize a representative not below the level of Under Secretary to come in person, with prior appointment to hand over the disciplinary case to the Under Secretary (S-I),

UPSC ([Tel:23098591](tel:23098591), Extn: 4342) in Room No.10-A located in the Annexe Building of the Commission. The timings in the Single Window System are diligently scheduled through a system of prior appointments so as to ensure undivided attention to the scrutiny of the records and to minimize the waiting time. However, on several occasions, it has been found that the Officers from State Governments bring disciplinary cases at the Single Window without any prior appointment which tends to clash with the allotted slots assigned to the Ministries, to facilitate meticulous scrutiny of their records. This disrupts the entire process of scrutiny at the Single Window, which should be avoidable.

- ii. All the case records so received at Single Window, are scrutinized as per the proforma check list issued vide DoP&T OM No.39011/12/2009-Estt.(B) dated 10.5.2010 [**Annexure-III**]. As the disciplinary proceedings are quasi-judicial in nature, adherence to the AIS (D&A) Rules, 1969 & AIS(DCRB) Rules, 1958 and ensuring complete documentation of the case is essential. All the documents are required to be provided as per check list issued vide DoP&T.
- iii. It is however observed that on a number of occasions, the records received from the State Governments do not contain documents as per the checklist. Also, these cases are deficient in many respects. The most common deficiencies observed relate to the non-availability / improper shape of documents such as:
 - (i) Complaint and Report of the preliminary enquiry, if any, held in the matter leading to the institution of formal disciplinary proceedings against the MoS. (together with Depositions recorded).
 - (ii) Charge sheet together with the statement of imputations and reply of the MoS on the Charge Memo.

- (iii) Daily Order Sheet maintained by the Inquiry Officer, indicating the progress of oral inquiry.
- (iv) Depositions - oral statements, recorded from prosecution witnesses and defence witnesses.
- (v) Statement of defence of the MoS.
- (vi) General examination of the MoS.
- (vii) Whether copies of relevant documents have been supplied to the MoS.
- (viii) Exhibits a) Prosecution b) Defence
- (ix) Whether Inquiry Officer's report provided to the MoS.
- (x) Whether disagreement of the Disciplinary Authority , if any, on the report of the Inquiry Officer, communicated to the MoS.
- (xi) Para-wise comments of the Disciplinary Authority on the representation of the MoS, if any.
- (xii) Show Cause Notice issued to the Officer, if any.

Besides the above, the documents are either not legible or not in original or duly authenticated copies.

On account of the above deficiencies, the Commission is constrained to return the cases at the Single Window itself without tendering any Advice. During the previous Financial Year (2014-15), out of 27 cases received at the Single Window from State Governments, 15 cases (55% cases) were returned on account of deficiencies contained therein.

As per the DoP&T's O.M. No.39035/01/2011-Estt.(B) dated 10.05.2011 [**Annexure-IV**], the Commission takes 4 to 6 months to tender their Advice in cases where the case records are complete. When the cases are received without complete case records, this may lead to protracted correspondence with the State Governments and in this process, precious time is lost. This also results in delay in the finalization of the disciplinary proceedings.

In view of the para 2 and 3 above, DoP&T may be requested to re-circulate these instructions to all the State Governments and to impress upon the State Governments for their effective compliance. The compliance with the above instructions will result in early disposal of the disciplinary cases.

6.8 Standardization of formats in the Disciplinary Proceedings against Members of Service:

(1) For initiating disciplinary proceedings against a Charged Officer of the Central Government, the forms pertaining to (i) Charge-sheet for major penalties; (ii) Memorandum of charge for minor penalties; (iii) Initiation of minor penalty proceedings (in cases where DA decided to hold the inquiry); and (iv) Show-cause notice for imposing penalty to be issued on the Govt. servant on his conviction; etc. are standardized under Central Civil Services (Classification, Control & Appeal) Rules, 1965. However, it is observed that no such standardized formats are available in The All India Services (Discipline And Appeal) Rules, 1969 for initiating disciplinary proceedings against the Members of Service [MoS]. As a result, it has been found that the State Governments are issuing the charge memo in different formats. For instance, in the absence of a standardized format, the sequence of Charge Memo is not in accordance with Rule 8 (4) of AIS (D&A) Rules, 1969. This sometimes leaves a scope for ambiguity in appreciating the allegation in a holistic perspective in the Commission.

