

No. T-13017/1/2022-LTDP  
Government of India  
Ministry of Personnel, Public Grievance & Pensions  
Department of Personnel and Training  
(Training Division)

310, Block-4, Old JNU Campus,  
New Mehrauli Road, New Delhi- 110067  
Dated: February 22, 2022

To

1. The Secretaries of all the Ministries/Departments to Govt. of India
2. Chief Secretaries/Administrators to all the State Governments/ Union Territories

Sub: Nomination of IAS Officers for the 78th Staff Course at Defence Services Staff College, Wellington - Commencing from 06<sup>th</sup> June, 2022.

Madam/Sir,

The undersigned is directed to enclose herewith Ministry of Defence (MOD) ID Note No. 02/11/2019-D(GS.II)/DMA dated 02.02.2022 regarding 78<sup>th</sup> Staff Course at Defence Services Staff College, Wellington commencing from 06<sup>th</sup> June, 2022 and to request you to sponsor the name of suitable IAS officer for the said course. All the particulars of the course including the eligibility conditions and the course fee to be borne by the respective Ministries/Departments are mentioned in the above said ID Note of Ministry of Defence.

2. The duration of the course is 45 weeks. Four (4) slots in DSSC Staff Course are earmarked for the civilian officers of various Ministries/Departments of Government of India. The Course lays stress of issues relating to Inter-Services Cooperation and planning and to enhance the knowledge of the participants on various aspects of National Security. The Course also provides an opportunity for building functional rapport and understanding between the Civilian and Armed forces officers. Joint Forward Area Tour (JFAT) and Industrial Demonstration Tour (IDT) for the student officers provide a unique opportunity to gain first-hand knowledge and experience from the best practices being followed in both Civil and Defence establishments.

3. The 78<sup>th</sup> DSSC Staff Course is scheduled to commence from 06<sup>th</sup> June, 2022 and will continue upto 15<sup>th</sup> April, 2023. Prior to that, the selected officers will be required to undergo an Orientation Course of two (02) weeks from 23.05.2022 to 04.06.2022. Only those officers who, if selected, can be assuredly released from May, 2022 till April, 2023, should be sponsored.

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4. Qualification requirements for selection of civilian officers to the DSSC Staff Course are as under:-

- a. The Officer should be from Group 'A' Central Civil Services.
- b. Upper Age Limit-Should not be more than 50 years as on last date of receipt of nominations.
- c. Officer should be clear from vigilance and disciplinary angle.
- d. Officer should have excellent track record of past performance

5. The details of course fees to be borne by the concerned sponsoring organization (Ministry/Department/State/UT Government) are as follows:

- (i) Training charges per week- Rs. 7,975/-
- (ii) Rent and allied charges per week- Rs. 600/-
- (iii) The training charges are to be paid by demand draft in favor of CDA, Chennai payable at Chennai and the Rent and Allied Charges are to be paid by demand draft in favor of Commandant, DSSC, Wellington, payable at Chennai.

6. It is requested that nomination of the willing and eligible IAS officers with Annexure-II & III duly completed and Annual Performance Appraisal Reports (photocopies of APARs duly attested by an officer not below the level of Under Secretary) of last five (5) years may be sent directly to Under Secretary (GS.II), Room No. 8, Basement Near Gate No. 11, South Block, Ministry of Defence, New Delhi -110011 and Email-manoj.rao@nic.in; under intimation to this Department, so as to reach on or before 28<sup>th</sup> February, 2022.

Encl: As above

Yours faithfully,



(Biswajit Banerjee)

Under Secretary to the Govt. of India

Telephone: 011-26194167

Copy to:

- i) Office of Establishment Officer, Department of Personnel & Training, North Block, New Delhi.
- ii) Technical Director (NIC), JNU (Old Campus), New Delhi with the request that the circular may be posted on the DoPT's website under heading 'What's New'.



T-13017/1/2022-LTDP  
 Ministry of Defence  
 Department of Military Affairs  
 D (GS.II)

Sub:- Nomination of Civilian Officers for the 78<sup>th</sup> Staff Course at Defence Services Staff College, Wellington – reg.

