

MOST IMMEDIATE

No.17014/03/2007-Trg(PGP-PMP)IIMA  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(Training Division)

Block-4, 3<sup>rd</sup> Floor,  
Old JNU Campus,  
New Delhi-110067

Dated : 12th September, 2007

To.

- Chief Secretaries to all State Governments and UTs
- Secretaries (All Ministries / Departments-Government of India)
- DGs/Directors of State ATIs

Subject:- 2<sup>nd</sup> Post Graduate Programme in Public Management and Policy (PGP-PMP)during 2008-09 at the Indian Institute of Management, Ahmedabad.

Sir,

The Department of Personnel and Training is sponsoring a one year Post- Graduate Programme in Public Management and Policy (PGP-PMP) at the Indian Institute of Management, Ahmedabad. The 1<sup>st</sup> programme is currently in progress. The 2<sup>nd</sup> programme is **scheduled to commence from 1<sup>st</sup> April, 2008.**

2. This has been designed as a high quality programme with a set of core courses as well as a range of electives. It includes an international module of six weeks' duration at an international institution of repute. The institution will be jointly decided by DoPT and IIMA.

3. This is a compulsory residential programme and IIMA will provide suitable accommodation. The cost of accommodation will be Rs. 6000/- per month for a partially furnished accommodation and electricity charges will be extra.

4. The boarding services of the International Management Development Centre would be available to the participants on additional payment at rates applicable for these services, if they desire to avail of the same during their stay at IIMA.

5. I enclose herewith particulars of the programme along with **terms and conditions** for officers admitted to the programme. I would request you to kindly circulate the programme amongst your officers and encourage as many as possible to apply. The details of the programme are available on the website of the Ministry of Personnel, Public Grievances and Pensions ([www.persmin.nic.in](http://www.persmin.nic.in)) and Prof. Sebastian Morris, Chairperson (PGP-PMP), IIM, Ahmedabad may be contacted for any clarification at [pgppm@iimahd.ernet.in](mailto:pgppm@iimahd.ernet.in)

6. Nomination of suitable officers, in the prescribed proforma downloadable from the website of IIM, Ahmedabad ([www.iimahd.ernet.in](http://www.iimahd.ernet.in)) may please be sent to this Department through the appropriate cadre controlling authority of the Government of India along with enclosed Proforma –A , so as to reach us on or before **15th October,2007**. Nominations received after this date are liable to be rejected. A copy of the application may also be sent to Prof. Sebastian Morris, Chairpeson, PGP-PMP, IIM, Ahmedabad. In order to save time, officers may send an **advance copy** of the application directly to this Department. However, their selection will be subject to their formal application being duly recommended by their cadre authorities.

Yours faithfully,

(Ajay Sawhney)  
Joint Secretary (Trg)  
Tel: 26106314  
Fax: 26107962

Copy to:

1. Comptroller & Auditor General of India, New Delhi
2. Secretary, Union Public Service Commission, New Delhi
3. Election Commission of India, New Delhi
4. All Cadre Controlling Authorities
5. All State Training Institutes
6. Controller General of Accounts, New Delhi
7. Deputy Director General (Training ), Department of Post, Dak Bhavan, New Delhi
8. Director(Training), Railway Board , Rail Bhavan, New Delhi
9. Director (Police), Ministry of Home Affairs for nomination of IPS Officers.
10. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
11. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
12. Establishment Officer, Department of Personnel & Training, New Delhi
13. Deptt. of Personnel & Training (CS Division), Lok Nayak Bhavan, N.Delhi
14. Director (HRD) Ordnance Factory Board, 10-A S K Bose Road, Kolkatta.
15. Chairperson, PGP-PMP, Indian Institute of Management, Vastrapur, Ahmedabad 380 015.

**PROFORMA-A**

(Additional information to be sent to DoPT only)

**POST GRADUATE PROGRAMME IN PUBLIC MANAGEMENT AND POLICY  
CONDUCTED BY INDIAN INSTITUTE OF MANAGEMENT  
AHMEDABAD**

(To be filled by the officer)

1	Name of the officer (in capital):	
2	Present designation:	
3	Official Address:  Residential address:  Telephone No: Fax No: Mobile No: e-mail :	
4	Service/ cadre to which the officer belongs (with year of allotment):	
5	Length of Service in Group 'A'	
6	Do you belong to a Scheduled Caste/Scheduled Tribe	SC            ST
7	Are you presently on deputation to the Government of India	Yes/No
8	If yes, from what date	
9	What is the date of completion of tenure?	

10. Details of in-service training programs/ courses attended (in India and abroad) {duration should be at least two weeks or more}

S.No.	Name of the course/ training program	Year	Name of the place/Institution	Duration (in Weeks)
	<b>In India</b>			
	<b>Abroad</b>			

**11. DECLARATION**

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place .....

Date .....

Signature of the candidate

**PART-B**

**To be filled in by the Sponsoring Authority**

Is there any vigilance case pending or contemplated against the officer? Yes  No

If yes, please give details

.....  
.....  
.....

Is there any standing adverse entry against the officer? Yes  No

If yes, please give details

.....

Is the applicant's overall ACR gradings "Very Good"? Yes  No

If no, please give details

.....

Whether cadre clearance has been obtained? Yes  No

(For officers, who would be completing their deputation tenures prior to joining the PGDPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also? Yes  No

If selected, will the candidate be released for the programme? Yes  No

Name of the sponsoring authority: .....