(2) Therefore, in order to ensure uniformity in initiating disciplinary proceedings against MoS, DoP&T may like to solicit the views of the concerned State Governments before devising standardized formats.

6.9 Representing the interest of Commission in non-defending court cases

1. In the disciplinary case, the advice of the Commission is sought in accordance with the mandated requirement of consultation as laid

down in Article 320(3)(c) of the Constitution read with regulation 5(1) of UPSC(Exemption from Consultation) Regulations, 1958.

2. As brought out in the Agenda Item No. VI above, the State Governments many a time do not send the proposals as per the checklist issued by the DoP&T and this results in the return of the case from the Single Window as also avoidable protracted correspondence with the State Governments. In a number of such cases, the affected Officer approaches CAT/ High Court challenging the initiation of the disciplinary proceedings and delay in the finalization of the disciplinary proceedings by the State Governments.

Generally there is no relief sought by the MoS against the Commission. Since there is no cause of action on the part of the Commission, the Commission treats these type of cases as non-defending and requests the State Governments to watch/ defend the interest of the Commission under intimation to the Commission.

3. However, in some of the cases, action on the request of the Commission to defend the case on its behalf has not been taken seriously/promptly by the State Government. This may lead to a situation where the Judiciary may take an adverse view on the non-appearance of the Counsel on behalf of the Commission even though the Commission is a proforma party.

4. In view of the above, the State Governments may be requested to take prompt action on such cases on the request of the Commission to defend the case on behalf of the Commission and also inform the developments in this matter to the Commission from time to time, on a regular basis.

6.10 DPC/Deputation Proposals

Appointments Branch of the UPSC deals with the DPC/Deputation proposals received from the Government of NCT Delhi and Union Territories and in this context it is suggested that the Principal Secretaries concerned could be requested to ensure the following:

- (i) Timely submission of promotion proposals under the Single Window as per the DOP &T Model Calendar and in respect of Deputation cases, forwarding of proposals as soon as the vacancies arise or can be clearly anticipated. It may further be ensured that the proposals are complete in all respects in conformity with the Checklist prescribed in this regard, so as to expedite processes in the Commission towards timely issuance of Advice Letters.

- (ii) In many Court cases pertaining to DPC/Deputation proposals, the Commission is also impleaded as one of the Respondents besides the State Government/UT/Concerned Department, though the Commission may not have any role with regard to the reliefs sought. Such cases are categorized as non-defending cases from the Commission's point of view. While the Commission does not enter separate appearance in such cases, the concerned State Government/UTs are intimated about the Commission's stand and they are requested to defend the interest of the Commission and to keep the Commission updated about the progress in such cases. The Principal Secretaries may be requested to ensure proper defence in such cases and also to periodically monitor their progress and keep the Commission informed on a regular basis.

Agenda No.7 :

7.1 Pendency of grievances of employees of erstwhile State of Madhya Pradesh with relation to their allocation:

The proposal relates to issues pending between the bifurcated States of Madhya Pradesh and Chhattisgarh. It is submitted that although bifurcation of the erstwhile State of Madhya Pradesh took place 14 years ago and final allocation was made 12 years ago, yet representations for revision of State allocation under medical hardship, SC/ST category, spouse, etc. are still being received from the aggrieved employees. The Advisory Committee, M.P., in its 25th meeting dated 29.10.14 instructed both the State Governments i.e. Madhya Pradesh and Chhattisgarh to decide/ dispose of all the pending representations with their mutual consent. The matter, has again been taken up by JS (AT&A), vide her DO letter dated 23.12.14 with the Principal Secretary, GAD, Govt of M.P. to which reply is awaited.

7.2 Monitoring of Court cases filed by the aggrieved employees of erstwhile State of Madhya Pradesh seeking revision of their allocation:

- (i) About 150 Court cases are pending in the High Courts of Madhya Pradesh and Chhattisgarh. While counter reply in majority of the cases has been filed by UOI, in a few cases, the same are to be filed on receipt of comments from the respective State Governments who are custodian of the records. In a number of cases, the State Governments are yet to file their Counter replies. With a view to minimise/reduce Government litigation, Secretary (P) addressed a DO letter dated 17.02.15 to the Chief Secretaries of MP and Chhattisgarh to actively monitor these cases and furnish updated status. Under Secretary (SR.I) also visited Bhopal in this regard during 26-27 Feb, 2015 and took meeting of the nodal officers of various Departments of the State Government. It was emphasized that

State Governments may instruct Advocate General/empanelled Advocates to seek urgent hearing of all those cases in which counter replies have been filed both by UOI as well as State Government.

