

F.No.12040/02/2023-FTC/IR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus, New Delhi-110067
Dated: 10.02.2023

TRAINING CIRCULAR

Subject: Knowledge Co-Creation Program on “Maritime Safety and Security Policy Program” to be held in Japan from 25.09.2023 to 21.09.2024 under the Technical Cooperation Program of the Government of Japan.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) has invited applications for Knowledge Co-Creation Program on “Maritime Safety and Security Policy Program” to be held in Japan from 25.09.2023 to 21.09.2024 under the Technical Cooperation Program of the Government of Japan.

2. The training program aims to develop personnel with advanced practical knowledge, analytical and problem-solving skills, and the ability to communicate effectively in an international environment. This program will also help develop a sense of partnership and mutual understanding among participants, thereby strengthening the collaborative relationships among the participants’ countries.

3. The applying organizations are expected to nominate a junior officer working in a maritime safety and security related organization in one of the following positions:

- Section chief or equivalent at a central authority (if serving under a central authority)
- Assistant division chief or equivalent at a local authority (if serving under a local authority)
- Lieutenant or Lieutenant Commander (or an equivalent rank)
- Inspector or superintendent (or an equivalent title if in law enforcement)

The officer should be a university graduate or equivalent; have competent command over spoken and written English; must be in good health (both physically and mentally); be under forty five (45) years old as of October 1, 2023. More information may be seen in the general information brochure.


4. In addition, the following information in respect of the nominated officers may please be mentioned while furnishing the nomination:-

- a. Whether attended any foreign training program in the past? If so, the duration/details thereof;
- b. Whether cleared from vigilance angle;
- c. Age;
- d. Whether working in North East State/J&K;
- e. A brief in 50-100 words justifying the nomination.

5. The course covers the cost of a round-trip air ticket between international airport designated by JICA and Japan; travel insurance from the time of arrival in Japan to departure from Japan; allowances for (accommodation, living expenses, outfit and shipping); expenses for JICA study tours and free medical care for participants who may fall ill after reaching Japan (costs relating to pre-existing illness, pregnancy, or dental treatment are not included).

6. It is, therefore, requested that the nomination of suitable candidates may please be forwarded (**in two copies**) to this Department in JICA's prescribed format duly authenticated by the HOD of the concerned Ministry/Department in accordance with the eligibility criteria.

7. The applications should reach this Department through the Administrative Ministry/Department not later than **13.03.2023**. Nominations received after the prescribed date may not be considered. The details of the program (General Information Brochure) and application form may be drawn from the website of DoPT.


10.02.2023
(Deshraj Yadav)

Under Secretary to the Government of India
Tele no: 26194167

To

1. Secretary, Ministry of Shipping, Transport Bhawan, Sansad Marg, New Delhi-110001.
2. Secretary, M/o Environment Forest & Climate Change, Indira Paryavaran Bhawan, Jor Bagh, New Delhi-110003.
3. Secretary, M/o Home Affairs, North Block, New Delhi -110001.
4. Director General, Coast Guard Headquarters, Directorate of

Personnel, National Stadium Complex, Lodhi Road, New Delhi - 110001.

5. Chief Secretaries to State Governments/Union Territories (with request to circulate the same amongst related Departments/Organizations under them) (through the website of this Department).
6. Senior Representative, Japan International Cooperation Agency, 16th Floor, Hindustan Times House, 18-20 Kasturba Gandhi Marg, New Delhi -110001.
7. NIC with request to post the circular along with the JICA's circular on this Department's website.



Knowledge Co-Creation Program (Group & Region Focus)

General information on

**Maritime Safety and Security Policy Program
(Master's Program)**

**課題別研修「海上保安政策プログラム」(修士課程)
JFY 2023**

Course No.: 202208393-J001

Course Period in Japan: From September 25, 2023 to September 21, 2024

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, *“In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.”* JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

I. Concept

Background

Asian region is home to one of the world's most congested sea-lanes, such as the Malacca and Singapore Straits and the Indian Ocean, and it is an extremely important region for maritime transportation of energy resources, food, commodities, and other products. Trouble-free maritime transportation has contributed to the region's remarkable economic growth and prosperity as well as that of the world economy.

To attain stable transportation in these sea-lanes, establishing international maritime norms based on the rule of law is essential to preserve and develop maritime international order. Also, it is imperative that coastal states proactively address maritime issues such as piracy, illegal migration, smuggling, maritime disasters, and environmental protection.

"Maritime Safety and Security Policy Program" for junior officers of maritime safety and security related organizations in Asian countries aims to nurture personnel with advanced capabilities required to plan and formulate their country's maritime policies, which will contribute to steady growth and international order in the region.

The course bridges practical and theoretical aspects of maritime safety and security, and include international relations, maritime issues, international laws, and other relevant issues.

For what?

This training program aims to develop personnel with advanced practical knowledge, analytical and problem-solving skills, and the ability to communicate effectively in an international environment. This program will also help develop a sense of partnership and mutual understanding among participants, thereby strengthening the collaborative relationships among the participants' countries.

For whom?

This program is designed for junior officers of maritime safety and security related organizations in Asian countries.

How?

"Maritime Safety and Security Policy Program" is designed to build capacity of policymaking specialists in the field of maritime safety and security by providing training and education that utilizes the expertise of the National Graduate Institute for Policy Studies (GRIPS) and the Japan Coast Guard (JCG).

