

F.No. T-22012/17/2023-IST/IIPA  
Government of India  
Department of Personnel and Training  
Training Division

Block-4, Old JNU Campus,  
New Mehrauli Road, New Delhi-67

Dated: August 25,2023

**(Uploaded on DoPT website for the information of All India Service (IAS, IPS & IFoS) Officers, Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) ( Officers of the level of DS/Sr. PPS and above)**

**OFFICE MEMORANDUM**

Subject: In-Service Training Program (Offline/Physical) and 3-5 day Online In-Service Training Programs calendar for the year 2023-24

Department of Personnel and Training sponsors One Week Offline/Physical and 3-5 day Online In-Service Training Program for All India Service (IAS, IPS & IFoS) Officers, Officers working under Central Staffing Scheme and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Officers of the level of DS/Sr.PPS and above)

2. All AIS (IAS, IPS and IFoS) Officers with minimum 4 years of service as on April 1, 2023 (upto 2018 batch) and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service and Central Secretariat Stenographers Service (Of the level of DS/Sr. PPS and above) are eligible to attend the aforesaid training programs.

3. The calendar for the In-Service Training Programs for 2023-24 have been finalized and uploaded on the website of this Department at <https://dopttrg.nic.in> -- **Circulars** and <https://igotkarmayogi.gov.in>. The said calendars are also enclosed as Annexures-I and II. All eligible Officers are required to enroll for In-Service Training Programs through <https://igotkarmayogi.gov.in> and forward their online application duly approved by the Competent Authority to Training Division, DoPT. For login related queries or any other technical issues, kindly send a mail mentioned with names and concise description of the issue to [tdp-trg@nic.in](mailto:tdp-trg@nic.in)

4. It is also requested that the Officers may be encouraged to opt for those training programs which are relevant to their current job as well as the kind of assignments they are likely to hold in future.

5. All Ministries/Departments of the Government of India and State Governments/Union Territories are requested to give wide publicity of the same amongst the officers for facilitating the attendance of a large number of officers in these programs.

- Encl: 1. In-Service Training (Physical mode) calendar 2023-24 (Annexure-I)  
2. 3-5 day Online In-Service Training Calendar 2023-24 (Annexure-II)  
3. General Guidelines for In-Service Training.

(Deshraj Yadav)

Under Secretary to the Government of India

Tel. 011-26194167

**Annexure-1**

The following In-Service Training Programs shall be conducted Offline/Physical mode during the year 2023-24

<b>S.No.</b>	<b>Name of the Institute</b>	<b>Program</b>	<b>Tentative Dates</b>
1	Dr. R.S. Tolia Uttarakhand Academy of Administration, Uttarakhand	Sustainable Urbanization Solution in Mountainous Regions: The Way Forward	October 9, 2023 to October 13, 2023
2	Bankers Institute of Rural Development, Lucknow	Farmers Collectives and linking them to market	November 6, 2023 to November 10, 2023
3	Indian Institute of Human Settlements, Bengaluru	Digital Governance in Urban Infrastructure Projects Delivery Systems (Evidence based)	November 6, 2023 to November 10, 2023
4	O.P. Jindal Global University (JGU), Sonapat, Haryana	Specialized Course on Law	November 13, 2023 to November 17, 2023
5	Institute of Management in Government, Thiruvananthapuram	Participatory Management (Community Mobilization)	December 4, 2023 to December 8, 2023
6	Arun Jaitely National Institute of Financial Management, Faridabad	Infrastructure Finance	December 4, 2023 to December 8, 2023
7	National Institute of Public Finance and Policy, Delhi	Fiscal Policy: Management and Emerging issues	December 4, 2023 to December 8, 2023
8	Nani Palkhivala Arbitration Centre (NPAC), Chennai	The Theory and Practice of Dispute Resolution	December 11, 2023 to December 15, 2023
9	National Law School of India University, Bengaluru	Procurement and Allied Laws	December 11, 2023 to December 15, 2023
10	Sri Sathya Sai Central Trust, Andhra Pradesh	Human Values in Governance and Public Policy	January 8, 2024 to January 12, 2024
11	The Art of Living, Bengaluru	Building Competencies for Personal Excellence	January 8, 2024 to January 12, 2024
12	Isha Yoga Centre, Coimbatore	Inner Engineering Leadership Program	January 29, 2024 to February 2, 2024
13	Environment Protection Training & Research Institute, Hyderabad	Environment Impact Assessment: Development Projects	February 5, 2024 to February 9, 2024
14	Indian Institute of Management, Visakhapatnam	Digital Governance and Management	February 12, 2024 to February 16, 2024
15	IC Centre for Governance, Panchgani	Ethics in Public Services	February 26, 2024 to March 1, 2024
16	Tata Institute of Social Sciences, Mumbai	Social Policy and Governance	March 18, 2024 to March 22, 2024

