

Immediate

No. 13020/8/2016-AIS-I
Government of India
Ministry of Personnel, PG and Pensions
Department of Personnel and Training

North Block, New Delhi
Dated 23rd June, 2017

OFFICE MEMORANDUM

Subject: Posting of IAS officers of 2015 Batch as Assistant Secretaries in Government of India - Work allocation - regarding.

The IAS officers of 2015 Batch are being deputed in various Ministries/Departments in Government of India from 3rd July, 2017 to 27th September, 2017. The work allocation to Assistant Secretaries during this deputation period may include the following activities:-

- a) The Assistant Secretaries may be allocated work relating to flagship programmes/initiatives of the Ministry. They would particularly identify the implementation issues and suggest solutions for expediting progress as well as for improving the quality of implementation. While doing so, special focus should be on those States/ districts which have shown slow progress in implementation of these programmes/initiatives. This will be an individual activity for each Assistant Secretary.
- b) They will also review the implementation of projects/initiatives of Assistant Secretaries of 2013 and 2014 batches, during the last two years and take them to logical conclusion. This will be a group activity for all Assistant Secretaries posted in each Ministry /Department.
- c) Secretary of the Department concerned will give a project work pertaining to the Ministry. This will also be a group activity.

2. It is requested that the Secretaries/ nodal Joint Secretaries may take necessary action in this regard well in time, before the Assistant Secretaries join their posting.

lw
23/6/17

(Devesh Chaturvedi)
Joint Secretary to the Government of India
Tel.: 011-2309 4398 Fax: 2309 4360
Email d.chaturvedi@nic.in

All Secretaries to Government of India (As per list)

Copy to information to:

- 1) PPS to Cabinet Secretary, Rashtrapati Bhawan, New Delhi.
- 2) SS & EO, DoPT, North Block, New Delhi.
- 3) PSO to Secretary (P), DoPT, North Block, New Delhi.
- 4) NIC, DoPT, North Block, New Delhi.