Designation: .....

Office: .....

Date .....

Place .....

Signature of the Sponsoring Authority

**Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training  
(Training Division)**

**Terms and Conditions**

**Subject:- 2<sup>nd</sup> Post Graduate Programme in Public Management and Policy (2008-09) at Indian Institute of Management, Ahmedabad.**

**Eligibility Conditions:-**

The programme is open to officers of All India Services, Central services (organized and non-organized, technical and non-technical), faculty members of State Administrative Training Institutes as also officers of the State Civil Services subject to the following eligibility conditions:

(a)	Length of Service	Officers of All India Services, Central Services should have put in 7 years' of Group 'A' service. The State civil service officers should have put in at least 9 years of service in Group 'A'(Class I)
(b)	Age	The officers should not be more than 50 years of age as on the date of commencement of the programme (53 years in case of officers belonging to Scheduled Caste and Scheduled Tribe)
©	Earlier Training	The officers should not have undergone a training program of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this program. Further the officer should not have undergone a program of training abroad of more than 2-weeks in preceding 2 years, more than one month in preceding 3 years or more than six months in the preceding 5 years.

**Course Fees:-**

The cost of the international component of the programme will be met by DoPT for all the participants. The cost of the domestic component of the programme ( Rs. 2.50 lakh ) will be met by the respective cadre controlling authority in the Government of India (for example, DoPT for IAS officers, MHA for IPS officers etc.)

(b ) The sponsoring organizations, namely the organization where the officer is currently posted, will meet the cost of (a) pay and allowances during the training period (b) travel from place of posting to Ahmedabad and back, (c) a one time allowance of Rs.1500/- for stationery etc. and (e) cost of lodging facilities (@Rs. 6000/- per month per participant) to be provided by the IIM, Ahmedabad during the programme.

(c) During international training, the daily allowance will be paid to the participants on the basis of approved rates for short-term training programmes under the scheme of 'Domestic Funding of Foreign Training' of DoPT. **No representation will be entertained in this regard.** The approved rates are as under:-

**Per diem**

Duration /period	Proposed rate per diem
0-14 days	US\$ 56.25
15-28 days	US \$ 42.00
More than 28 days	US \$ 900 per month

Where the course fee includes boarding and lodging charges the rate of per diem may be as under;-

Duration /period	Proposed rate per diem
0-14 days	US\$ 21.00
15-28 days	US \$ 15.00
More than 28 days	US \$ 12.00

If course fee does not include the boarding and lodging charges, the lodging charges may be calculated at the rate of 150 % (upper limit) of pre-revised rates of per diem. The cost of visa fee (if any), medical insurance etc. will be met by the sponsoring authority on actual basis.

**Conditions for officers admitted to the program:-**

In case of officers, sponsored by the Government of India for this program, the following conditions will apply:

- i) The entire period of training will be treated as on duty under FR 9(6)(b)(i);
- ii) The Ministries/ Departments/ State Governments may fill up the vacancy caused by the deputation of the officers;
- iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-
  - (a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.
  - (b) {Note-The tenure of central deputation in so far as it relates to this programme, would also include the period of leave of upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre }

- (c) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

Officers of the Central Government, State Government and Union Territories coming from outside Ahmedabad to participate in the program will be allowed one of the following two options by the sponsoring authorities:-

- a) The officers will be treated as on duty on tour. They will draw traveling allowance as on tour and allowances as per para II(a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.; or
- b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

(vi) In case an officer proceeding on training is a bonafide occupant of Government accommodation in the general pool controlled by the Directorate of Estates, he could retain the residential accommodation for the full period of training at his place of posting provided the residence is required for bonafide use of members of his family.

(vii) Officers of the Central Government entitled to facility of residential telephone at the time of joining this program will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay for all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M.No. 7(10)E(Coord)/79 dated 1<sup>st</sup> August, 1979 as amended from time to time.

(viii) The salary and other claims of the officers be paid by the Ministry/Department/Office where they were last working before joining this program.

Hostel Facilities:-

This is a fully residential programme. IIM, Ahmedabad will provide lodging facilities to the participants of the programme at their campus at the rate of Rs.6000/- per month per participant. The expenditure will be met by the sponsoring authorities of the participants.

Selection procedure and forwarding of nominations: -

The Cadre Controlling Authority (CCA) should recommend names of only those Group 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation should not be nominated for the PGP-PMP program. Failure to withdraw the names of officers on offer who are nominated for program, may result in debarment of officers for central deputation for five years.

The faculty members of the State ATIs who have completed at least three years on the date of commencement of the programme are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfil this condition. The selected faculty members would be required to stay in the ATI for the next three years after completion of the programme.

Forwarding of nominations:-

Nomination of suitable officers, in the enclosed proforma, may please be sent to this Department **through the appropriate cadre controlling authority** of the Government of India, so as to reach us on or before **15th October, 2007**. Nominations received after this date will not be considered. A copy of the application may also be sent to the Prof. Sebastian Morris, Chairperson, PGP-PMP, IIM, Ahmedabad 380 015. E-Mail : [pgppmp@iimahd.ernet.in](mailto:pgppmp@iimahd.ernet.in). In order to save time, officers may send an advance copy of the application directly to this Department.

However, their selection will be subject to their formal application being duly recommended by their cadre authorities.