

F.No.12016/1/2010-Trg. (TNP)
Government of India
Ministry of Personnel, PG & Pensions
Department of Personnel & Training
Training Division

Block No.IV, 4th Floor,
JNU (Old) Campus,
New Delhi - 110 067.

Dated :

1 December 2010

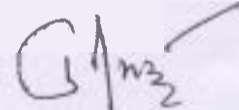
OFFICE MEMORANDUM

Subject: Orientation Programme for the period from 3rd to 7th January, 2011 for **Directors** ■ Deputy Secretaries joining Central Secretariat under the Central **Staffing** Scheme to be conducted at the Institute of Secretariat Training and Management (ISTM), New Delhi-

Training **Division** of the Department of Personnel & Training has scheduled a one week Orientation Programme for Directors / Deputy Secretaries recently posted under the Central Staffing Scheme for the period from 3rd to 7th January, 2011 at the **Institute** of Secretariat Training and Management (ISTM), New Delhi. The programme is specially designed for officers belonging to IAS and other All India **Services** and Group 'A' services of the level of Director / Deputy Secretary who have joined the Central Staffing Scheme between July to November, 2010. The list of such officers is enclosed at Annexure 'A'. The officers posted in New Delhi may be suitably advised to attend the training programme. The ISTM is also requested to send relevant information outlining the objects, course content, etc. for the **proposed** programme to the participants directly.

2. No course fee is payable. The officers deputed for the programme will be treated as 'on duty'. It is requested that the officers nominated for the programme may kindly be relieved with the advice to report to Director-ISTM, Old JNU Campus, New Mehrauli Road, New Delhi on 3rd January, 2011 at 9.30 a.m.

3. Ministries ■ Departments concerned may kindly ensure that the officers nominated for the programme attend the course without fail. A **confirmation** in this regard may be sent to this Department with a copy to Director, ISTM, Old JNU Campus, New Delhi.



(Girish Chandra)
Under Secretary to the **Govt.** of India
Tele. No.26166856
Fax No. 26107962
e-mail : gc.dopt@gmail.com

PTO.

To

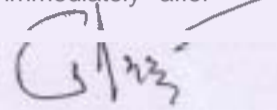
1. Cabinet Sectt, Rashtrapati Bhawan, New Delhi
2. M/o Finance D/o Economic Affairs, North Block, New Delhi.
3. M/o Human Resources Dev D/o Higher Education, Shastri Bhawan, N.D.
4. M/o Social Justice & Empowerment, Shastri Bhawan, New Delhi.
5. M/o Overseas Indian Affairs, Akbar Bhawan, Chanakyapuri, N.Delhi.
6. M/o Rural Dev D/o Rural Dev, Krishi Bhawan, New Delhi
7. M/o Tourism, Parivahan Bhawan, New Delhi.
8. M/o Consumer Affairs, Food & Public Distribution, Krishi Bhawan. N.D.
9. M/o Agriculture D/o Agriculture & Cooperation, Krishi Bhawan, N.D.
10. M/o Shipping, Parivahan Bhawan, New Delhi.
11. M/o Commerce & Industry D/o Commerce, Udyog Bhawan, New Delhi
12. M/o Culture, Shastri Bhawan, New Delhi.
13. M/o Personnel, Public Grievances & Pensions D/o Administrative Reforms & Public Grievances, Sardar Patel Bhawan, New Delhi.
14. M/o Minority Affairs, Paryavaran Bhawan, New Delhi.
15. M/o Commerce & Industry D/o Commerce, Udyog Bhawan, N. Delhi
16. M/o Petroleum & Natural Gas, Shastri Bhawan. New Delhi.
17. M/o Heavy Industries & Pub Enterprises D/o Heavy Industries, Udyog Bhawan, New Delhi.
18. M/o Defence, South Block, New Delhi.
19. M/o Power, Shram Shakti Bhawan, New Delhi.
20. M/o Personnel, Public Grievances & Pensions D/o Personnel & Trg, North Block, New Delhi
21. M/o Chemicals & Fertilizers D/o Chemicals & Petro Chemicals, Shastri Bhawan, New Delhi.
22. M/o Personnel, Public Grievances & Pensions D/o Administrative Reforms & Public Grievances, Sardar Patel Bhawan, New Delhi.
23. M/o Urban Dev, Nirman Bhawan, New Delhi.

24. M/o Defence, South Block, New Delhi
25. M/o Home Affairs, North Block, New Delhi.
26. M/o Rural Dev D/o Drinking Water Supply, Paryavaran Bhawan, CGO Complex, New Delhi.
27. M/o Environment & Forests. Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi
28. M/o Rural Dev D/o Land Resources, NBO Bldg., Nirman Bhawan, New Delhi.

Copy to all participants as per Annexure 'A'

Copy to:

Shri Chandan Mukherjee, Deputy Director, ISTM, Old JNU Campus, New Delhi with a request to kindly send joining instructions to all the participants. As usual, evaluation reports, training materials, list of participants, etc. may be sent to this Division immediately after completion of this course.



(Girish Chandra)
Under Secretary to the Govt. of India

Orientation Programme for Directors/Deputy Secretaries of Central Staffing Scheme (as per the following list) to be conducted at Institute of Secretariat Training and Management (ISTM), New Delhi for the period from 03 to 07.01.2011

**List of DS/Dy level Officers who have joined
at the centre under central staffing scheme
(As on Nov. 2010)**

S.No.	Name Officer S/Sh./Smt./Km.	Date at Centre	Organisation Level	Present Posting
1	Diwakar Nath Misra	04/10/2010	CENTRE-N.DELHI Dy Secy	Dy Secy Cabinet Sectt Rashtrapati Bhawan, New Delhi
2	Gopal Krishna Dwivedi	24/09/2010	CENTRE-N.DELHI Director Equiv	Pvt Secy M/o Human Resources Dev Shastri Bhawan, New Delhi.
3	Usha Titus	11/10/2010	CENTRE-N.DELHI Director	Director M/o Finance D/o Economic Affairs North Block, New Delhi.
4	Sharmila Mary Joseph K	12/07/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Human Resources Dev D/o Higher Education Shastri Bhawan, New Delhi.
5	Harshdeep Kamble Shriram	11/08/2010	CENTRE-N.DELHI Dy Secy Equiv	Pvt Secy M/o Social Justice & Empowerment, Shastri Bhawan, New Delhi.