7.3 Monitoring of Court Cases filed in relation to the allocation of employees under the UP Reorganisation Act, 2000

As per records over 700 cases are pending in the Benches of High Court of Allahabad and Lucknow and about 50 cases in the High Court of Nainital. The cases are very old and even records of the proceedings/orders/judgements are not available even on the website of the concerned High Court. With a view to minimise/reduce Govt. Litigation dated 17.02.2015 to the Chief Secretaries of UP & requesting them to take initiative and issue directions to the concerned Departments to furnish updated/current status of pending Court Cases related to allocation of personnel between the bifurcated States of UP and Uttarakhand as well as identify cases which may have become infructuous, for effective monitoring & follow up of the Court Cases by Department of Personnel & Training. It has been suggested that the Heads of Departments concerned or their representatives may approach the respective ASGs/Govt. Counsels appointed in various Benches of the High Courts of UP and Uttarakhand in order to ascertain the requisite data for providing the same to this Department. Concerned Department may be directed to take necessary action, as requested in the DO letter of Secretary (P) dated 17.02.2015 for furnishing the updated status of pending Court Cases for minimising the Govt. litigation and monitoring the same.

Agenda No. 8

8.1 Introduction of online recording of APARs

1. An application namely SPARROW (Smart Performance Appraisal Report Recording Online Window) was launched w.e.f. 1.4.2014 for online filing of Performance Appraisal Report in respect of IAS officers from the year 2013-14.
2. Status of APAR's on SPARROW for discussion(Annexed)

8.2 Encourage Officers to apply for DS/Director level under CSS

1. There are a number of vacancies at DS/Director level under Central Staffing Scheme that require officers from different services.
2. There is shortage of officers at DS/Director level on offer for central deputation.
3. To mitigate problems faced by officers on shifting to Delhi, provision of transit accommodation on issue of orders has been made through the Directorate of Estates.
4. Utilisation of Central Deputation Reserve :
 - (i) 40 % of senior duty posts in a cadre are classified as deputation reserve
 - (ii) Utilisation of the CDR is very low for some states
 - (iii) Only Himachal Pradesh, Kerala and Sikkim have fully utilised the proportionate CDR.
5. State Governments should encourage officers to apply for central deputation and also forward their names expeditiously for retention under Central Staffing Scheme.

8.3 Cadre Clearance for Foreign Visits

1. For IAS officers Cadre Clearance of DoPT is required for foreign visits in most cases where the expenditure is not borne by the Government, the visit is of duration beyond 3 weeks etc.
2. Proposals seeking cadre clearance should be sent so as to reach DoPT at least 2 weeks before the proposed visit.

3. FCRA clearance and Political Clearance form MEA should be included where required
4. Where officers proceed on foreign visits without prior permission, the period may be treated as Dies Non.

8.4 Overstay on Foreign Assignment

1. Many instances of IAS officers overstaying while on foreign assignments under Rule 6(2)(ii) of the AIS(Cadre) Rules.
2. Extant guidelines for taking action in such cases under **Rule 7(2) (c) of AIS (Leave) Rules, 1955.**
 - Officer shall be deemed to have resigned from the service if he continues of Foreign Service beyond the period approved by the Central Government.
3. For officers who have retired, action may be taken under Rule 6 of AIS (DCRB) Rules, 1958
4. State Governments may take action in consultation with Services Division of DoPT

Agenda No. 9:

ATIs which are not availing of the funds under the plan scheme on RTI or are not furnishing the utilisation certificates for the funds availed of:

Several ATIs have availed of funds under the plan scheme of RTI but have not furnished the utilisation certificates even after the due date.(List attached). Many ATIs do not avail of the funds under the plan scheme. It appears that many of the ATIs have not been provided with the necessary facilities in terms of infrastructure, staff, etc for conducting training programmes and other activities as per the guidelines of DOPT. The State governments need to review the working of such ATIs to provide the necessary infrastructure and other facilities so that capacity building and awareness generation activities can be conducted by the ATIs for better implementation of the RTI Act.