GRIPS will provide the most essential curriculum in policymaking and international relations, while the Japan Coast Guard Academy (JCGA), an educational facility of the JCG, will provide training and practical education in maritime safety and security.

Participants will also conduct case studies to strengthen their knowledge and skills.

This is master's program conducted within a framework of JICA Knowledge Co-Creation Program (Group & Region Focus). Therefore, Research guidance will be provided as for a master's student at a regular graduate school. Participants is required to write a research paper about a specific issue in accordance with the guidance and advice from academic advisers over the course of the program.

II. Description

1. Title (Course No.)

Maritime Safety and Security Policy Program (202208393-J001)

2. Course Duration in Japan

September 25, 2023 to September 21, 2024

- GRIPS: October 3, 2023 - March 29, 2024
- JGCA: April 1 – August 9, 2024
- GRIPS: August 13 - September 20, 2024

3. Target Regions or Countries

Bangladesh, Indonesia, Malaysia, Philippines, Sri Lanka, Vietnam

4. Eligible / Target Organization

Maritime safety and security related organizations in Asian countries

5. Capacity (Upper Limit of Participants)

8 participants

6. Language

English

7. Objective(s)

Junior officers from maritime safety and security related organizations will acquire advanced practical application, management and problem-solving skills, analytical capability, and ability to communicate effectively in an international environment.

Consequently, the participants will be able to fulfill their duties and improve ability to deal with international issues in timely and appropriate manner. Furthermore, by fostering mutual understanding, this program will help to build network of participating countries.

8. Overall Goal

This program will contribute to reinforcing partnerships among the participants' countries by helping to maintain a strong and sustainable network among maritime safety and security related organizations in Asian countries including Japan. This will help to preserve and develop international maritime order in the region in accordance with the rule of law.

9. Output and Contents / Module

This program consists of (1) pre-departure assignment and (2) program in Japan.

<p>(1) Pre-departure assignment (August to September 2023)</p> <p>Upon receipt of the Notice of Acceptance, participants are required (1) to prepare and submit a Job and Country Report, and (2) prepare for lectures and research paper by obtaining basic information on maritime safety and security</p>
<p>(1) Job and Country Report:</p> <p>Please submit Job and Country Report presentation material. There will be a “Job and Country Report” presentation session after arriving in Japan. The purpose of the session is to share the situation of each country for mutual understanding.</p> <p>1) Presentation material: Please produce PPT presentation document with <u>maximum</u> pages as below.</p> <ul style="list-style-type: none"> · Outline of the country (politics, geo-politics, economics (incl. GNI per capita), society): 2 pages · Maritime safety policy: 2 pages · Outline of maritime institutions, including mandate and organization chart: 3 pages · Challenges of your institution: 2 pages · Your responsibility at each institution: 2 pages. <p>2) Presentation time: approximately 10 mins</p> <p>3) Audiences: fellow participants, lecturers in GRIPS and JGCA, JICA, etc.</p> <p>4) Submit to cictp@jica.go.jp by 20 September 2023.</p>
<p>(2) Preparation for lectures and research paper:</p> <p>1) Familiarize with laws and regulations of one’s country concerning maritime safety and security as well as international laws and conventions</p> <p>2) Collection of cases and search of literature related to international maritime issues</p>

(2) Program in Japan (September 2023 to September 2024)

This program consists of lectures, case studies, field trips and independent study. Curriculum of the academic year 2022-2023 is shown in Fig.1 for your reference.

Expected Module Output	Courses/Focus of Instruction	Mode of Instruction
Acquisition of socio-scientific knowledge needed to address international issues	<p>Required Courses :</p> <p>International Relations International Relations in East Asia International Security Studies</p>	Lecture · Case Study
	<p>Recommended Courses :</p> <p>Economic Development of Southeast Asia Development Economics East Asian Economies The Making of Modern Japan Analysis of Great Power Politics Comparative Political Economy International Development Policy Government and Market Government and Politics in Japan International Political Economy Comparative Politics State and Politics in Southeast Asia Non-Traditional Security The World and the SDGs Introduction to Quantitative Methods</p>	

Improvement of understanding of legal matters related to maritime safety and security	Required Courses : International Law International Law of the Sea Policy for Search & Rescue; Salvage and Maritime Disaster Prevention Maritime Police Policy	Lecture · Case Study
	Recommended Courses : International Comparative Criminal Law Introduction to Oceanography Marine Environment and Pollution Traffic Management Systems I Traffic Management Systems II Information Management System I Information Management System II Ship Maneuverability and Practical Operation Fundamentals of Advanced Energy Engineering Introduction to International Maritime Safety and Security Conventions	
Study of methods for examining maritime issues based on existing practice and legal theory and resolving these issues in order to contribute to the construction of international maritime norms based on the rule of law	Required Courses : Case Study of Maritime Safety and Security Policy I Case Study of Maritime Safety and Security Policy II	Practical Case Studies · Field trip
Preparation of a research paper exploring a solution to a particular issue by using a comparative method and other relevant methods	Required Course : Independent Study: A research paper examining a specific problem and analyzing ways to solve it under the guidance of professors; a final presentation	Analysis · Presentation

