

F. No. 12017/02/2019-TNP(S)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training
[Training Division (IST/IIPA)]

Block-4, Old JNU Campus
New Mehrauli Road, New Delhi-67

Dated: December 27, 2019.

(Uploaded on DOPT website for the information of All India Service (IAS, IPS & IFoS), officers working under the Central Staffing Scheme in the Govt. of India and officers of Central Secretariat Service (CSS)/ Central Secretariat Stenographers Service (CSSS) [DS/Sr. PPS and above level] and also Ministries/Departments of Govt. of India and State Governments and Union Territories.)

OFFICE MEMORANDUM

Subject:- One Week In-Service Training Programme calendar for the year 2019-20 (Second list).

The undersigned is directed to refer to this Department's OM of even number dated July 3, 2019 on the subject mentioned above and to say that the Second list of One Week In-Service Training Programme has been finalized and uploaded on the website of this Department at www.persmin.in



(Biswajit Banerjee)
Under Secretary to the Government of India
Telephone: 011-26194167

Encl: Second list of In-Service Training Programme

List of Institutes for In- Service Training Calendar for the year 2019-20 (Second List):-

| S.No | Programme Shortlisted | Institute | Dates |
|-------------|--|--|--------------------------|
| 1. | Financial Market Regulation | NALSAR University of Law, Hyderabad | Dates shall be intimated |
| 2. | Improving Governance through Accountability | National Academy of Audit & Accounts, Shimla | Dates shall be intimated |
| 3. | Financing of Inclusive Agriculture and Rural Development | Bankers Institute of Rural Development, Lucknow | February 10-14, 2020 |
| 4. | Innovation in Public Administration | Indian Institute of Management, Indore | February 17-21, 2020 |
| 5. | Gender Sensitisation | Administrative Training Institute, Mysuru | February 2-7, 2020 |
| 6. | Specialised Course on Law | O.P. Jindal Global University, Haryana | March 2-6, 2020 |

Application for In- Service Training Programme for officers other than IAS for the year 2019-20

| | | | |
|---|---------------|-------------------------|--|
| Name | Service/Cadre | | Allotment Year/Year of posting in the present post |
| Present Designation | | | |
| Ministry/Department | | | |
| Official Address | | | |
| Contact details | Office: | Mobile: | Email: |
| Eligibility: Minimum 4 years of Group 'A' service as on 01/04/2019. | | | |
| Date of Joining/Appointment in Group 'A' Service | | | |
| Training programmes opted (in the order of preference) | (1) | (2) | (3) |
| Date: | Place: | Signature of applicant: | |

- ✓ It is certified that the officer has not earlier been nominated/attended any One-Week In-Service Training Programme during the calendar 2019-20.
- ✓ It is also certified that the details filled by the applicant in the form are correct as per official records.

(Signature, Name & Designation of Controlling Authority)

General Guidelines for In- Service Training Programmes for AIS Officers (IAS, IPS & IFoS), officers working under the Central Staffing Scheme, Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

This is one-week In-Service Training Programmes for the year 2019-20 for AIS officers (IAS, IPS & IFoS) officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers.

2. Eligibility:

(a) AIS officers (IAS, IPS & IFoS)

(b) Officers working under the Central Staffing Scheme in the Government of India.

with minimum of 4 years of Service up-to the rank of Secretary to the Govt. of India and Chief Secretary in the State Govt. and equivalent.

(c) Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers of the level DS/ Sr. PPS and above.

3. All the training programmes are residential in nature. Accommodation facility will be provided to the participants by the training institutes who are organizing the training programme.

4. The IAS officers are required to apply on-line through the Intra IAS portal. All other Officers are required to apply through the prescribed proforma available with these guidelines after obtaining approval of the competent authority of the Department/ Ministry/ State Government/ Cadre controlling authority concerned.

5. The Officers who are due for retirement may not be sponsored for the training programme scheduled in the month in which they are due to retire.

6. The Officers posted abroad are exempted from participation in the programme and their applications will not be considered.

7. The Officers are not allowed to apply or change options within 10 days of the commencement of an opted programme.

8. The Officers can attend only one In-Service Training Programme during 2019-20.

9. The Officers who had already attended the course in the past, need not apply for the same course again.