

F.No.12040/08/2021-FTC/IR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus, New Delhi-110067
Dated: 21st September 2021

TRAINING CIRCULAR

Subject: Knowledge Co-Creation Program on “Maritime Search and Rescue Maritime Disaster Prevention and Marine Environment Protection” to be held online from 25.10.2021 to 09.12.2021 under the Technical Cooperation Program of the Government of Japan.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) has invited applications for Knowledge Co-Creation Program on “Maritime Search and Rescue Maritime Disaster Prevention and marine Environment Protection” to be held online from 25.10.2021 to 09.12.2021 under the Technical Cooperation Program of the Government of Japan.

2. The program aims to create an action plan which is made by the participants who recognize the issues and challenges in their organization including human resource development (HRD), based on the acquired knowledge and skills about maritime search and rescue (SAR), marine disaster prevention and marine environment protection.

3. The applying organizations are expected to nominate officials who are/will be engaged in human resource development in the field of maritime SAR and /or Maritime disaster prevention and/or marine environment protection related organization in one of the following positions:

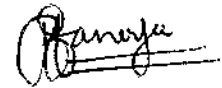
- Section chief or equivalent at a central authority (if serving under a central authority)
- Assistant division chief or equivalent at a local authority (if serving under a local authority)
- Lieutenant or Lieutenant Commander (or an equivalent rank)
- Inspector or superintendent (or an equivalent title if in law enforcement)

The officer should be a university graduate or equivalent; have competent command over spoken and written English; must be in good health (both physically and mentally); be under forty five (45) years old. More information may be seen in the general information brochure.

4. In addition, the following information in respect of the nominated officers may please be mentioned while furnishing the nomination:-

- a) Whether attended any foreign training program in the past? If so, the duration/details thereof;
- b) Whether cleared from vigilance angle;
- c) Age;
- d) Whether working in North East State/J&K;
- e) A brief in 50-100 words justifying the nomination.

5. The program consists of two Parts:
Main and the most essential part of this program are will be conducted ONLINE. Depending on the situation of the COVID-19 pandemic, a face-to-face program shall be conducted as the second part of this program. The participants will use the knowledge gained in the former program to find ways to apply it to their country.
6. It is, therefore, requested that the nomination of suitable candidates may please be forwarded (**in two copies**) to this Department in JICA's prescribed format duly authenticated by the HOD of the concerned Ministry/Department/State Governments/UTs in accordance with the eligibility criteria.
7. The applications should reach this Department through the Administrative Ministry/Department not later than **28.09.2021**. Nominations received after the prescribed date may not be considered. An advance copy may be sent to the JICA India Office via courier or email at ShekarD.ID@jica.go.jp under intimation to DoPT at email id: jitesh.gupta@nic.in or kailash.k@nic.in. The details of the program (General Information Brochure) and application form may be drawn from the website of DoPT.



(Biswajit Banerjee)

Under Secretary to the Government of India

Tele no: 261941 67

Copy to:

- a) Secretary, Ministry of Shipping, Transport Bhawan, Sansad Marg, New Delhi-110001.
- b) Secretary, M/o Environment & Forest, Indira Paryavaran Bhawan, Jor Bagh, New Delhi-110003.
- c) Secretary, M/o Home Affairs, North Block, New Delhi -110001.
- d) Director General, Coast Guard Headquarters, Directorate of Personnel, National Stadium Complex, Lodhi Road, New Delhi -110001.
- e) Secretary, Department of Fisheries, Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi 110001
- f) Secretary, Department of Science & Technology, Technology Bhavan, New Mehrauli Road, New Delhi 110016
- g) Chief Secretaries to State Governments/Union Territories (with request to circulate the same amongst related Departments/Organizations under them) (through the website of this Department).
- h) Senior Representative, Japan International Cooperation Agency, 16th Floor, Hindustan Times House, 18-20 Kasturba Gandhi Marg, New Delhi -110001.
- i) NIC with request to post the circular along with the JICA's circular on this Department's website.



Online and Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)



Maritime Search and Rescue, Maritime Disaster Privation and Marine Environment Protection for Coast Guard Officials

Course Period:

Online Program: October 25th - December 9th, 2021

Face-to-Face Program in Japan: TBA

(Depending on the COVID-19 pandemic situation and the policy of the Government of Japan.

There is a possibility this face-to face program itself will be cancelled as of September 2021.)





How do we correspond?

Large-scale maritime incident may cause threats to our lives as well as causing oil spill from ships, which will create significant impacts on marine environment, the economy, and to the global maritime transportation itself.

To prevent and minimize such losses of lives and impacts posed by the oil spill, this program will support the enhancement of the capacity of coastal countries in maritime search and rescue (SAR), maritime disaster prevention and marine environment protection.

Outline

This program is designed for Maritime Search and Resource, Maritime Prevention, and Marine Environment Protection for Coast Guard Officials to share about the Japanese practice in the program titled area.

The program consists of two parts:

Main and the most essential part of this program is will be conducted ONLINE. Depending on the situation of the COVID-19 pandemic, a face-to-face program shall be conducted as the second part of this program. The participants will use the knowledge gained in the former program to find ways to apply it to their country.

All sessions are carried out in **English**.

The period of the ONLINE program is from **25th October to 9th December, 2021**.

Program Capacity: 13 participants



JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.



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For What?

Background

The economy in Asia, especially in Southeast Asia and South Asia regions, has been growing steadily in a robust manner, leading to being the global growth leader. To support such high economic development in the region, the volume of maritime traffic has also increased significantly over recent decades.