Academic Year 2022-2023 Curriculum Master's Programs (11) Maritime Safety and Security Policy Program					
Category	Course No.	Course Name	Instructor	Term	Credit
I Required Course	MSP400E	Independent Study	Various	Fall through Summer	4
	GOV1400E	International Relations in East Asia	TAKAGI Yusuke	Fall	2
	GOV2200EA	International Relations	IWAMA Yoko	Fall	2
	GOV2240EB	International Security Studies	MICHISHITA Narushige	Fall	2
	MSP2000E	Maritime Police Policy	OKUZONO Junji	Spring	2
	MSP3000E	International Law	SHIMOYAMA Kenji	Fall	2
	MSP3010E	International Law of the Sea	FURUYA Kentaro	Winter	2
	MSP3020E	Policy for Search & Rescue, Salvage and Maritime Disaster Prevention	YAMAJI Tetsuya	Spring	2
	MSP5000E	Case Study on Maritime Safety and Security Policy I	FURUYA Kentaro	Fall	2
	MSP5010E	Case Study on Maritime Safety and Security Policy II	FURUYA Kentaro	Winter through Spring	2
II Recommended Courses	ECO1020E	Essential Microeconomics	KUROSAWA Masako	Fall	4
	ECO1080E	Essential Macroeconomics	NIBAYASHI Ken	Winter	2
	ECO1800E	Economic Development of Southeast Asia	KUDO Toshihiro	Fall	2
	ECO2020EB	Government and Market	HATANAKA Kaori	Winter	2
	ECO3840EB	Development Economics	KUJIMA Yoko	Winter	2
	EPP1010E	East Asian Economies	KUDO Toshihiro, OTSUJI Yoshihiro	Winter	2
	GOV1460E	The Making of Modern Japan	KITAOKA Shinichi, PRESSELLO Andrea	Fall	2
	GOV2100E	Government and Politics in Japan	MASUYAMA Mkitaka	Fall	2
	GOV2210E	International Political Economy	CHEY Hyoung-kyu	Fall	2
	GOV2310E	Comparative Politics	TAKENAKA Harukata	Fall	2
	GOV2460E	State and Politics in Southeast Asia	LIM Guanle	Spring (Session I)	2
	GOV3240E	Non-Traditional Security	HONNA Jun	Fall	2
	GOV3280E	Analysis of Great Power Politics	IWAMA Yoko, et al.	Spring	2
	GOV3310E	Comparative Political Economy	KANCHOOCHAT Veerayooth	Fall	2
	GEN3000E	International Development Policy	OHNO Izumi	Winter	2
	GEN5020E	The World and the SDGs	TANAKA Akhiko	Fall	1
	MOR1000E	Introduction to Quantitative Methods	MOROHOSI Hozumi	Fall	2
	MSP2030E	Introduction to Oceanography	MINAMI Hiroki	Spring	1
	MSP2040E	Marine Environment and Pollution	KAWAMURA Noriko	Spring	1
	MSP3030E	International Comparative Criminal Law	SHINTANI Kazuaki	Spring	2
MSP3100E	Introduction to International Maritime Safety and Security Conventions	FURUYA Kentaro	Spring	1	
MSP2050E	Traffic Management Systems I	YAMADA Tatsuto	Spring (Session I)	1	
MSP2060E	Traffic Management Systems II	TBA	Spring (Session II)	1	
MSP3060E	Ship Maneuverability and Practical Operation	NAKAYAMA Yoshiyuki	Winter	1	
MSP3070E	Fundamentals of Advanced Energy Engineering	KANKI Takashi	Spring (Session II)	1	
MSP3080E	Information Management System I	YAMANAKA Masaaki	Spring (Session I)	1	
MSP3090E	Information Management System II	ISOZAKI Hiroomi	Spring (Session II)	1	
III Elective Courses		* Selected Topics in Policy Studies I - IV			
		Courses not listed in this table			
X Others	LAN010E	** Describing Tables and Figures	WICKENS Matthew H.	Winter	1
	LAN040E	** English for Academic Purposes	O'NEILL Gavin, et al.	Fall	2
	LAN0150E	** Thesis Writing for MSP	O'NEILL Gavin	Winter	1
	LAN0160E	** Qualitative Writing	WICKENS Matthew H.	Winter	1
	LAN0220E	** Policy Proposal Writing	PETCHKO Katerina	Fall	2
		** Other courses offered by the Center for Professional Communication			

Notes:

1. Graduation Requirements: Students must complete a minimum of 30 credits, 22 of which must come from Category I, and 8 from Category II.
2. Courses offered in the Program are subject to change.
3. If a student takes the same course in both English and Japanese, only one course (2 credits) will count toward the degree.
4. * Course Number, Instructor, and Term for these courses will be announced when the courses are offered.
5. ** Credits earned in these courses cannot count toward the degree.
6. Students must take the courses LAN0220E, LAN040E and LAN0150E.

III. Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
- (3) This project is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the program for those specific purposes.
- (4) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (5) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Applicants must be nominated by their governments in accordance with the procedures described in Section III-4.
- 2) Organization in one of the following positions:
 - Section chief or equivalent at a central authority (if serving under a central authority)
 - Assistant division chief or equivalent at a local authority (if serving under a local authority)
 - Lieutenant, Lieutenant Commander or Commander (or an equivalent rank)
 - Inspector or Superintendent (or an equivalent title if in law enforcement)
- 3) Job experience in maritime safety and security related areas / organizations: three (3) years or more:
- 4) Educational Background: a bachelor's degree or its equivalent
- 5) Language requirements: Applicants are required to submit official report of TOEFL iBT or IELTS score. Admission priority will be given to applicants with TOEFL iBT score of 79 or higher, or an IELTS Academic score of 6.0 or higher. See ANNEX 1 to apply for a waiver of the English language proficiency requirement.
- 6) Health: Required to be judged by medical doctor that medically adequate to

participate in the Program in Japan. Prescribed health certificate by medical doctor is required for application.

Pregnant persons are not recommended to apply due to the potential risk of health and life issues of mother and fetus.

7) Age: under forty five (45) years old as of October 1, 2023

(2) Recommended Qualifications

1) Gender Equality and Women's Empowerment:

Women are encouraged to apply for the program. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

(1) Application Form: Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

(2) Photocopy of Passport: Please submit photocopy of passport with the application form if you possess your passport which you will carry when entering Japan for this program. If not, please submit the photocopy as soon as passport is issued.

*The following information should be included in the photocopy:

Name, date of birth, nationality, sex, passport number and expiry date

(3) Application Materials for GRIPS/JCG Master's Program

The curriculum of this program has been approved as that of a master's program by both GRIPS and JCG. Therefore, each applicant is required to prepare and submit all of the materials for admission to the GRIPS/JCG Master's Program as indicated in ANNEX 1.

Please be noted in advance that some applicants might be requested to submit extra complementary documents (unspecified documents in ANNEX 1) depending on their filed educational and career records.

(4) Information on military status

Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military. Please indicate military status of your institution and yourself with ANNEX 2.

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

All required material must arrive at **JICA Center in Japan** by March 31 2023.

(2) Selection

1) After receiving the application documents through appropriate administrative

procedures in the respective government, JICA office (or the Embassy of Japan) in respective country conduct a screening and send the documents to JICA Chugoku, which organizes the program.

- The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan. Please inform the JICA office of applicant's military status, even in plausible case, as soon as possible in order to avoid delay in selection process.
- 2) JICA Chugoku will carry out the screening jointly with JCG to select successful applicants out of those who meet the qualifications described in Section III-2.
 - 3) Some applicants may be requested to take an examination and / or come for an oral interview, which will be conducted by zoom/Microsoft Teams, telephone or TV conferencing at JICA office in respective country.
 - 4) A committee consisting of GRIPS, JCG, and JICA, will screen the academic qualifications of the applicants using the application materials such as official transcripts.
 - 5) The final candidates will be selected by the Academic Council of GRIPS by the end of July 2023.

Some qualified applicants may not be accepted due to the limited number of seats in the Program.

(3) Notice of Acceptance

- 1) The JICA overseas office (or the Embassy of Japan) will notify the results not later than July 31, 2023.
- 2) Acceptance agreement, together with an official admission letter, will be sent from GRIPS to each accepted applicant.

5. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect

of the course,

- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

6. Certificate and Master's Degree

- (1) Participants who have successfully completed the program will be awarded a certificate by JICA.
- (2) Participants who have successfully completed all requirements at GRIPS and JCGA will be awarded the degree of Master of Policy Studies.

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

(1) Center: JICA Chugoku Center (JICA TOKYO)

*"Chugoku" is the name of the region consisting of five (5) prefectures in the western part of Japan's main island. JICA Chugoku is in charge of implementing JICA's projects/programs in the region.

(2) Program Officer: Ms. KIKUIRI Kai (cictp@jica.go.jp)

2. Implementing Partner

(1) Japan Coast Guard (JCG)

URL: <http://www.kaiho.mlit.go.jp/e/english.pdf>

Address: 2-1-3 Kasumigaseki, Chiyoda-ku, Tokyo, 100-8976, Japan

TEL/FAX: +81-3-3580-0936

("81" is country code for Japan, and "3" is local area code)

(2) National Graduate Institute for Policy Studies (GRIPS)

URL: <https://www.grips.ac.jp/en/>

Address: 7-22-1 Roppongi, Minato-ku, Tokyo, 106-8677, Japan

TEL: +81-3-6439-6046

("81" is country code for Japan, and "3" is local area code)

Description: The National Graduate Institute for Policy Studies (GRIPS) is a graduate school and research institute established in October 1997. GRIPS aims to be an international center of excellence for the education of future leaders in policy areas, advancement of policy research, and systematic collection and dissemination of policy-related information.

3. Travel to Japan

(1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

JICA will arrange the following accommodations for the participants in Japan:

JICA Chugoku Center (JICA Chugoku)

Address: 3-3-1, Kagamiyama, Higashihiroshima, Hiroshima 739-0046, Japan

TEL: +81-82-421-5800 FAX: +81-82-420-8082

("81" is country code for Japan, and "82" is local area code)

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051 FAX: +81-3-3485-7904

("81" is country code for Japan, and "3" is local area code)

Please refer to the TIC facility guide at

https://www.jica.go.jp/tokyo/english/office/c8h0vm0000fghcxq-att/facilities_service_guide.pdf

If there is no vacancy at JICA centers, JICA will arrange alternative accommodations.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, outfits, and shipping and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of the brochure for participants titled “KENSHU-IN GUIDE BOOK,” which will be given before departure for Japan.

