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**उपमा श्रीवास्तव**

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कार्मिक और प्रशिक्षण विभाग  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय  
नोर्थ ब्लॉक, नई दिल्ली - 110001

GOVERNMENT OF INDIA.  
DEPARTMENT OF PERSONNEL & TRAINING  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES  
AND PENSIONS  
BLOCK - IV, OLD JNU CAMPUS,  
NEW MEHRAULI ROAD, NEW DELHI - 110067  
<http://persmin.gov.in>

D.O. No. 11011/13/2011-Trg (MCT)-Ph.IV

19<sup>th</sup> July, 2011

To

1. All Chief Secretaries of States/UTs
2. Joint Secretary (dealing with UT) in M/o Home Affairs, Govt of India

Dear Sir/Madam,

Kind attention is invited to my D.O. letter of even number dated 18 May, 2011 (copy enclosed) requesting you to kindly direct all the eligible IAS officers to enrol for the Phase-IV training of the Mandatory Mid-Career Training Programme (MCTP) for IAS Officers (2011) to be held during 22<sup>nd</sup> August - 14<sup>th</sup> October, 2011 at LBSNAA, Mussoorie. As per the IAS (Pay) Rules 2007, undergoing the Phase-IV Training of MCTP is a pre-requisite for granting of 'Super Time Scale' to IAS officers.

2. As per order No. M-15011/03/2009-MCT dated 19<sup>th</sup> March, 2010 (copy enclosed), each officer will be given a maximum of three chances to complete each phase of the MCTP and all phases of the MCTP must be attended by all officers in the first year that it falls due. Postponement of participation from the first to second year and from the second to third year would be allowed only with the prior approval of DoP&T. However, such prior approval for postponement of participation doesn't entitle the officer to obtain the respective promotion/grade/increment in relaxation of the rules.

3. Despite all these existing rules/guidelines, the enrolment for the ensuing Phase-IV programme has been observed to be below expectations. Therefore, I earnestly request you to kindly direct all the eligible IAS officers to enrol for the programme 'on-line'. A list of the officers who are yet to undergo the Phase-IV programme from your cadre is enclosed for your kind reference.

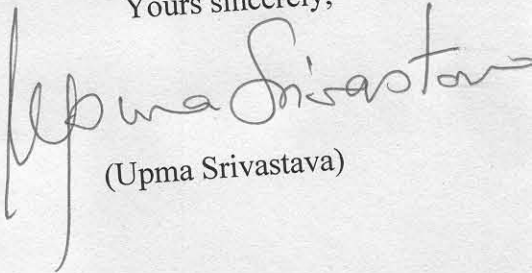


सूचना  
का अधिकार

4. Finally, I request you to kindly relieve all the enrolled officers in time to enable them to participate in the programme scheduled during 22<sup>nd</sup> August – 14<sup>th</sup> October, 2011 at LBSNAA, Mussoorie.

With regards,

Yours sincerely,



(Upma Srivastava)

Encls: as above.

Copy for information to:

Director  
Lal Bahadur Shastri National Academy  
Of Administration  
Mussoorie-218 179