



D.O.No.13020/8/2016-AIS-I

Dear Sir / Madam,

As you are aware, all the IAS officers of 2015 batch posted as Assistant Secretaries are working on the flagship programmes/initiatives of respective Ministries / Departments. Nine Sectoral Groups of Secretaries (SGOSs) have been given responsibility of providing guidance to the Assistant Secretaries in preparing their presentations / reports based on the work allocation.

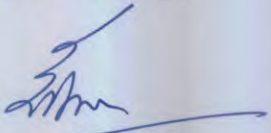
2. It has been decided that four best presentations are to be selected by each Sectoral Group (SGOS). These could be a mix of individual and group activity. The 36 presentations (around 4 each from 9 SGOSs) so selected will then be reviewed by Committee consisting of all rapporteurs, to further shortlist 16 presentations to be submitted to Cabinet Secretary.

3. The Cabinet Secretary has scheduled the review of the shortlisted presentations from 15th September, 2017 onwards. Accordingly, you are requested to shortlist four presentations from your Sectoral Group (SGOS) by 8th September, 2017 and forward the names / titles of the shortlisted presentation to us at e-mail id: **secy_mop@nic.in** by 11th September, 2017. Furthermore, the meeting of nine rapporteurs to review the shortlisted presentations of Assistant Secretaries is scheduled on **12th September, 2017 from 9:30 AM onwards at CSOI, Vinay Marg, New Delhi.**

4. I will be highly obliged if you may undertake the shortlisting of four best presentations of your Group by 11th September, 2017 and kindly spare your valuable time to be present in the meeting of rapporteurs for further shortlisting on 12th September, 2017 along with the concerned Assistant Secretaries associated with the shortlisted presentations of your Group.

With regards and best wishes

Yours sincerely,


(Ajay Mittal)

All rapporteurs of SGOSs (as per list)



सूचना
का अधिकार

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Ministry of Environment, Forest and Climate Change

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