

**Department of Personnel & Training
Training Division**

Terms and Conditions

3rd MA (Public Policy and Sustainable Development)during 2008-10

at

TERI School of Advanced Studies, New Delhi.

Eligibility Conditions:-

The programme is open to officers of All India Services, Central Services (organized and non-organized, technical and non-technical) and State Services subject to the following eligibility conditions:

(a)	Length of Service	The officers of All India Services, Central Services should have put in at least 7 years of Group 'A'(class-I) service. The State Civil Service officers should have put in at least 9 years' service in Group A (Class I)
(b)	Age	The officers should not be more than 50 years of age on 1-1-2008 (53 years in case of officers belonging to Scheduled Caste and Scheduled Tribe)
(c)	Earlier Training	The officers should not have undergone a training programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this programme. Further the officer should not have undergone a program of training abroad of more than 2-weeks in preceding 2years, more than one month in preceding 3 years or more than six months in the preceding 5 years.

Course Fees:-

The course fee will be paid as under:

- (a) DoPT will meet the cost of international component of the programme for all participants. They would be entitled for allowances as applicable for short duration foreign training programme in the scheme of Domestic Funding of Foreign Training of DoPT.
- (b) The cost of domestic component of the programme @ Rs. 189,400 per participant, will be met by the respective cadre controlling /sponsoring authority of the Government of India (for example, DoPT for IAS officers, MHA for IPS officers etc.).
- (c) The sponsoring organizations, namely the organization where the officer is currently posted, will have to meet the cost of (a) pay and allowances during the

- training period, (b) travel from place of posting to New Delhi and back, (c) travel cost towards field visit of the participants for collection of data/ information on their dissertation and visit to New Delhi for presentation of the dissertation, (d) a one time ad-hoc allowance of Rs.1500/- for stationary, and (v) cost of residential accommodation to be provided by the TERI during the training period.
- (d) During international training at University of Texas, USA the daily allowance will be paid to the participants on the basis of extant approved rates for short-term training

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programmes under the scheme of 'Domestic Funding of Foreign Training' of DoPT. No representation will be entertained in this regard. The approved rates are as under:-

(i) Per diem

Duration /period	Proposed rate per diem
0-14 days	US\$ 56.25
15-28 days	US \$ 42.00
More than 28 days	US \$ 900 per month

(ii) Where the course fee includes boarding and lodging charges the rate of per diem may be as under;-

Duration /period	Proposed rate per diem
0-14 days	US\$ 21.00
15-28 days	US \$ 15.00
More than 28 days	US \$ 12.00

(iii) If course fee does not include the boarding and lodging charges, the lodging charges may be given at the rate of **150 % pre revised rates of per diem.**

(iv) The cost of visa fee (if any), medical insurance etc. will be met by the sponsoring authority on actual basis.

Conditions for officers admitted to the programme:-

In case of officers, sponsored by the Government of India for this programme, the following conditions will apply:

- (i) The entire period (one year) of institutional training will be treated as on duty under FR 9(6)(b)(i);
- (ii) The Ministries/ Departments/ State Governments may fill up the vacancy caused by the deputation of the officers;
- (iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

(a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.

{Note-The tenure of central deputation in so far as it relates to this programme, would also include the period of leave up to 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre }

(b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

(v) Officers of the Central Government, State Government and Union Territories coming from outside New Delhi to participate in the programme will be allowed one of the following two options by the sponsoring authorities:-

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(a) The officers will be treated as on duty on tour. They will draw traveling allowance as on tour and allowances as per para II(a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

(b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

(vi) During the institutional training at TERI , the institute will make efforts to provide suitable accommodation to outstation participants. In the event of TERI School not being able to arrange any suitable accommodation , outstation students would have to make their own arrangements for stay. Delhi based officers may live in their own accommodation.

(vii) The salary and other claims of the officers are to be paid by the Ministry/Department/Office where they were last working before joining this programme. The accommodation charges will be met by the sponsoring organizations.

Selection procedure and forwarding of nominations: -

The Cadre Controlling Authority (CCA) should recommend names of only those Group 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation should not be nominated for the programme. Failure to withdraw the names of officers on offer who are nominated for programme, may result in debarment of officers for central deputation for five years.

Forwarding of nominations:-

Nomination of suitable officers, in the enclosed proforma, may please be sent to this Department with a copy to Prof. Leena Srivastava, Executive Director, TERI School of Advanced Studies, Darbari Seth Block, Habitat Place, Lodi Road, New Delhi-110003 so as to reach on or before **8th October 2007**. Nominations received after this date will not be considered. The nominations would be screened / scrutinized and suitable officers will be called for an interview. It is therefore, requested that the nominations may be forwarded well in advance. **The sponsoring organizations are also requested to obtain all the clearances including cadre clearance as well as clearance from State Government in case of All India Services officers.**