Agenda No. 10:

Training related issues

10.1 Attendance of MCTP by all eligible officers of IAS DoPT conducts the mandatory Mid-Career Training Programme (MCTP) for IAS officers to equip officers to handle the next higher level of responsibilities at certain identified stages of their careers; broadly when they are primarily working in the field (8-9 years), at the policy formulation stage (15-18 years) and at inter-sectoral policy formulation and implementation stage (26-28 years).

Government of India nominates IAS Officers from different eligible batches for training in Lal Bahadur Shastri National Academy of Administration, Mussoorie under mandatory MCTP Phase III, IV & V every year. Of late, it has been observed that the participation by IAS officers in the training programme has reduced due to non-relieving of officers by the state governments. This under utilization of capacity in the form of sub-optimal turnout makes the cost effectively more expensive leading to wastage of prestigious resources. The provisions of IAS (Pay) Rules, provides for consequences of not completing the MCTP. However, it is seen that these provisions are not being implemented in spirit by State Government as officers who have not yet completed MCTP are being given promotions/increments in contravention of the provisions of the IAS (Pay) Rules.

Accordingly, it is proposed that this matter may be discussed in the meeting to ensure that:

All States should relieve the eligible officers for MCTP without fail.

The officers get promotions, increments only on completion of their mandatory training programme as per provisions of IAS (Pay) Rules.

10.2 Discussion on IAS cadre training Plan

The Career Training plan for IAS officers has been proposed to be revisited to reduce the long gap between trainings and expose the officers to various types of training so as to equip them to the ever changing governance landscape. Accordingly, apart from mandatory training for IAS officers, there is a proposal to introduce one In Service Training programme (IST) during 5-6 years of service, 2 ISTs

during 10-13 years with cooling off period of 12 months in between the trainings. 3 ISTs during 17-23 years with a cooling of 12 months in between the trainings and one In Service Training after 30 years of service. The duration of In Service Training will be for 1-2 weeks.

It is proposed to discuss this proposal in the meeting to bring forth from State Governments their views and suggestion regarding the duration, content and the areas to be covered in the in-service training.

10.3 Management of training in the State and adoption/implementation of State Training Policy.

The Department of Personnel & Training is the nodal agency of the Government of India for the matters relating to training of civil servants. For fulfilling this mandate a National Training Policy (NTP) was formulated in the year 2012. Para 11.8 of the NTP 2012 recommends that each State should formulate/adopt a training policy based on and similar to the new National Training Policy so that there is a formal articulated framework within which training is conducted at the State level.

The Training Division of DoPT is the authority concerned to monitor the implementation of National Training Policy. Accordingly, in pursuance to the NTP 2012, the Training Division formulated a Model State Training Policy and circulated the same among all the State governments.

It is proposed that in the meeting of Principal Secretaries (GAD) to be held on 18.05.2015 the status of implementation of the State Training Policy may be discussed and for this purpose this agenda may be discussed in the meeting.

10.4 Upscaling of Induction Training Programme for newly recruited frontline State Government functionaries in all States

Department of Personnel & Training (DoPT) has recently launched a new scheme of Induction Training Programme for the newly recruited cutting edge level State Government functionaries on pilot basis in 15 districts in the three states of Jammu & Kashmir, Maharashtra and Tamil Nadu. Five training programmes of two weeks duration with two days NGO exposure-visit was conducted in each of the 15

districts. The objective of the induction training programme is to develop generic and domain specific competencies in cutting edge level functionaries for strengthening capabilities to improve the public service delivery mechanism. This training programme will play a very important role in preparing the new entrants in the Government for fulfilling their responsibilities towards the nation and the citizens effectively and efficiently. During the pilot phase of the programme, Induction Training has so far been imparted to 2790 frontline functionaries in three States of Jammu & Kashmir, Maharashtra and Tamil Nadu. Considering the success of the pilot, the Induction Training Programme is being proposed to be rolled out in the whole country in the current financial year.

Proposals were called from all the state ATIs for launch of programme in the current financial year. So far response from 10 State ATIs has been received. Accordingly, the State Governments may be requested in the meeting to expedite their proposals and also give their views and suggestions on Induction Training Programme.