*Link to JICA HP (English/French/Spanish/Russian):

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html

6. Pre-departure Orientation*

A pre-departure orientation will be held at respective country’s JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of “Knowledge Co-Creation Program and Life in Japan” and “Introduction of JICA Center” are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html
JICA Chugoku	https://www.jica.go.jp/chugoku/english/office/index.html

V. Other Information

1. Dress Code: Formal Clothes (suit and tie or officer uniform) required

(1) Participants are requested to wear suit with tie or other formal clothes for the opening ceremony, courtesy calls and receptions.

Please bring officer uniform.

(2) During lectures at JCG and JCGA, suits or formal clothes are required. Jeans or T-shirts are not allowed at these institutes.

(3) During lectures at GRIPS, there is no dress code. Casual clothes are accepted.

2. PC

Participants are encouraged to bring their own PCs for presentation of Job and Country Report presentation and writing research papers.

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has

developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



Contact Information for Inquiries

For inquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

JICA Chugoku Center (JICA Chugoku)

Address: 3-3-1 Kagamiyama, Higashihiroshima, Hiroshima, 739-0046 Japan

TEL: +81-82-421-5800 FAX: +81-82-420-8082

ANNEX 1: Application Materials for GRIPS/JCG Master's Program

1. The Application Process

Selection for admission is based on the evaluation of supporting documents that you submit. Before initiating your application, please carefully review the following details of the application process.

- You will NOT be registered as an applicant until we have received a complete set of your required supporting documents by post.
- If you have applied to GRIPS in previous years and wish to reapply this year, any supporting documents you submitted previously cannot be used for this year's application.
- Please note that if you provide any false or misleading statement or incomplete or inaccurate information in your application, your application may not be screened, you may be denied admission or, if you have been admitted, you may be dismissed from GRIPS.
- Ensure that all supporting documents meet our requirements (see Section 2, Supporting Documents).
- All of your supporting documents must reach JICA office (or the Embassy of Japan) by the designated deadline. Incomplete applications and applications received after the deadline will not be considered.
- Applicants are responsible for the timely delivery to the JICA office (or the Embassy of Japan) of all required documents. We strongly recommend that you send the documents by registered mail or courier service well ahead of the deadline.
- Applicants must send all required supporting documents (except for your official TOEFL test score report) together in one package.
- You may have your official transcripts and certificates of graduation/degree sent directly to us by the registrars of the universities you have attended.
- All materials submitted by an applicant become the property of GRIPS and will not be returned. Please make sure to keep one copy of your application for your records.

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Protection of personal information

All personal information that we receive from applicants will be used solely for the purposes of admissions screening, collecting statistical information, student registration, educational affairs, and collection of tuition. All information provided by applicants in their applications and supporting documents will remain confidential.

2. Supporting Documents

Important notes

- All documents must be in English.
- Digital copies sent by e-mail will not be accepted.
- Do not attach any additional documents apart from the items listed below.
- If your name as written in your application is different from that on the document(s) you submit, please submit a copy of the relevant pages of your passport. If there is some reason (e.g. marriage) for the difference, please also submit official documentation of that reason (e.g. marriage certificate).
- Supporting documents to be prepared solely by the applicant, should be typed on computer wherever possible (A4 size paper and single-sided printing are preferable). If circumstances require, documents legibly handwritten with a ballpoint pen are acceptable.

Application for Admission to GRIPS/JCG Master's Program (use the designated form)

Please prepare a photograph of your face, in accordance with the stipulations on the form, and paste it onto the form.

Two (2) letters of recommendation (use the designated form)

Your letters of recommendation must be written by faculty members or job supervisors who are familiar with your academic and/or professional abilities. Ideally, one recommendation letter should come from a former professor or academic supervisor.

You are required to obtain the letters from your recommenders using the designated form and submit them by post. Each of your letters must contain both of the two A4 pages provided. Letters submitted that do not use our designated forms will not be accepted.

They must be submitted in sealed, unopened envelopes signed across the flap by the recommender.

Certificate of employment (use the designated form)

You are required to submit this if you are currently employed.

You are required to obtain a certificate (including a leave of absence approval, if applicable) from your employer using the designated form and submit it by post.

Official transcripts of academic record and graduation/degree certificates

You are advised to show the instructions below to registrars at each of the universities that you attended when you request issuance of transcripts/certificates in accordance with our requirements.

You must submit official transcripts of academic record and graduation/degree certificates from all undergraduate and graduate institutions that you attended/graduated from. These must be documents issued by the university and bearing the seal or signature of the registrar, and they must be submitted in sealed, unopened envelopes with the university logo and address noted; the envelopes must be signed or stamped across the flap by the issuing school authorities.

- Official transcripts of academic record
Official transcripts should contain the following information:
 - Name of the degree program/course
 - Enrollment period
 - Names of all courses taken and grades received
 - Grading scale including the maximum grade point/score

If you are currently attending a university, please submit your most recent transcript.

- Official graduation/degree certificates
Official certificates should state the name of your degree and the date the degree was awarded. Provisional or temporary graduation/degree certificates are not acceptable. **DO NOT** send your original diploma, as documents will not be returned.

If you are currently attending a university, you must submit an authorized statement certifying the specific date of graduation and the title of the expected degree.