Some of the busiest waterways in the world are located in Asia, such as the Strait of Malacca, the Strait of Singapore, and the South China Sea. These heavily trafficked areas play an important role globally in transportation of energy resources, food materials, and industrial products. Among them, especially, shipment of crude oil and Hazardous and Noxious Substances (HNS) have increased significantly in recent years.

Once a large-scale maritime incident occur, it may cause a threat to the lives and/or there may be oil spill from ships. This not only has significant impacts on marine environment, but also to the economy of the coastal states, and to the global maritime transportation itself. To prevent and minimize such losses of lives and impacts posed by the oil spill, the coastal states in these booming economic regions must have adequate capacity in maritime search and rescue (SAR), maritime disaster prevention and marine environment protection.

Objectives

The aim of this program is to create an action plan which is made by the participants who recognize the issues and challenges in their organization including human resource development (HRD), based on the acquired knowledge and skills about maritime search and rescue (SAR), marine disaster prevention and marine environment protection.

When?

Online Program Period



From **October 25th, 2021**
to **December 9th, 2021**

All participants will be connected via Zoom.

Face-to-Face Program Period



TBA

This course consists of two programs: online program and face-to-face program. For the online program, the participant will receive essential reading materials for self-study at the participant's office or home. Any Internet connection problem, JICA shall support to all the participants.

To Whom?

Job Areas and Organizations

This program is designed for organizations in the field of maritime SAR and/or maritime disaster prevention and/or marine environment protection. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

Targeted Countries

Algeria, India, Indonesia, Jamaica, Kenya, Kiribati, Malaysia, Maldives, Mauritius, the Philippines, Samoa, Sri Lanka, Vietnam

Participants who have successfully completed the program will be awarded a certificate by JICA.

How?

How to Learn

- Online Self-Study
- Online Interactive Q&A Session
- Lectures
- Field Visits
- Workshops
- Discussions
- Presentations



Language

English

Commitment to the SDGs

**SUSTAINABLE
DEVELOPMENT
GOALS**



✓ *Program Structure*

Online Program : October 25th - December 9th, 2021.

Lectures (Webinars) and ONLINE Discussions (ZOOM)

1) Preparation (Activities in respective countries)

Preparation of a Power Point presentation of the “Country Report” is required to all participants accepted. Please refer to the “Country Report” in Annex I, and submit them by October 15th, 2021.

2) General Introduction

- Orientations
- Country Report presentation (Upon the individual interview)
- Organization and functions of Japan Coast Guard (JCG)

3) Search and Rescue

- Theory of maritime search and rescue (SAR)
- SAR activities under the International Convention on Maritime SAR, 1979
- Maritime SAR system in Japan
- Global Maritime Distress and Safety Systems (GMDSS)

4) Maritime Disaster Prevention and Marine Environment Protection

- Theory of maritime disaster prevention and marine environment protection
- Activities on maritime disaster prevention
- Activistes on marine environnement protection
- Outline of countermeasure against oil and HNS spill incident at sea
- Current international framework against oil and HNS spill incident at sea
- Case studies of maritime disasters
- Initial response system to maritime incidents
- Criminal investigation for marine pollution

Face-to-Face Program in Japan ✕TBA



Overall Goal

To enhance capacities of the targeted countries in maritime search and rescue, maritime disaster prevention and marine environmental protection by acquisition and improvement of the relevant knowledge and skills by coastguard officials who play a vital role in SAR or oil/HNS spill response operations etc.

Expected Module Outputs:

- 1) To understand and to acquire the knowledge and skills on the international frameworks for maritime SAR, maritime disaster prevention, and marine environmental protection; operations and organizational structure of Japan Coast Guard (JCG) including a concept of JCG's HRD system.
- 2) To acquire the practical knowledge and skills in Search and Rescue, and oil spill response.
- 3) To analyze their own agency to implement a better HRD by sharing and comparing information and current situations among participants and JCG.

Implementing Partner and Course Leader

JAPAN COAST GUARD FOUNDATION

<https://www.jcga.or.jp>

Mr. KURIYA Yoshinori (Course Leader)



Dear officers,

My name is Kuriya Yoshinori, a retired Japanese Coast Guard CoOfficer.

I am in charge of the course leader in this program. My main role is to support participants in understanding the course contents.

This is the fifth time I have been in charge of the course leader for this program.

Participants in this program in the past have not only challenged this course to achieve their course goals, but have also brought back great results, such as building strong friendships between participants.

Let us take on the challenge of improving your own abilities and organization by gaining the knowledge and skills shared by JCG.

I am looking forward to working with you.

Ms. KONDO Kyoko



Mr. Oe Nobo



Ms. KATAYAMA Motoko (Program officer)

Japan International Cooperation Agency (JICA)
Yokohama Center

Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This program is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section below.
- (3) Applying organizations are also expected to make use of knowledge to be acquired by the nominees for the said purpose. Course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.

2. Nominee Qualifications

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) **Current Duties:** Be officials who are/will be engaged in human resource development in the field of maritime SAR and/or maritime disaster prevention and/or marine environment protection.

- 2) Experience in the relevant field: Have more than five (5) years' experiences in the field of maritime SAR and/or maritime disaster prevention and/or marine environment protection.
- 3) Educational Background: Completion of university or equivalent.
- 4) Age: Be under forty-five (45) years old.
- 5) Language: Have a competent command of spoken and written English. (Please attach official certificate of English ability, such as TOEFL or TOEIC scores, etc., if possible.)
- 6) Health: Must be in good health, both physically and mentally, to participate in the whole program.

(2) Technical Requirements:

a) Technology Proficiency

- Basic computer skills such as, sending/receiving email with attachments, and using a web browser.
- Online Program is delivered using the following services, Web Conferences (Zoom), Cloud Storage (GIGAPOD), and YouTube. Online tutorial and support by JICA will be limited. The ability to be self-directed in learning new technology skills are required.

b) Internet Connection

- High Speed Broadband Connection (at least 2Mbps).

