

MOST IMMEDIATE

No. 17014/03/2006-Trg (PGP-PMP-IIMA)
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

Block-4, 3rd Floor,
Old JNU Campus,
New Delhi-110067
Dated **5th July,2006**

To.

- Chief Secretaries to all State Governments and UTs
- Secretaries (All Ministries / Departments-Government of India)
- DG/Directors of State ATIs

Subject: First Post Graduate Programme in Public Management and Policy during 2007-08 at Indian Institute of Management, Ahmedabad. .

Madam/Sir,

The Department of Personnel and Training is sponsoring a One Year Post Graduate Programme in Public Management and Policy at Indian Institute of Management, Ahmedabad.. The first program is scheduled to commence from 1st April,2007.

2. The programme is meant for serving officers of Group 'A' service, in the seniority of 7-20 years. This has been designed as a high quality programme with a set of core courses as well as a range of electives. It includes an international module of about six weeks' duration at a University of international repute. The institution will be jointly decided by DoPT and IIMA.

3. This is a compulsory residential programme and IIMA will provide suitable accommodation. The cost of accommodation would be Rs. 6000/- per month and the accommodation would be suitable for married students (Studio apartment) consisting of a bathroom, living room and kitchen. It would be partially furnished to include an air conditioner, a refrigerator, essential furniture etc. Electricity charges would be extra.

4. The boarding services of the International Management Development Centre and Management Development Centre would be available to the participants on additional payment at rates applicable for these services, if they desire to avail of the same, during their stay at IIMA..

5. The details of the programme are available on the website of the IIMA (www.iimahd.ernet.in and Prof. Sebastian Morris, Chairperson, PGP-PMP, may be contacted for any clarification at (pgppmp@iimahd.ernet.in). I am enclosing herewith a copy of the **terms and conditions for officers admitted to the programme**. I would request you to circulate the programme amongst your officers and encourage them to apply. IIMA also proposes to organize interaction meetings with potential candidates, in order to attract best talent to the programme. Necessary assistance may please be provided to IIMA in facilitating such an interaction, if requested.

6. **Course fees:** The course fees will be paid as under:

- (a) DoPT will meet the entire cost of international component for all participants. They would be entitled for allowances for boarding and lodging as applicable for short duration foreign training programmes under the scheme of Domestic Funding of Foreign Training.
- (b) The cost of domestic component of the programme @ Rs. 2,50,000 per participant will be met by the respective cadre controlling/sponsoring authority of the participant. In case of IAS officers, the DoPT being the Cadre authority of IAS will meet the cost of domestic component of the programme.
- (c) For the international component, DoPT would pay an agreed amount to IIMA, towards the fees payable to the collaborating institute and also meet expenditure on travel, per diem and boarding and lodging in respect of the candidates sponsored by DoPT. Details regarding the rates of per-diem allowances etc are given in the terms and conditions annexed.

7. The sponsoring organization, namely the organization where the officer is currently posted will have to meet the cost of (a) pay and allowances during the training period, (b) travel from place of posting to Ahmedabad and back, (c) a one time ad-hoc allowance of Rs.1500/- for stationery, and (d) cost of residential accommodation to be provided by IIMA during the training period.

8. The last date for receiving filled in applications as per the IIMA brochure is 01st September,2006. However, it has been agreed to by IIM, Ahmedabad that nominations of suitable officers, in the prescribed proforma downloadable from the website of IIM, Ahmedabad(www.iimahd.ernet.in)can be sent to this Department through the appropriate cadre controlling authority of Government of India **along with additional information in Proforma-A** (enclosed with this circular), so as to reach us on or before 13th October,2006. Nominations received after this date will not be considered. A copy of the application may also be sent to Prof. Sebastian Morris, Chairperson, PGP-PMP, IIM, Ahmedabad. In order to save time, officers may send an advance copy of the application directly to this Department. However, their selection will not be confirmed without their formal applications being duly recommended by their cadre authorities.