Important notes

- Photocopies of transcripts/certificates that have been verified by a notary public are not acceptable.
- If a university has a policy not to issue more than one official transcript/certificate, you may submit official photocopies verified by the university. To be official, these must bear the institution's official stamp or the signature of the registrar. They must be submitted in

sealed, unopened envelopes with the university logo and address noted; the envelopes must be signed or stamped across the flap by the issuing school authorities.

- If a university cannot issue an official English version of your transcript/certificate, you are required to submit both:
 - The official transcript/certificate (photocopies are not acceptable), written in its original language and bearing the institution's stamp or the signature of the registrar, and
 - An official verbatim English translation of the document, prepared by an accredited translator.

Official evidence of English ability

You are required to submit an official report of your TOEFL iBT or IELTS score. Admission priority will be given to applicants who have a TOEFL iBT score of 79 or higher, or an IELTS Academic score of 6.0 or higher.

A TOEFL test score must be sent directly to JICA Chugoku by post from the test center (JICA Chugoku institution code for TOEFL is C237). A TOEFL test score sent by applicants will not be accepted.

Please note that English test scores are valid for two years from the test date, and therefore, tests must have been taken within two years of the time of enrollment at GRIPS.

TOEFL PBT, revised TOEFL Paper-delivered Test and TOEFL ITP scores are not acceptable.

How to apply for a waiver of the English language proficiency requirement

(There are two categories in our English test exemption policy.)

Category 1:

Applicants who have completed or expect to complete an undergraduate or graduate degree at an accredited institution located in the USA, the UK, Canada, Australia, New Zealand, or Ireland will be automatically exempted from submitting an English test score.

Category 2:

Applicants who have completed or expect to complete an undergraduate or graduate degree at an institution where the language of instruction is English may request a waiver of the English language proficiency requirement.

If you wish to apply for such a waiver, you must submit official documents issued by the educational institution you attended, certifying that your undergraduate or graduate education was conducted entirely in English. If the official transcript of your academic record or graduation/degree certificate includes that information, you need not submit a separate document.

This document must bear the seal or signature of the registrar, and it must be submitted in a sealed, unopened envelope with the university logo and address noted; the envelope must be signed or stamped across the flap by the issuing school authority.

You are advised to show these instructions to the registrar at the university that you attended when you request issuance of the document in accordance with our requirements.

Statement of purpose (use the designated form)

Certificate of health (use the designated form)

3. After You Apply: Notify the JICA office (or the Embassy of Japan) of any changes

- You must notify the JICA office (or the Embassy of Japan) by e-mail as soon as possible of any changes in your personal data (e.g. address, phone number) or in your employment information (e.g., promotion, transfer) that may occur after you have completed your application.
- Details regarding to the graduate program may be obtained at the following websites:
<https://www.grips.ac.jp/en/>

Maritime Safety and Security Policy Program by GRIPS and JCG
In Co-operation with JICA, Japan

For GRIPS Use: Application ID

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**APPLICATION FOR ADMISSION
TO GRIPS/JCG MASTER'S PROGRAM 2023-2024**

(Please type or print, and use normal text, NOT "ALL CAPITAL LETTERS.")

Paste your photograph or
insert your digital image
taken within the last three
months, providing a clear,
front view of your entire
face.

(4cm x 3cm)

Please complete each section as fully and accurately as possible. Please respond to all questions. The information you provide is essential in reviewing your application. Please note that if you provide any false or misleading statement or incomplete or inaccurate information in your application, your application may not be screened, you may be denied admission or, if you have been admitted, you may be dismissed from GRIPS.

PERSONAL DATA

1. Full name: _____
As written in your passport, from left to right, top to bottom (English alphabet only)

2. Date of birth: _____ 3. Age (as of October 1, 2023): _____
Month/Day/Year

4. Gender: Male Female 5. Marital status: Single Married

6. Nationality: _____
As written in your passport

7. Present employer (name of organization): _____
(Does your organization belong to a central or regional authority? Central Regional Neither)

(Upon admission to GRIPS, I will be given study leave by my employer. I will quit my job.)

8. Present position, department/section: _____
As written in your certificate of employment

9. Work address: _____
Postal Code: _____ Country: _____
TEL: _____
Country code – complete number

10. Residential address: _____
Postal Code: _____ Country: _____
TEL: _____
Country code – complete number

11. Preferred mailing address:
 Work Residence Other, namely (Fill in the following fields.)
Address: _____
Postal Code: _____ Country: _____
TEL: _____
Country code – complete number

12. E-mail 1: _____
E-mail 2: _____

APPLICATION INFORMATION

13. Education History

Tertiary Education

- List the names of the undergraduate and graduate (if applicable) institutions you attended or are currently attending.
- Enter the names of the degrees you received and dates of enrollment at each institution.
- If your official transcript of academic records or graduation/degree certificate states your GPA, honors, class, or rank, enter this information as it is shown in your transcript or certificate.
- The field(s) "Year & month of graduation" must be completed in accordance with the date(s) on which your degree(s) was (were) awarded/conferred, as stated in your official graduation/degree certificate(s).
- If there is insufficient space for entering all the institutions you have attended, please add new rows as needed.