* Internet access charge incurred for this Program shall be borne by the participating organizations.

c) Hardware (Minimum Requirement)

Regular access to a computer, either from the participant's home or office.

- Operating System: Windows or Mac OS (Updated version is preferred).



- Processor: Intel Core 2 Duo or higher; 2GHz or higher
- Memory: 4GB of RAM or higher
- Hard Drive Space: 5GB free disk space
- Browser: Google Chrome is preferred browser. (Edge, Firefox, Safari can be used)
- Others: Webcam Microphone, and Audio output Device (Speaker or Headset)

d) Software (which may be required)

- Zoom Client for Meeting (<https://zoom.us/download>)

* In case of using the applicants' office computer and use of Zoom is not authorized by its IT administrator, please notify JICA at the time of application.

(3) Expectation for the participants

Gender Consideration: JICA is promoting Gender equality. Women are encouraged to apply for the program.

(4) Required Documents for Application

(1) **Application Form:** The Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

* If the applicant have any difficulties/disabilities, which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION (1-(c)) of the application form. Information shall be reviewed and used for reasonable accommodation.

(2) **Photocopy of Passport:** The applicant should submit it with the application form if the applicant possess own passport which will be carried upon entering Japan for this program. If not, please submit the photocopy as soon as the participant obtains it (or other Official IDs).



*The following information should be included in the photocopy:
Name, Date of Birth, Nationality, Sex, Passport Number (ID number)
and Expiry Date

- (3) **English Score Sheet:** to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)
- (4) **Report of Military Affairs (Annex II):** Japan will avoid any use of development cooperation for military purposes or for aggravation of international conflicts. In case the armed forces or members of the armed forces in recipient countries are involved in development cooperation for non-military purposes such as public welfare or disaster-relief purposes, such cases will be considered on a case-by-case basis in light of their substantive relevance. Therefore, JICA requests all applicants who fall under the above definition to submit the Report of Military Affairs in Annex II for clarification. For details, please ask the JICA Office in each country or contact to yicct@jica.go.jp.

3. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **October 1st, 2021.**

Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).

(All required material must arrive at JICA Center in Japan by)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the



best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

The Applicant belonging to such organization must submit the information in Annex II.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than October 8th, 2021**.

4. Additional Document(s) to Be Submitted by Accepted Candidates

Country Report (Annex 1) -- to be submitted by **October 15th, 2021**

Accepted candidates are required to prepare an Inception Report (Please read Annex "Country Report" for detailed information). The Country Report should be sent to JICA by September 30, 2021, preferably by e-mail to yictt@jica.go.jp, its title should be 'CountryReport_202107879_Country Name'.

5. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the program period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer



- than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
 - (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
 - (7) not to engage in political activities, or any form of employment for profit,
 - (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the program. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "Administrative Arrangements",
 - (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
 - (10) not to drive a car or motorbike, regardless of an international driving license possessed,
 - (11) to observe the rules and regulations at the place of the participants' accommodation, and
 - (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

Administrative Arrangements

1. Organizer (JICA YokohamaCenter in Japan)

- (1) Center: JICA Yokohama Center (JICA Yokohama)
 - (2) Program Officer: Ms.KATAYAMA Motoko
(KATAYAMA.MOTOKO@jica.go.jp, yictt@jica.go.jp)
-

2. Implementing Partner

- (1) Name: JAPAN COAST GUARD FOUNDATION



(2) URL: <https://www.jcga.or.jp>

<Below are for the program in Japan (if conducted)>

3. Travel to Japan ※TBA

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan ※TBA

JICA will arrange the following accommodation(s) for the participants in Japan:

JICA Yokohama Center (JICA YOKOHAMA)
 Address: 2-3-1 Shinko, Naka-ku, Yokohama 231-0001, Japan
 TEL: +81-45-663-3251 FAX: +81-45-663-3265
 (where “81” is the country code for Japan, and “3” is the local area code)
 Please refer to facility guide of JICA TOKYO at its URL,
<https://www.jica.go.jp/yokohama/english/office/index.html>

If there is no vacancy at JICA YOKOHAMA, JICA will arrange alternative accommodation(s) for the participants.

5. Expenses ※TBA

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSHU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/accept



[ance/training/index.html](https://www.jica.go.jp/ance/training/index.html)

6. Pre-departure Orientation ※TBA

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the program, and other matters.

*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception(Front desk), Lobby, Office, Accommodation(Room), Amenities(Hand dryer), Bathroom(Shower and Toilet), Toiletries, Restaurant, Laundry Room(Washing machine, Iron), ICT Room(Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9lSYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7l-WlQSDjl
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Yokohama	https://www.jica.go.jp/yokohama/english/office/index.html

Other Information

Accommodation

JICA YOKOHAMA Center works as a base of this training program. The Center is equipped with accommodation facilities for JICA training participants.

For study tours taking place far from the Center, JICA will arrange hotels for the participants.

Climate

YOKOHAMA enjoys four distinctive seasons and you will need to prepare adequate clothing for the season in which you will participate in the program.