Yours faithfully,

(Ajay Sawhney)
Joint Secretary (Trg)
Tel: 26106314
Fax: 26107962

Copy to:

- Comptroller & Auditor General of India, New Delhi
- Secretary, Union Public Service Commission, New Delhi
- Election Commission of India, New Delhi
- All Cadre Controlling Authorities/ All State Training Institutes
- Controller General of Accounts, New Delhi
- Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
- Executive Director (Training), Railway Board, Rail Bhavan, New Delhi
- Director (Police), Ministry of Home Affairs for nomination of IPS Officers.
- Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
- Director, Bureau of Police Research and Development, CGO Complex, New Delhi
- Establishment Officer, Department of Personnel & Training, New Delhi
- Director (HRD) Ordnance Factory Board, 10-A Auckland Road, Calcutta.
- Director, Indian Institute of Management, Ahmedabad 380 015.
- Prof. Sebastian Morris, Chairperson, PGP-PMP, IIM, Ahmedabad 380 015.

F.No: 17014/3/2006-Trg(PGP-PMP-IIMA)

(Ajay Sawhney)
Joint Secretary (Trg)

Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

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First Post Graduate Programme in Public Management and Policy
2007-08

at
Indian Institute of Management, Ahmedabad..

The Training Division of Department of Personnel and Training is sponsoring a Post Graduate Programme in Public Management and Policy (PGP-PMP) at Indian Institute of Management, Ahmedabad. The 1st programme will commence from 1st April, 2007.

Eligibility Conditions

The programme is open to officers of All India Services, Central services (organized and non-organized, technical and non-technical) and faculty members of the State Administrative Training Institutes subject to the following eligibility conditions:

(a)	Length of Service	The officer should have put in at least 7 years of Group 'A' service.
(b)	Age	The officers should not be more than 50 years of age on 01.04.2007 (53 years in case of officers belonging to Scheduled Caste and Scheduled Tribe)
(c)	Earlier Training	The officers should not have undergone a training programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this programme. Further the officer should not have undergone a programme of training abroad of more than 2-weeks in preceding 2 years, more than one month in preceding 3 years or more than six months in the preceding 5 years.

Admission to the PGP-PMP will be decided on the basis of GMAT/GRE/CAT scores followed by interview. The GMAT/GRE scores should have been obtained between April 1, 2004 and September 1, 2006 while CAT scores can be from any of the last three CATs. The applicants are expected to appear in any of these tests at their own cost.

Course Fees*

- (a) DoPT will meet the cost of the international component of the programme (including travel) for all the participants. The cost would be met out of the Scheme of Domestic Funding of Foreign Training.
- (b) The cost of the domestic component of the programme (Rs. 2.50 lakh) will be met by the respective cadre controlling authority in the Government of India (for example, DoPT for IAS officers, MHA for IPS officers etc.) or the sponsoring organization.

(*) [The course fee of Rs. 4,50,000 indicated in the IIMA Brochure includes (a) and (b) above]

(c) The sponsoring organizations, namely the organization where the officer is currently posted, will meet the cost of (a) pay and allowances during the training period (b) travel from place of posting to Ahmedabad and back, (c) a one time allowance of Rs.1500/- for stationery etc. and (d) cost of lodging facilities to the participants at the rate of Rs.6000/- per month per participant.

(d) During international training, the daily allowance will be paid to the participants on the basis of extant approved rates for short-term training programmes under the Scheme of 'Domestic Funding of Foreign Training' of DoPT. No representation will be entertained in this regard. The approved rates are as under:

a. Per diem

Duration/Period	Approved rate per diem
0-14 days	US\$ 37.50
15-28 days	US\$ 28.10
More than 28 days	US\$ 600 per month

b. Where the course fee includes boarding and lodging charges, the rate of per diem shall be as under:

Duration/Period	Approved rate per diem
0-14 days	US\$ 14.00
15-28 days	US\$ 10.50
More than 28 days	US\$ 8.50

c. If the course fee does not include the boarding and lodging charges, the lodging charges may be given at the rate of 150% (upper limit) of per diem.

d. Visa fees (if any), medical insurance etc will be met by the sponsoring authority on actual basis.