Tertiary education	Full name of institution & location (city & country)	Year & month of enrollment	Year & month of graduation	Duration of schooling	Name of degree	GPA (if available)	Honors/class/rank/ division (if available)
Undergraduate level (Bachelor's)				years and months			
				years and months			
				years and months			
Graduate level (Master's/ Doctoral)				years and months			
				years and months			
				years and months			

From Primary to Secondary Education (Before Tertiary Education)

- If there is insufficient space for entering all the institutions you have attended, please add new rows as needed.

From primary to secondary education	Full name of institution	Period of attendance		Duration of schooling
		(from) Month, year	(to) Month, year	
Elementary school				years and months
Middle school/Junior high school				years and months
(Senior) High school				years and months

Total number of years and months of education * (from elementary education to undergraduate/graduate education inclusive)	years and months
--	------------------

*Calculate and write the total number of years and months of education you will have completed at the time of your enrollment at GRIPS, based on your total time as a student (as detailed above, including extended leaves such as summer vacation).

Please submit this form along with other supporting documents by courier or registered mail.

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LETTER OF RECOMMENDATION 2023-2024

TO THE APPLICANT: Please complete this section ("Your name" and "Recommender's name"), and give this form to your recommender who knows you well. Have your recommender complete the form, put it in an envelope, seal the envelope, sign it across the flap, and return the letter to you. Include this letter with your application and all the other application materials when you send in your application.

Your name: _____
As written in your passport, from left to right, top to bottom (English alphabet only)

Recommender's name: _____

TO THE RECOMMENDER: Please write a recommendation letter for the above applicant, sign it, enclose it in an envelope, seal the envelope, and sign it across the flap. Return the sealed envelope to the applicant. This recommendation letter will remain confidential and will be used for application screening purposes only. You may attach additional sheets if the space provided is insufficient.

- How long have you known the applicant? _____ years _____ months
- In what capacity have you known the applicant?

- How often have you interacted with the applicant?
 Daily Weekly Monthly Rarely
- In comparison with other students/staff whom you have known in the same field, how would you rate the applicant's overall **academic** ability?
 Outstanding (top 5%)
 Excellent (top 10%)
 Good (top 20%)
 Average (top 50%)
 Below average (lower 50%)
 Unable to comment
- In comparison with other students/staff whom you have known in the same field, how would you rate the applicant's overall **professional** ability?
 Outstanding (top 5%)
 Excellent (top 10%)
 Good (top 20%)
 Average (top 50%)
 Below average (lower 50%)
 Unable to comment
- Please evaluate the applicant in the areas below as excellent, average, poor, or unable to comment.

	Excellent	Average	Poor	Unable to comment
Academic performance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creativity & originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation for graduate study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7. Discuss the applicant's competence in his/her field of study, as well as the applicant's career possibilities as a professional worker, researcher, or educator. In describing such attributes as motivation, intellectual potential, and maturity, please discuss both strong and weak points. Specific examples are more useful than generalizations.

8. Discuss the applicant's character and personality. Please comment on his/her social skills, emotional stability, leadership skills, and reliability.

9. **For university professors and instructors only**
Is the applicant's academic record indicative of the applicant's intellectual ability? If no, please explain.

10. Additional comments, if any.

11. How would you evaluate the applicant's overall suitability as a candidate for admission to a graduate program at the National Graduate Institute for Policy Studies?

Outstanding Good Average Poor

Name of person completing this form: _____

Position/title: _____

Name of organization: _____

Address: _____

TEL: _____ E-mail: _____

Country code - complete number

Signature: _____ Date: _____

Month/Day/Year

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CERTIFICATE OF EMPLOYMENT 2023-2024

~~This form must be completed by, or under the authority of, the applicant's employer or equivalent official. Please note that the official stamp or seal of, and signature by, any person other than the above persons will be considered as invalid.~~

This certificate must contain the same information (e.g., position, department/section, name of organization) as that stated in the applicant's Online Application Form.

EMPLOYER DETAILS

Name of organization: _____

Address: _____

_____ Postal code: _____

TEL: _____ E-mail: _____

Country code - complete number

EMPLOYEE DETAILS

This is to certify that _____
Full name of applicant (as written in his/her passport)

has been employed by this organization from _____ to _____
Month/Day/Year Month/Day/Year

Please write "Present" above if the person is on a permanent contract.

Present position, department/section: _____

Responsibilities: _____

Civil servant qualification (e.g., BCS, IAS, IRS, CSS), if applicable: _____

This applies to applicants from Bangladesh, India and Pakistan.

LEAVE OF ABSENCE APPROVAL

Please tick only one box below.

- I will approve a leave of absence for the above employee to study at GRIPS if he/she is admitted for a period of one year.
- I will not approve a leave of absence for the above employee to study at GRIPS if he/she is admitted.

Authorized person completing this form:

Name: _____

Position/title: _____

Signature: _____

Date: _____

Month/Day/Year

Please put an official stamp or seal in this space.
If the official stamp or seal is in your local language and an English version is not available, please write its English translation in the margin of this form.

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Wrap Around

STATEMENT OF PURPOSE 2023-2024

(You can change the size of the boxes.)