Spring

April, May, June

Max Temp: 25°C | Min Temp: 10°C

Summer

July, August, September

Max Temp: 32°C | Min Temp: 25°C

Fall

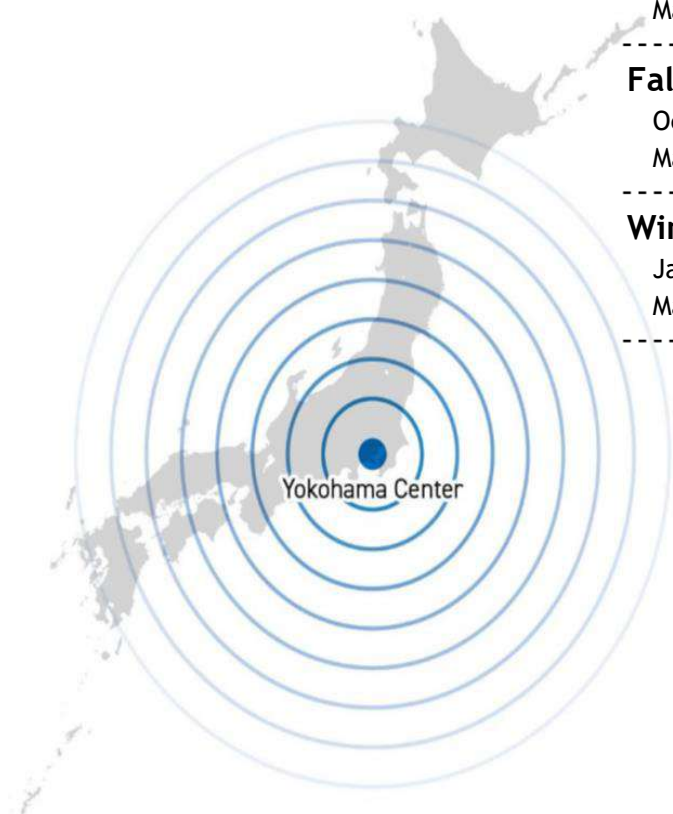
October, November, December

Max Temp: 24°C | Min Temp: 4°C

Winter

January, February, March

Max Temp: 15°C | Min Temp: 0°C



Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.iica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/c8h0vm000011i07-att/guide_en.pdf



Video: JICA Pre-departure Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>



Website: JICA

English/French/Spanish/Russian

https://www.iica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html



Annex I

ALL ACCEPTED PARTICIPANTS are required to prepare a country report on the following issues and submit it by 15th October 2021. The report should be typewritten in English on PowerPoint with format indicated below.

Country Report

Part I - General Information

1. Organization
 - 1-1 Organizational Chart
 - 1-2 Budget and Personnel
 - 1-3 Location Map
2. Asset: Vessels, Aircraft and Special Units
 - 2-1 Vessels
 - 2-2 Aircraft (if any)
 - 2-3 Special Units (if any)
3. Functions (Missions, Roles, Responsibilities, Authorities)
4. International Cooperation
5. Overview of human resource development (System, Implementing arrangements, Resources, and Issues, etc.)
6. Relevant Facilities (Education, Training, Laboratory)
7. Statistical Data
 - 9-1 Statistics of marine casualties (SAR)
 - 9-2 Statistics of marine pollution
 - 9-3 Case Study of major incident

Part II - Specific Information

1. Job History
 - 1-1 Past Position and Career(including the dates)
2. Current Job
 - 2-1 Organizational Chart of your Branch/Section
 - 2-2 Duties and Position (e.g. Responsibilities and Authority)(including the dates)
 - 2-3 Cooperation with other domestic agencies (such as Navy, Police, etc.)

3. Experience

- 3-1 Outline of the most impressive SAR operation or disaster response you were engaged in.
- 3-2 Actual your mission in the SAR operation or disaster response in the case.
- 3-3 Difficulties of the SAR operation or disaster response in the case.
- 3-4 Lessons you got through the disaster response in the case.
- 3-5 Useful information

4. Challenges and Issues

- 4-1 Major problem of your country/section related to your job
- 4-2 Possible Solution

Reference

Please attach the following materials to the report if available.

- “National Oil Spill Contingency Plan”
- Law of your organization such as “Coast Guard Law” if available.

Applicant	Organization
	Department/Division
	Present Position
	Name Signature
Immediate Superior	Name Signature

Annex-II

Maritime Search and Rescue, Maritime Disaster Prevention, and Marine Environment Protection for Coast Guard Officials (JFY 2021)

Report of military affairs

Name:

Country:

Remarks:

Applicants who belong to the military or other military-related organizations and/or who are enlisted in the military should submit this form.

【Target person】

- 1) Military bodies (excluding institutions under umbrella of the military), active soldiers (those who currently have military affairs who work for the military)
 - 2) Organizations affiliated with the military, those who have military affairs but who are not affiliated with the military at the present time
 - 3) Organization under Ministry of Defense Ministry, Ministry of Defense staff
 - 4) Civilian institutions including military institutions and military persons in institutions
1. Your affiliation (Military bodies, Military affiliated institutions, Civilian agencies)
 2. Your position in your organization
 3. Your duties in your organization
 4. Presence of military affiliation
 5. Reason why participation in this program is encouraged
 6. Meaning of civilian purpose
 7. Specific application of the results from this program