The 78<sup>th</sup> Staff Course at Defence Services Staff College (DSSC), Wellington (Tamil Nadu) is scheduled to commence from 06<sup>th</sup> June, 2022. The duration of the course is 45 weeks. Four (04) slots in DSSC Staff Course are earmarked for civilian officers of various Ministries/Departments of Government of India.

2. The staff course at DSSC, Wellington lays stress of issues relating to Inter-services cooperation and planning and to enhance the knowledge of the participants on various aspects of national security. The course also provides an opportunity for building functional rapport and understanding between the civilian and armed forces officers. Joint Forward Area Tour (JFAT) and Industrial Demonstration Tour (IDT) for the student officers provide a unique opportunity to gain first-hand knowledge and experience from the best practices being followed in both civil and defence establishments.

3. The 78<sup>th</sup> DSSC Staff Course is scheduled to commence from 06.06.2022 and will continue up to 15.04.2023. Prior to that, the selected officers will be required to undergo an Orientation Course of two (02) weeks from 23.05.2022 to 04.06.2022. Only those officers who, if selected, can be assuredly released from May, 2022 till April 2023, should be sponsored.

4. Qualification requirements for selection of civilian officers to the DSSC Staff Course are as under:-

- (a) The Officer should be from Group "A", Central Civil Services.
- (b) Upper age limit should not be more than 50 years as on last date of receipt of nominations.
- (c) Officer should be clear from vigilance and disciplinary angle.
- (d) Officer should have excellent track record of past performance.

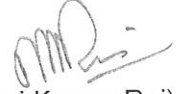
5. The details of course fees to be borne by the sponsoring organization are as follows:

- (i) Training Charges per week: Rs. 7,975/-
- (ii) Rent and allied charges per week: Rs. 600/-
- (iii) The Training Charges are to be paid by demand draft in favor of CDA, Chennai payable at Chennai and the Rent & Allied Charges are to be paid by demand draft in favor of Commandant, DSSC, Wellington, payable at Chennai.



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6. It is requested that nominations of willing and eligible officers with Annexure-II & III duly completed and Annual Performance Appraisal Reports (photocopies of APARs duly attested by an Officer not below the level of Under Secretary) of last five (05) years may be sent to Under Secretary (GS.II), Department of Military Affairs, Ministry of Defence, Room no. 8 Basement, Near gate no 11, South Block, New Delhi -110011 and Email- [manoj.raai@nic.in](mailto:manoj.raai@nic.in), so as to reach on or before 28<sup>th</sup> February, 2022. Nominations received after the last date may not be considered.



(Manoj Kumar Rai)

Under Secretary to the Government of India

Email: [manoj.raai@nic.in](mailto:manoj.raai@nic.in)

Tele: 2301 3381

To

**As per list**

MoD I. D. No. 02/11/2019/D(GS.II)/DMA

Dated 02<sup>nd</sup> February, 2022

Copy to:

1. JS (Estt), MoD – With the request to publish this circular on the website of the Ministry of Defence. It may also be posted under “**What’s new**” to get prompt attention.
2. Director (Jt. Training), HQ IDS, Ministry of Defence.
3. Commandant, DSSC, Wellington, Pin -900458, C/o 56APO.

Particulars of the civilian officers recommended by the Ministry/Department for selection to the 78<sup>th</sup> Staff Course commencing in June, 2022 at Defence Services Staff College, Wellington (Tamil Nadu).

1. Name of the Officer :
2. Date of Birth :
3. Service to which he/she belongs and date of entry into service :
4. Pay Scale/present pay :
5. Present post held (Full particulars and date from which post held) :
6. Educational Qualification :
7. Address  
Official :
- Residential :
8. Particulars of post held :
9. Training course attended  
(a) In India :
- (b) Abroad :
10. Any other relevant information :

Signature.....  
 Name & Address.....  
 .....  
 .....  
 Tele No.....  
 Email Address.....  
 Fax No.....

To be completed by the sponsoring authority

It is certified that the particulars given by the Officer in Annexure-II are correct as per official records.

Participation in the training course is recommended/not recommended. If selected, the officer will not be withdrawn from the course. Necessary fees will be paid by this organization.

Photocopy of CR Dossier of the officer for the last 5 years duly attested are enclosed. These may be returned by name to .....

Name & Designation of the Sponsoring Authority  
.....  
.....  
.....  
Tele No.....  
Fax No.....  
Email Address.....