

No.16017/2/2004-AIS-II  
Government of India  
Ministry of Personnel, P.G. & Pensions  
Department of Personnel & Training

New Delhi, dated 18<sup>th</sup> October, 2005

To

The Chief Secretaries of all States  
and Union Territories.

Subject:- Appointment to the apex level posts of Chief Secretary, DGP and PCCF.

Sir,

I am directed to refer to the subject above noted and to say that in terms of the relevant provision of IAS, IPS and IFS Promotion Guidelines, completion of 30 years of service has been prescribed from the year of allotment for the promotion of IAS, IPS and IFS officers to the rank of Chief Secretary, Director General of Police and Principal Chief Conservator of Forests. AIS officers, therefore, cannot be promoted to the apex level posts before completion of the requisite number of 30 years of service. The power to relax such qualifying service vests with the DOPT who have not so far relaxed the condition of qualifying service in the case of any officer of any cadre in the country except in a few cases of the North-Eastern cadres.

2. It has come to the notice of this Department that promotion of some of the AIS officers have been made/contemplated to the apex posts before completion of their 30 years of qualifying service without seeking the concurrence of this Department to the relaxation in prescribed qualifying service. Such promotions would, therefore, be in violation of the IAS Promotion Guidelines and would thus be irregular.

3. It is, therefore, requested that if such promotions were made or are under contemplation, the same may be reversed immediately and the matter may be brought to the notice of this Department.

Yours faithfully

(Sangeeta Singh)  
Director (Services)