Annex-III

Tentative Schedule

【Tentative Schedule of the Online Program】							
							【GP1】 Kiribati, Samoa, Malaysia, Philippines, Indonesia, Vietnam, India, Sri Lanka 【GP2】 Mauritius, Moldiv, Kenya, Algeria, Jamaica
Month	day	Day of the week	0330~0430(UTC)	0500~0600(UTC)	0900~1000(UTC)	1030~1130(UTC)	Remarks
Oct	25	Mon	Japan Coast Guard Foundation Online system construction, Operation check, Adjustment	JICA YOKOHAMA/JCG/JCGF JICA briefing/Program orientation/Opening ceremony【GP1】	Japan Coast Guard Foundation Online system construction, Operation check, Adjustment	JICA YOKOHAMA/JCG/JCGF JICA briefing/Program orientation/Opening ceremony【GP2】	
	26	Tue	Japan Coast Guard Foundation Course orientation Individual interview①【GP1】	Japan Coast Guard Foundation Individual interview②【GP1】	Japan Coast Guard Foundation Individual interview①【GP2】	Japan Coast Guard Foundation Individual interview②【GP2】	
	27	Wed	Japan Coast Guard Foundation Individual interview③【GP1】	Japan Coast Guard Foundation Individual interview④【GP1】	Japan Coast Guard Foundation Individual interview③【GP2】	Japan Coast Guard Foundation Individual interview④【GP2】	
Month	day	Day of the week	~0430(UTC)	0430~0600(UTC)		0900~1030(UTC)	Remarks
Oct	28	Thu	Participants self-learning 【Watching recordings of Lectures】 Lecture17. Search and rescue system of the Japan Coast Guard	Search and Rescue Division, J.C.G. Lecture17. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture17. Q&A / discussion【GP2】	
	29	Fri	Participants self-learning 【Watching recordings of Lectures】 Lecture18. Lecture on rescue: Cooperation with other countries	Search and Rescue Division, J.C.G. Lecture18. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture18. Q&A / discussion【GP2】	
	30	Sat					
	31	Sun					
Nov	1	Mon	Participants self-learning 【Watching recordings of Lectures】 Lecture 1.Outline of oil control	Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture1. Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture1. Q&A / discussion【GP2】	
	2	Tue	Participants self-learning 【Watching recordings of Lectures】 Lecture 5.OPRC-HNS Protocol and regional cooperation related with environmental protection	Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture5. Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture5. Q&A / discussion【GP2】	
	3	Wed					
	4	Thu	Participants self-learning 【Watching recordings of Lectures】 Lecture 6.Current situation of marine pollution and countermeasures based on it	Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture6. Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture6. Q&A / discussion【GP2】	
	5	Fri	Participants self-learning 【Watching recordings of Lectures】 Lecture 7.Debriefing after termination of oil control and accident response	Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture7. Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Division, J.C.G. Lecture7. Q&A / discussion【GP2】	
	6	Sat					
	7	Sun					
	8	Mon	Participants self-learning 【Watching recordings of Lectures】 Lecture19. Marine Rescue Unit	Search and Rescue Division, J.C.G. Lecture19. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture19. Q&A / discussion【GP2】	
	9	Tue	Participants self-learning 【Watching recordings of Lectures】 Lecture 20.Introduction of rescue method	Search and Rescue Division, J.C.G. Lecture20. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture20. Q&A / discussion【GP2】	
	10	Wed	Participants self-learning 【Watching recordings of Lectures】 Lecture 21.Rescue system maintenance and training system	Search and Rescue Division, J.C.G. Lecture21. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture21. Q&A / discussion【GP2】	
	11	Thu	Participants self-learning 【Watching recordings of Lectures】 Lecture 25.GMDSS system in the Japan Coast Guard①	Operation and Command Center, J.C.G. Lecture25.① Q&A / discussion【GP1】		Operation and Command Center, J.C.G. Lecture25.① Q&A / discussion【GP2】	
	12	Fri	Participants self-learning 【Watching recordings of Lectures】 Lecture 25.GMDSS system in the Japan Coast Guard②	Operation and Command Center, J.C.G. Lecture25.② Q&A / discussion【GP1】		Operation and Command Center, J.C.G. Lecture25.② Q&A / discussion【GP2】	