**Annexure-II**

The following In-Service Training Program shall be conducted Online mode during the year 2023-24

<b>S.No.</b>	<b>Name of the Institute</b>	<b>Program</b>	<b>Tentative Dates</b>
1.	Heartfulness, Telangana	A Journey within for Kaushlam – Excellence in Action	January 15, 2024 to January 17, 2024

**General Guidelines/Instructions/Information for In-Service Training Programs (Offline/Physical) and 3-5 day Online In-Service Training Programs.**

The following general guidelines/instructions/information are with regard to One-Week In-Service Training Programs (Offline/Physical) and 3-5 day Online In-Service Training Program for the year 2023-24 for AIS (IAS, IPS & IFoS) Officers, Officers working under the Central Staffing Scheme and Central Secretariat Service (CSS) and Central Secretariat Stenographers Service (CSSS) Officers (of the level of DS/Sr. PPS and above)

**2. Eligibility:**

All AIS (IAS, IPS and IFoS) Officers with minimum 4 years of service as on April 1, 2023 (upto 2018 batch) and up to the rank of Secretary to the Government of India/Chief Secretary and equivalent, Group 'A' Officers working under the Central Staffing Scheme in the Government of India and Officers of Central Secretariat Service (CSS)/Central Secretariat Stenographers Service (CSSS) (Of the level of DS/Sr. PPS and above) are eligible to attend the aforesaid training programs.

3. All the training programs (Offline/Physical Mode) are residential in nature. Accommodation facilities will be provided to the participants by the training institutes who are organizing the training program. The concerned training institute will provide accommodation only for duration of course (i.e. 5 day). If, any officers stay beyond five days, they may claim TA/DA by their respective Department/ Ministry/ State Government/ Cadre controlling authority.

4. The 3-5-day Online Training Programs are attended through virtual mode. These programs are not residential programmes.

5. The eligible officers are required to enroll for In-Service Training Programs through <https://igotkarmayogi.gov.in>. All Officers have to login at iGOT platform with their login Id and password. The Inservice Training (IST) programme will be available on the Homepage of iGOTKarmayogi. The option 'CLICK HERE' on the IST Program Banner will lead to the IST Program page where the officers can see the program and the Calendar and Register.

6. The Officers who are due for retirement may not be sponsored for the training program scheduled in the month in which they are due to retire.

7. For login related queries or any other technical issues, kindly send a mail mentioned with names and concise description of the issue to [tdp-trg@nic.in](mailto:tdp-trg@nic.in).

8. The Officers posted abroad are exempted from participation in the program and their applications will not be considered.

9. The Officers are not allowed to apply or change options, if, less than 15 days remains for the commencement of the respective program. If the Officers want to change their options in case of emergency, they have to separately send a mail to [meena.rajesh13@nic.in](mailto:meena.rajesh13@nic.in).

10. The Officers may not apply for the training program which they had already attended during the last three years (i.e. 2020-21, 2021-22 2022-23). Preference will be given to the officers who have not participated in training program during the past years. However, other officers will be nominated depending upon the availability of slots.

11. The ideal size of the batch will be 15 and not more than 40 participants will be allowed in a program. In case large number of nominations are received for a particular program, it will be held in more than one batch.

12. The Officers can attend only one In-Service Training Programme either Physical OR online during the financial year 2023-24.