1. Describe what you have learnt as a college or graduate school student (could be academic contents, your thesis, or any other experiences). (Up to 300 words)

2. Summarize your present duties and responsibilities, and your accomplishments at work. If you are still in school or do not currently work, summarize your accomplishments either at prior work or at school. (Up to 300 words)

3. State your purpose for studying at GRIPS. In particular, describe what you wish to study or investigate, what social problems and/or policy issues you wish to tackle, and how your studies at GRIPS might contribute to your future career. (Up to 300 words)

健康診断書

CERTIFICATE OF HEALTH (to be completed by the examining physician)

日本語又は英語により明瞭に記載すること。

Please fill out (PRINT/TYPE) in Japanese or English. Do not leave any items blank.

氏名 Name : _____ Age : _____ 年齢
 □男 Male 生年月日 Date of Birth : _____
 □女 Female

Family name, First name Middle name

1. 身体検査 Physical Examinations

(1) 身長 Height _____ cm 体重 Weight _____ kg

(2) 血圧 Blood pressure _____ mm/Hg ~ _____ mm/Hg Blood Type

A	B	O	RH	+
				-

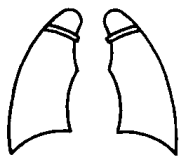
脈拍数 Pulse Rate _____/min □整 regular □不整 irregular

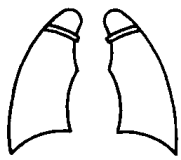
(3) 視力 Eyesight : (R) _____ (L) _____ (R) _____ (L) _____
 裸眼 without glasses 矯正 with glasses or contact lenses

(4) 聴力 Hearing : □正常 normal □低下 impaired 言語 speech : □正常 normal □異常 impaired

2. 申請者の胸部について、聴診とX線検査の結果を記入してください。X線検査の日付も記入すること（6ヶ月以上前の検査は無効。）

Please describe the results of physical and X-ray examinations of applicant's chest x-ray (X-ray taken more than 6 months prior to the certification is NOT valid).

norma  肺 lung: □正常 normal Date _____ □異常 impaired 心臓 Cardiomegaly: □正常 □異常

impai  Film No. _____ 心電図 Electrocardiograph □正常 normal □異常 impaired

Describe the condition of applicant's lung. _____

3. 現在治療中の病気 □Yes (Disease: _____) □No
 Medicine: _____
 Disease & Treatment at Present

4. 既往症 Past history : Please indicate with + or - and fill in the date of recovery.

Tuberculosis.....□(. . .) Malaria.....□(. . .) Measles.....□
 (. . .)
 Epilepsy.....□(. . .) Kidney disease.....□(. . .) Heart
 diseases.....□(. . .)
 Diabetes.....□(. . .) Drug allergy.....□(. . .) Psychosis.....□
 (. . .)
 Functional disorder in extremities.....□(. . .) Others.....□(. . .)
 Rheumatic fever.....□(. . .) Hepatitis.....□(Type: A, B, C, D, E) (. . .)

5. ワクチン接種歴 Vaccination history

MMRV (Measles, Mumps, Rubella, Zoster).....□ Time(s) () Mumps.....□ Time(s) ()
 Hepatitis B.....□ Time(s) ()
 MMR (Measles, Mumps, Rubella).....□ Time(s) () Chicken pox.....□ Time(s) ()
 Meningitis.....□ Time(s) ()
 MR (Measles, Rubella).....□ Time(s) () Polio.....□ Time(s) ()
 M (Measles).....□ Time(s) () Diphtheria Pertussis Tetanus
 combined.....□ Time(s) ()

6. 検査 Laboratory tests

検尿 Urinalysis: glucose (), protein (), occult blood () ・検便 Feces: Parasite(egg of parasite) (+, -)
 赤沈 ESR : _____ mm/Hr, WBC count : _____ x10³/μl, Hemoglobin: _____ g/dl, ALT: _____ u/l
 Pregnancy test () if you are female

7. 診断医の印象を述べて下さい。 Please describe your impression.

8. 志願者の既往歴，診察・検査の結果から判断して，現在の健康の状況は十分に留学に耐えうるものと思われ
ますか？

In view of the applicant's history and the above findings, is it your observation his/her health status
is adequate to pursue studies in Japan?

yes no

日付 署名
Date: _____ Signature: _____

医師氏名
Physician's Name in Print: _____

検査施設名
Office/Institution: _____

所在地

Address: _____

ANNEX 2: military status

As indicated in III 4. (2), the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

Please indicate military status of your institution and yourself.

1. Institution

1) Name of the Institution: _____

2) Year of establishment: _____

3) Institution's mission / role / function: e.g., guarding against entry of unsafe foreign vessels, surveillance and protection of ocean and offshore wealth, enforcing maritime laws with smuggling and narcotics, lifesaving operations to reduce loss of lives at sea, protection of marine environment, collection of marine scientific data, assisting navy during emergency

4) Is the institution categorized as military? Please select: Yes / No

5) Institution's status including relationship to military institution

Please describe the institutional status by choosing one of the categories below.

- Under ministry of defense: please indicate the ministry's name e.g., ministry of national defense

- Under military organization: please indicate the military organization name e.g., navy

- Not under military of defense nor military organization:

Please describe the status e.g., independent organization reporting to prime minister

-
- Others: please specify the status

2. Personal

- 1) Your current position and institution e.g., policy analysis officer at policy department of coast guard

- 2) Do you have military status? Please select: Yes / No
- 3) If 2) is yes, please describe in detail. e.g., "I have military status at navy but currently seconded to coastguard which is non-military institution." "I belong to a military institution, navy, and hold military status."