	13	Sat					
	14	Sun					
	15	Mon	Participants self-learning (Watching recordings of Lectures) Lecture 2.Boom handling method, oil control method by combustion, waste disposal①	Yokohama National Strike Team Station Lecture2.① Q&A / discussion【GP1】		Yokohama National Strike Team Station Lecture2.① Q&A / discussion【GP2】	
	16	Tue	Participants self-learning (Watching recordings of Lectures) Lecture 2.Boom handling method, oil control method by combustion, waste disposal②	Yokohama National Strike Team Station Lecture2.② Q&A / discussion【GP1】		Yokohama National Strike Team Station Lecture2.② Q&A / discussion【GP2】	
	17	Wed	Participants self-learning (Watching recordings of Lectures) Lecture 3.Outline of response to hazardous and noxious substance (HNS) accidents	Yokohama National Strike Team Station Lecture3. Q&A / discussion【GP1】		Yokohama National Strike Team Station Lecture3. Q&A / discussion【GP2】	
	18	Thu	Participants self-learning (Watching recordings of Lectures) Lecture 4.Information sharing, recording, media relations①	Marine Environment Protection and Disaster Prevention Div./Search and Rescue Div. 1.6.6 Lecture4.① Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Div./Search and Rescue Div. 1.6.6 Lecture4.① Q&A / discussion【GP2】	
	19	Fri	Participants self-learning (Watching recordings of Lectures) Lecture 4.Information sharing, recording, media relations②	Marine Environment Protection and Disaster Prevention Div./Search and Rescue Div. 1.6.6 Lecture4.② Q&A / discussion【GP1】		Marine Environment Protection and Disaster Prevention Div./Search and Rescue Div. 1.6.6 Lecture4.② Q&A / discussion【GP2】	
	20	Sat					
	21	Sun					
Nov	22	Mon	Participants self-learning (Watching recordings of Lectures) Lecture 22.Special rescue cases	Search and Rescue Division, J.C.G. Lecture22. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture22. Q&A / discussion【GP2】	
	23	Thu					
	24	Wed	Participants self-learning (Watching recordings of Lectures) Lecture 23.Analysis of coastal accidents and their countermeasures	Search and Rescue Division, J.C.G. Lecture23. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture23. Q&A / discussion【GP2】	
	25	Thu	Participants self-learning (Watching recordings of Lectures) Lecture24.Offshore emergency system, cooperation with private rescue organizations	Search and Rescue Division, J.C.G. Lecture24. Q&A / discussion【GP1】		Search and Rescue Division, J.C.G. Lecture24. Q&A / discussion【GP2】	
	26	Fri	Participants self-learning (Watching recordings of Lectures) Lecture 8. Crackdown on marine environmental crimes	Criminal investigation Division, J.C.G. Lecture8. Q&A / discussion【GP1】		Criminal investigation Division, J.C.G. Lecture8. Q&A / discussion【GP2】	
	27	Sat					
	28	Sun					
		29	Mon	Participants self-learning (Watching recordings of Lectures) Lecture 9.Explanation of the outline of chemical analysis/Practice of oil analysis and experiment of oil control materials	Coast Guard Research Center Lecture8. Q&A / discussion【GP1】		Coast Guard Research Center Lecture8. Q&A / discussion【GP2】
	30	Tue	Participants self-learning (Watching recordings of Lectures) Lecture 10.Sustainable Marine Pollution Response System by Private Sector in Japan①	Maritime Disaster Prevention Center Lecture10.① Q&A / discussion【GP1】		Maritime Disaster Prevention Center Lecture10.① Q&A / discussion【GP2】	
Dec	1	Wed	Participants self-learning (Watching recordings of Lectures) Lecture 10.Sustainable Marine Pollution Response System by Private Sector in Japan②	Maritime Disaster Prevention Center Lecture10.② Q&A / discussion【GP1】		Maritime Disaster Prevention Center Lecture10.② Q&A / discussion【GP2】	
	2	Thu	Participants self-learning (Watching recordings of Lectures) Lecture11.Outline of beach cleaning and utilization of ESI mapping①	Maritime Disaster Prevention Center Lecture11.① Q&A / discussion【GP1】		Maritime Disaster Prevention Center Lecture11.① Q&A / discussion【GP2】	
	3	Fri	Participants self-learning (Watching recordings of Lectures) Lecture11.Outline of beach cleaning and utilization of ESI mapping②	Maritime Disaster Prevention Center Lecture11.② Q&A / discussion【GP1】		Maritime Disaster Prevention Center Lecture11.② Q&A / discussion【GP2】	
	4	Sat					
	5	Sun					
	6	Mon	Participants self-learning (Watching recordings of Lectures) Lecture 12.Efforts regarding oil pollution damage compensation	Safety Policy Division, Maritime Bureau, Ministry of Land, Infrastructure, Transport and Tourism Lecture12. Q&A / discussion【GP1】		Safety Policy Division, Maritime Bureau, Ministry of Land, Infrastructure, Transport and Tourism Lecture12. Q&A / discussion【GP2】	
	7	Tue	Participants self-learning (Watching recordings of Lectures) Lecture 13. Lecture on the relief of contaminated waterbirds	Wildlife Rescue Veterinarian Association Lecture13. Q&A / discussion【GP1】		Wildlife Rescue Veterinarian Association Lecture13. Q&A / discussion【GP2】	
月	日	曜日	0330~0430(UTC)	0500~0600(UTC)	0900~1000(UTC)	1030~1130(UTC)	Remarks
Dec	8	Wed		JICA YOKOHAMA/JCG/JCGF Free discussion【GP1】		JICA YOKOHAMA/JCG/JCGF Free discussion【GP2】	
	9	Thu	Japan Coast Guard Foundation Online system construction, Operation check, Adjustment【GP1】	JICA YOKOHAMA/JCG/JCGF Evaluation meeting, fill out the questionnaire【GP1】	Japan Coast Guard Foundation Online system construction, Operation check, Adjustment【GP2】	JICA YOKOHAMA/JCG/JCGF Evaluation meeting, fill out the questionnaire【GP2】	

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to



address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objective



This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Yokohama Center (JICA Yokohama)

Address: 1-2-3, Shinko, Naka-ku, Yokohama,

TEL: +81-45-663-3251 FAX: +81-45-663-3265

("81" is the country code for Japan, and "45" is the local area code)



JICA Knowledge Co-Creation Program (Group and Region Focus)

**Maritime Search and Rescue, Maritime Disaster Privation and Marine
Environment Protection for Coast Guard Officials**

Guidelines of Application Form for the JICA Training and Dialogue Program

The attached form is to be used to apply for the training and dialogue programs of the Japan International Cooperation Agency (JICA), which are implemented as part of the Official Development Assistance Program of the Government of Japan. Please complete the application form while referring to the following and consult with the respective country's JICA Office - or the Embassy of Japan if the former is not available - in your country for further information.

1. Parts of Application Form to be completed

1) Which part of the form should be submitted?

It depends on the type of training and dialogue program you are applying for.

>Application for Group and Region Focused Training Program

Official application and Parts A and B including Medical History and Examination must be submitted.

>>Application for Country Focused Training Program including Counterpart Training Program

Part B including Medical History and Examination will be submitted. Official application and Part A need not to be submitted

2) How many parts does the Application Form consist of?

The Application Form consists of three parts as follows;

Official Application

This part is to be confirmed and signed by the head of the relevant department/division of the organization which is applying.

Part A. Information on the Applying Organization

This part is to be confirmed by the head of the relevant department/division of the organization which is applying.

Part B. Information About the Nominee including Medical History and Examination

This part is to be completed by the person who is nominated by the organization applying. The applicants for Group and Region Focused Training Program are required to fill in **every item**. As for the applications for Country Focused Training Program including Counterpart Training Program and some specified International Dialogue Programs, it is required to fill in the designated "**required**" items as is shown on the Form.