	Vikram	Yadav	20/10/2010	CENTRE- N.DELHI Director	Director M/o Commerce & Industry D/o Commerce, Udyog Bhawan, New Delhi
7	Anand	Bardhan	18/08/2010	CENTRE- N.DELHI Director	Director M/o Overseas Indian Affairs, Akbar Chanakyapuri, New Delhi.
8	Lalrinliana	Fanai	04/08/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Rural Dev D/o Rural Dev, Krishi Bhawan, New Delhi
9	Sandeep	Kumar	05/08/2010	CENTRE- N.DELHI Dy Secy Equiv	Pvt Secy M/o Tourism, Parivahan Bhawan, New Delhi.
10	Lokhande Sitaram	Prashant	26/07/2010	CENTRE- N.DELHI Dy Secy Equiv	Pvt Secy M/o Consumer Affairs, Food & Public Distribution, Krishi Bhawan, New Delhi.
11	SARVESH	RAI	03/08/2010	CENTRE- N.DELHI Director	Director M/o Agriculture D/o Agriculture & Cooperation, Krishi Bhawan, New Delhi
12	Sujoy	Mojumdar	12/07/2010	CENTRE- N.DELHI Director	Director M/o Rural Dev D/o Drinking Water Supply, Paryavaran Bhawan, CGO Complex, New Delhi.
13	Dinesh Raybhanji	Patil	02/07/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Shipping, Parivahan Bhawan, New Delhi.

14	Vimal Kumar Srivastava	05/08/2010	CENTRE- N.DELHI Director	Director M/o Commerce & Industry D/o Commerce, Udyog Bhawan, New Delhi
15	VIJAY CHAUHAN SINGH	10/08/2010	CENTRE- N.DELHI Director	Director M/o Finance D/o Economic Affairs, North Block, New Delhi.
16	KANWAR LATHER SAMEER	06/09/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Culture, Shastri Bhawan, New Delhi.
17	PUNEET AGARWAL	01/07/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Finance D/o Economic Affairs, North Block, New Delhi
18	Kavita Garg	01/10/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Personnel, Public Grievances & Pensions D/o Administrative Reforms & Public Grievances, Sardar Patel Bhawan, New Delhi.
19	Vanlalramsanga Chawngthu	30/08/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Minority Affairs, Paryavaran Bhawan, New Delhi.
20	Sonia Pant	28/07/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Commerce & Industry D/o Commerce, Udyog Bhawan, New Delhi
21	Virender Singh	21/09/2010	CENTRE- N.DELHI Dy Secy	Dy Secy M/o Human Resources Dev D/o Higher Education, Shastri Bhawan, New Delhi.
22	Chandra Bhan Singh	12/07/2010	CENTRE- N.DELHI Director	Director M/o Petroleum & Natural Gas, Shastri Bhawan, New Delhi.

23	VIVEK WADEKAR	04/08/2010	CENTRE-N.DELHI Director	Director M/o Environment & Forests, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi
24	GULSHAN RAJ	01/09/2010	CENTRE-N.DELHI Director	Director M/o Heavy Industries & Pub Enterprises D/o Heavy Industries, Udyog Bhawan, New Delhi.
25	Manish Pathak	01/07/2010	CENTRE-N.DELHI Director	Director M/o Defence, South Block, New Delhi.
26	Apparao Verelli	08/09/2010	CENTRE-N.DELHI Director	Director M/o Power, Shram Shakti Bhawan, New Delhi.
27	Ashish Jain	19/10/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Defence, South Block, New Delhi.
28	Chetan Prakash Jain	05/08/2010	CENTRE-N.DELHI Director	Director M/o Personnel, Public Grievances & Pensions D/o Personnel & Trg, North Block, New Delhi
29	NEERAJ KUMAR SRIVASTAVA	08/09/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Rural Dev D/o Land Resources, NBO Bldg., Nirman Bhawan, New Delhi.
30	GANGA KUMAR	13/08/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Social Justice & Empowerment, Shastri Bhawan, New Delhi.

31	SANJEEV KUMAR	02/07/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Chemicals & Fertilizers D/o Chemicals & Petro Chemicals, Shastri Bhawan, New Delhi.
32	Rajesh Kumar Sharma	28/07/2010	CENTRE-N.DELHI Dy Secy	Dy Secy M/o Personnel, Public Grievances & Pensions D/o Administrative Reforms & Public Grievances, Sardar Patel Bhawan, New Delhi.
33	ANAND KUMAR SINGH	19/07/2010	CENTRE-N.DELHI Director	Director M/o Human Resources Dev D/o Higher Education, Shastri Bhawan, New Delhi
34	Premjit Lal	31/08/2010	CENTRE-N.DELHI Director	Director M/o Urban Dev, Nirman Bhawan, New Delhi.
35	SURESH PURI	17/08/2010	CENTRE-N.DELHI Director	Director M/o Defence, South Block, New Delhi
36	SANJAY AGARWAL	23/07/2010	CENTRE-N.DELHI Director	Director M/o Home Affairs, North Block, New Delhi.