Agenda No. 11

Quarterly reports on disciplinary/vigilance matters

It is proposed that the issue of non-receipt of Quarterly reports from some State Governments and Privilege Notices received from Lok Sabha Secretariat pending with this department for want of factual reports from the concerned State Governments may be included as an agenda item from this Division.

2. Quarterly reports on disciplinary/vigilance matters pending against IAS officers is vital for processing requests of vigilance clearances of IAS officers and regular updation of records of this department. In the absence of QRs this department is unable to accord vigilance clearance to the IAS officers of the defaulting states. Up to date quarterly progress reports are awaited from the following States:

S.No.	Name of State	QR received upto
1.	Haryana	September 2014
2.	Kerala	March 2014
3.	Nagaland	September 2014
4.	Punjab	September 2014
5.	Telangana	Nil

3. At present 5 privilege notices are pending with this department for want of reports from the State Governments as detailed below :

S.No.	Complaint/Privilege Notice	Referred to SG
1.	Complaint dated 15 September, 2014 & 20 March 2015 from Sh. Ram Swaroop Sharma, MP alleging disgraceful behaviour by the Deputy Commissioner, Kullu,	Copy of complaint sent to the SG of Himachal Pradesh on 31.10.2014. Report of GoHP received on 19.11.2014 which was sent to LSS on

S.No.	Complaint/Privilege Notice	Referred to SG
	Himachal Pradesh.	4.12.2014. Complaint dated 20.03.2015 received again on the same issue which was forwarded to SG on 10.04.2015. SG forwarded copy of its earlier report furnished vide letter dated 19.11.2014. Matter has been referred again to SG vide our D.O. letter dated 05.05.2015.
2.	Notices of question of privilege dated 12 March & 16 April, 2015 given by Sh. Keshav Prasad Maurya, MP against the District Magistrate of Allahabad for causing hindrances to the discharge of duties as a Member of Parliament.	Copy of PN dated 12 March 2015 sent to SG of Uttar Pradesh on 30.03.2015 followed by reminder dated 01.05.2015. Copy of PN dated 16.04.2015 sent to SG on 07.05.2015.
3.	Notice of question of privilege dated 24 April, 2015 given by Sh. Harish Chandra Meena, MP alleging non-allotment of office room by District Administration, Dausa, Rajasthan resulting in hindrances/difficulties faced by him in respect of discharge of his duties as public representative.	Copy of PN sent to the SG of Rajasthan on 07.05.2015.
4.	Notice of question of privilege dated 27 April, 2015 given by	Copy of PN sent to the SG of Rajasthan on

S.No.	Complaint/Privilege Notice	Referred to SG
	Sh. Rahul Kaswan, MP alleging non-allotment of office room by District Administration, Churu, Rajasthan resulting in hindrances/difficulties faced by him in respect of discharge of his duties as public representative.	08.05.2015.

4. As far as action taken on the decisions taken in the meeting held on 09.09.2014 is concerned it is submitted that QRs have been received from Rajasthan and Jammu & Kashmir. QRs are not being received regularly from Govt. of Karnataka. We have not received QRs from GoK since September 2013.

It is only in reply of parliamentary Unstarred Question No. 5799 answered on 29.04.2015, Govt. of Karnataka submitted QR for quarter ending 31.03.2015.

Agenda No. 12

Courtesy to Public Representatives

Official Dealings between the Administration and Members of Parliament and State Legislatures- Observance of proper procedure

Latest instructions on the subject issued on 19.11.2014 are at Annexure V. All State Governments are requested to circulate these instructions to their officials and periodically review the implementation.

Agenda No.13

Issues of the State Governments:

S. No.	Name of the State	Issues
1.	Maharashtra	<ol style="list-style-type: none">1. To allot 15 RR officers every year to overcome the gap in IAS officers2. Details of IAS officers appointed by RR/Promotion/Selection may be made available in SPARROW immediately on the issue of the notification of their appointment3. Confirmation proposal of 8 IAS officers of 2012 batch is pending4. The inter se seniority of IAS officers in the draft civil list is found erroneous every year.

Agenda No.14

Miscellaneous Issues

1. Seniority of PQ Officers to be fixed at the time of issue of their promotion notification from SCS to IAS.
2. Provisional vacancy determination to be completed by DoPT by 15th January of every year which is to be confirmed by the State Governments by 31st January of the same year.
3. Possibilities may be explored to introduce online filling of ACRs/APARs by SCS officers.