Please refer to the General Information to find out which type the training and dialogue program that your organization applies for belongs to.

2. How to complete the Application Form

In completing the application form, please be advised to:

- (a) carefully read the General Information (GI) for which you intend to apply, and confirm if the objectives and contents are relevant to yours,
- (b) be sure to write in the title name of the course/seminar/workshop/project accurately

- according to the GI, which you intend to apply,
- (c) use a typewriter/personal computer in completing the form or write in **block letters**,
 - (d) fill in the form in **English**,
 - (e) use or to fill in the () check boxes,
 - (f) attach a picture of the Nominee,
 - (g) attach additional page(s) if there is insufficient space on the form,
 - (h) prepare the necessary document(s) described in the General Information (GI), and attach it (them) to the form,
 - (i) confirm the application procedure stipulated by your government, and
 - (j) submit the original application form with the necessary document(s) to the responsible organization of your government according to the application procedure.

Any information that is acquired through the activities of the Japan International Cooperation Agency (JICA), such as the nominee's name, educational record, and medical history, shall be properly handled in view of the importance of safeguarding personal information.

3. Privacy Policy

1) Scope of Use

Any information used for identifying individuals that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such identifying information and other materials in accordance with the provisions of this privacy policy.

2) Limitations on Use and Provision

JICA shall never intentionally provide information that can be used to identify individuals to any third party, with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of information grants permission for its disclosure to a third party;
- (c) In cases in which JICA commissions a party to process the information collected; the information provided will be within the scope of the commissioned tasks.

3) Security Notice

JICA takes measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

4. Copyright policy

Participants of the JICA Training and Dialogue program are requested to comply with the following copyright policy;

Article 1. Compliance matters with participants' drafting of documents (various reports, action plans, etc.) and presentations (report meetings, lectures, speeches, etc.)

1. Any contents of the documents and presentations shall be created by themselves in principle.

2. Comply with the following matters, if you, over the limit of quotation, have to use a third person's work (reproduction, photograph, illustration, map, figure, etc.) that is protected under laws or regulations in your country or copyright-related multinational agreements or the like:

- (1) Obtain license to use the work on your own responsibility. In this case, the scope of the license shall meet the provisions of Article 2.
- (2) Secure evidential material that proves the grants of the license and specifies the scope of the license.
- (3) Consult with the third party and perform the payment procedure on your own responsibility regarding negotiations with a third person about the consideration for granting the license and the procedure for paying the consideration,.

Article 2. Details of use of works used for training

- (1) The copyright on a work that a participant prepares for a training course shall belong to the trainee. The copyright on the parts where a third party's work is used shall belong to the third party.
- (2) When using texts, supplementary educational materials and other materials distributed for the JICA training courses, participants shall comply with the purposes and scopes approved by each copyright holder.



Training Programs under Technical Cooperation with the Government of Japan

Application Form for the JICA Training and Dialogue Program

OFFICIAL APPLICATION

(to be confirmed and signed by the head of the relevant department / division of the applying organization)

1. Title: (Please write down as shown in the General Information)

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2. Number: (Please write down as shown in the General Information)

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3. Country Name:

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4. Name of Applying Organization:

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5. Name of the Nominee(s):

1)	3)
2)	4)

Our organization hereby applies for the training and dialogue program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:		Signature:	
Name:			
Designation / Position		Official Stamp	
Department / Division			
Office Address and Contact Information	Address:		
	Telephone:	Fax:	E-mail:

Confirmation by the organization in charge (if necessary)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

Date:		Signature:	
Name:			
Designation / Position		Official Stamp	
Department / Division			



Part A: Information on the Applying Organization

(to be confirmed by the head of the department / division)

1. Profile of Organization

1) Name of Organization:

2) The mission of the Organization and the Department / Division:

2. Purpose of Application

1) Current Issues: Describe the reasons for your organization claiming the need to participate in the training and dialogue program, with reference to issues or problems to be addressed.

2) Objective: Describe what your organization intends to achieve by participating in the training and dialogue program.



3) Future Plan of Actions: Describe how your organization shall make use of the expected achievements, in addressing the said issues or problems.

4) Selection of the Nominee: Describe the reason(s) the nominee has been selected for the said purpose, referring to the following view points; 1) Course requirement, 2) Capacity /Position, 3) Plans for the candidate after the training and dialogue program, 4) Plan of organization and 5) Others.

**Part B: Information about the Nominee**

(to be completed by the Nominee)

NOTE>>>The applicants for Group and Region Focused Training Program are required to fill in every item. As for the applications for Country Focused Training Program including Counterpart Training Program and some specified International Dialogue Programs, it is required to fill in the designated “required” items as is shown below.

1. Title: (Please write down as shown in the General Information) **(required)**

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2. Number: (Please write down as shown in the General Information) **(required)**

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3. Information about the Nominee(nos. 1-9 are all required)**1) Name of Nominee (as in the passport)****Family Name**

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First Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Middle Name

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

2) Nationality (as shown in the passport)					5) Date of Birth (please write out the month in English as in “April”)					
3) Sex	() Male	() Female	Date	Month	Year	Age				
4) Religion										

6) Present Position and Current Duties

Organization									
Department / Division									
Present Position									
Date of employment by the present organization	Date	Month	Year	Date of assignment to the present position	Date	Month	Year		

7) Type of Organization

() National Governmental	() Local Governmental	() Public Enterprise
() Private (profit)	() NGO/Private (Non-profit)	() University
() Other ()		

8) Outline of duties: Describe your current duties

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Attach the nominee's photograph (taken within the last three months) here
Size: 4x6
(Attach to the documents to be submitted.)