Conditions for officers admitted to the program

In case of officers, sponsored by the Government of India for this programme, the following conditions will apply:

- (i) The entire period of training (institutional training of 12 months) will be treated as on duty under FR 9(6)(b)(i);
- (ii) The Ministries/ Departments/ State Governments may fill up the vacancy caused by the deputation of the officers;
- (iii) The entire period of training (institutional training of 12 months) will be excluded for the purpose of computing the tenure of the officer at the centre.

(iv) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

(a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.

{Note-The tenure of central deputation in so far as it relates to this program, would also include the period of leave upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre }

(b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

(v) Officers of the Central Government, State Government and Union Territories coming from outside Ahmedabad to participate in the program will be allowed one of the following two options by the sponsoring authorities:-

(a) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para II(a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

(b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.

(vi) In case an officer proceeding on training is a bonafide occupant of Government accommodation in the general pool controlled by the Directorate of Estate, he could retain the residential accommodation for the full period of training at his place of posting provided the residence is required for bonafide use of members of his family.

(vii) Officers of the Central Government entitled to facility of residential telephone at the time of joining this programme will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M.No. 7(10)E(Coord)/79 dated 1st August, 1979 as amended from time to time.

(viii) The salary and other claims of the officers be paid by the Ministry/Department/Office where they were last working before joining this programme.

Hostel Facilities

This is a fully residential programme. IIM, Ahmedabad will provide suitable accommodation (partially furnished studio apartment) to the participants of the programme at the rate of Rs.6000/- per month per participant. Electricity charges will be extra. The expenditure will be met by the sponsoring authorities of the participants.

Selection procedure and forwarding of nominations

The Cadre Controlling Authority (CCA) should recommend names of only those Group 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation should not be nominated for the PGP-PMP. Failure to withdraw the names of officers on offer who are nominated for programme, may result in debarment of officers for central deputation for five years.

The faculty members of the State ATIs who have completed at least three years on the date of starting of the program are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfil this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

Forwarding of nominations

Nominations of suitable officers, in the enclosed proforma, may please be sent to this Department through the appropriate cadre controlling authority of the Government of India, so as to reach us on or before **13th October,2006**. Nominations received after this date will not be considered. A copy of the application may also be sent to Prof. Sebastian Morris, Chairperson, PGP-PMP, IIM, Ahmedabad 380 015. E mail: pgppmp@iimahd.ernet.in . In order to save time, officers may send an advance copy of the application directly to this Department. However, their selection will not be confirmed without their formal applications being duly recommended by their cadre controlling authorities. The nominations would be screened/scrutinized and suitable officers will be called for an interview.

PROFORMA-A

(Additional information to be sent to DoPT only)

**POST GRADUATE PROGRAMME IN PUBLIC MANAGEMENT AND POLICY
CONDUCTED BY INDIAN INSTITUTE OF MANAGEMENT
AHMEDABAD**

(To be filled by the officer)

1	Name of the officer (in capital):	
2	<u>Present designation:</u>	
3	<u>Official Address:</u> Residential address: Telephone No: Fax No: Mobile No: e-mail :	
4	<u>Service/ cadre to which the officer belongs (with year of allotment):</u>	
5	<u>Length of Service in Group 'A'</u>	
6	Do you belong to a Scheduled Caste/Scheduled Tribe	SC ST
7	Are you presently on deputation to the Government of India	Yes/No
8	If yes, from what date	
9	What is the date of completion of tenure?	

10. Details of in-service training programs/ courses attended (**in India and abroad**) {duration should be at least two weeks or more }

S.No.	Name of the course/ training program	Year	Name of the place/Institution	Duration (in Weeks)
	In India			
	Abroad			

11. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place

Date

Signature of the candidate

PART-B

To be filled in by the Sponsoring Authority

Is there any vigilance case pending or contemplated against the officer? Yes No

If yes, please give details

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Is there any standing adverse entry against the officer? Yes No

If yes, please give details

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Is the applicant's overall ACR gradings "Very Good"? Yes No

If no, please give details

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Whether cadre clearance has been obtained? Yes No

(For officers, who would be completing their deputation tenures prior to joining the PGDPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also? Yes No

If selected, will the candidate be released for the programme? Yes No

Name of the sponsoring authority:

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Designation:.....
.....

Office:.....
.....

Date

Place

Signature of the Sponsoring Authority