**9) Contact Information**

Office	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Home	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:
Contact person in emergency	Name:	
	Relationship to you:	
	Address:	
	TEL:	Mobile (Cell Phone):
	FAX:	E-mail:

10) Others (if necessary)

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4. Career Record**1) Job Record (After graduation)**

Organization	City/ Country	Period		Position or Title	Brief Job Description
		From Month/Year	To Month/Year		

2) Educational Record (Higher Education)(required)

Institution	City/ Country	Period		Degree obtained	Major
		From Month/Year	To Month/Year		



3) Training or Study in Foreign Countries; please write your past visits to Japan specifically as much as possible, if any.

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

5. Language Proficiency (required)

1) Language to be used in the program (as in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Certificate (Examples: TOEFL, TOEIC)					
2) Mother Tongue					
3) Other languages ()		() Excellent	() Good	() Fair	() Poor

¹ Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

¹ Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

¹ Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

¹ Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.



6. Expectation on the applied training and dialogue program

1) Personal Goal: Describe what you intend to achieve in the applied training and dialogue program in relation to the organizational purpose described in Part A-2.

2) Relevant Experience: Describe your previous vocational experiences which are highly relevant in the themes of the applied training and dialogue program. (required)

3) Area of Interest: Describe your subject of particular interest with reference to the contents of the applied training and dialogue program. (required)

***7. Declaration (to be signed by the Nominee) (required)**

I certify that the statements I made in this form are true and correct to the best of my knowledge.

If accepted for the program, I agree:

- (a) not to bring or invite any member of my family (except for the program whose period is one year or more),
- (b) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the Japanese Government regarding the program,
- (c) to follow the program, and abide by the rules of the institution or establishment that implements the program,
- (d) to refrain from engaging in political activity or any form of employment for profit or gain,
- (e) to return to my home country at the end of the activities in Japan on the designated flight schedule arranged by JICA,
- (f) to discontinue the program if JICA and the applying organization agree on any reason for such discontinuation and not to claim any cost or damage due to the said discontinuation.
- (g) to consent to waive exercise of my copyright holder's rights for documents or products that are produced during the course of the project, against duplication and/or translation by JICA, as long as they are used for the purposes of the program.
- (h) to approve the privacy policy and the copyright policy mentioned in the Guidelines of Application.

JICA's Information Security Policy in relation to Personal Information Protection

JICA will properly and safely manage personal information collected through this application form in accordance with JICA's privacy policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulgence, loss or damages of such personal information.

Unless otherwise obtained approval from an applicant itself or there are valid reasons such as disclosure under laws and ordinances, etc., and except for the following 1.-3., JICA will neither



provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in the following 1.-3 and will not use for any purpose other than the following 1.-3 without prior approval of an applicant itself.

1. To provide technical training to technical training participants from developing countries.
2. To provide technical training to technical training trainees from developing countries under the CitizensCooperation Activities..
3. In addition to 1. and 2. above, if the government of Japan or JICA determines necessary in the course of technical cooperation.

Date:	Signature:
	Print Name:

**MEDICAL HISTORY AND EXAMINATION****1. Present Status**

(a) Do you currently use any drugs for the treatment of a medical condition? (Give name & dosage.)

<input type="checkbox"/> No	<input type="checkbox"/> Yes >> Name of Medication (_____), Quantity (_____)
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(b) Are you pregnant?

<input type="checkbox"/> No	<input type="checkbox"/> Yes (_____ months)
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(c) Are you allergic to any medication or food?

<input type="checkbox"/> No	<input type="checkbox"/> Yes >>>	<input type="checkbox"/> Medication	<input type="checkbox"/> Food	<input type="checkbox"/> Other:
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(d) Please indicate any needs arising from disabilities that might necessitate additional support or facilities.

(_____)
<i>Note: Disability does not lead to exclusion of persons with disability from the program. However, upon the situation, you may be directly inquired by the JICA official in charge for a more detailed account of your condition.</i>

2. Medical History

(a) Have you had any significant or serious illness? (If hospitalized, give place & dates.)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)

(b) Have you ever been a patient in a mental hospital or been treated by a psychiatrist?

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Name of illness (_____), Place & dates (_____)
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)

(c) High blood pressure

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____) mm/Hg to (_____) mm/Hg

(d) Diabetes (sugar in the urine)

Past:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Present:	<input type="checkbox"/> No	<input type="checkbox"/> Yes>>Present Condition (_____)
		Are you taking any medicine or insulin? <input type="checkbox"/> No <input type="checkbox"/> Yes

(e) Past History: What illness(es) have you had previously?

<input type="checkbox"/> Stomach and Intestinal Disorder	<input type="checkbox"/> Liver Disease	<input type="checkbox"/> Heart Disease	<input type="checkbox"/> Kidney Disease
<input type="checkbox"/> Tuberculosis	<input type="checkbox"/> Asthma	<input type="checkbox"/> Thyroid Problem	
<input type="checkbox"/> Infectious Disease >>> Specify name of illness (_____)			
<input type="checkbox"/> Other >>> Specify (_____)			

(e) Has this disease been cured?

<input type="checkbox"/> Yes	<input type="checkbox"/> No (Specify name of illness)
	Present Condition: (_____)

3. Other: Any restrictions on food and behavior due to health or religious reasons?

--

I certify that I have read the above instructions and answered all questions truthfully and completely to the best of my knowledge.

I understand and accept that medical conditions resulting from an undisclosed pre-existing condition may not be financially compensated by JICA and may result in termination of the program.

Date:	Signature:
	Print Name: