

F.No.12040/23/2023-FTC/IR
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
[Training Division]

Block-4, Old JNU Campus, New Delhi-67

Dated: 18.10.2023

TRAINING CIRCULAR

Subject: Long-Term Training on 'Investment Promotion and Industrial Development for Asian Region' to held in Japan from September 2024 to September 2026 (Master's degree) and September 2024 to September 2027 (Doctoral degree) under the Technical Cooperation Program of the Government of Japan.

The undersigned is directed to state that the Japan International Cooperation Agency (JICA) has invited applications for Knowledge Co-Creation Program for Long Term on 'Investment Promotion and Industrial Development for Asian Region' to be held in Japan as per the following schedule:

- (i) from September 2024 to September 2026 (Master's degree) and
- (ii) September 2024 to September 2027 (Doctoral degree)

2. The objective of the said Program is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan.

3. The eligibility criteria are as follows:

| | |
|---|---|
| 1) Age | Less than 50 years of age (as of April 1st, 2024) |
| Current Duties | Young or middle government officials at ministries and agencies in charge of investment promotion and industrial development. |
| Educational Background | Hold a Bachelor's Degree or Master's Degree (for Master's Degree program) or a Master's Degree (for Ph.D programs) |
| Others | must physically come to Japan to carry out research activities to complete the program - be in good health condition to complete the program. - not receive or plan to receive a scholarship offered by other organizations. - have strong will to contribute to own country's development through cultivating and expanding network with Japan. - have good command of English to complete academic programs. Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity |
| More details of the program may be seen in the brochure. | |

4. Expenses to be borne by JICA as follows:

| Expense category | Payment amount | Payment frequency |
|--|--------------------------------|--|
| Tuition (examination fees, entrance fees, course fees) | Actual costs | According to the request from universities |
| Living Allowance | JPY 117,000-148,000 per month* | Every month via university |
| Airfare | Actual costs | Upon arrival in Japan and upon |

| | | |
|--|--|------------------------------------|
| | | returning home |
| Outfit Allowance** | JPY 103,750 ~ 106,000 | Once (upon arrival in Japan) |
| Moving Allowance*** | Moving Allowance*** | Once (during the training period)* |
| Research Support Expenses**** | Actual costs (up to JPY 360,000 per year) | |
| Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are NOT included). | In accordance with the provisions of the medical insurance | |

*Varies according to living area in Japan, type of accommodation, etc.

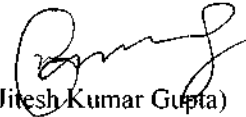
**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

5. It is, therefore, requested that the nomination of suitable candidates may please be forwarded (in two copies) to this Department in JICA's prescribed format duly authenticated by the HOD of the concerned Ministry/Department/State Governments/UTs in accordance with the eligibility criteria.

6. The applications should reach this Department through the Administrative Ministry/Department/Organization not later than **27.10.2023**. Nominations received after the prescribed date may not be considered. The details of the program (**General Information Brochure**) and application form may be drawn from the website of DoPT.



(Jitesh Kumar Gupta)
Section Officer (FT & iGOT-1)
Tel: 011-26165682

Copy to: (Through DoPT's website).

1. Secretary, D/o Commerce, GoI, New Delhi
2. Secretary, DPIIT, GoI, New Delhi
3. Secretary, MSME, GoI New Delhi
4. Secretary, Heavy Industries, GoI, New Delhi
5. Chief Secretaries/Administrators of State Governments/Union Territories.
6. Ministry of External Affairs, Attache (JKM), East Asia Division, South Block, New Delhi
7. Senior Representative, Japan International Cooperation Agency, JICA India Office, Hindustan Times House (16th Floor), 18-20 Kasturba Gandhi Marg, New Delhi - 110001
8. NIC with request to post the circular along with the Program brochure and application forms etc. on this Department's website



JICA Knowledge Co-Creation Program for Long Term Participants (JICA Development Studies Program)

General Information on Investment Promotion and Industrial Development for Asian Region (JFY2024-2026)

JFY2024

**「アジア地域投資促進・産業振興（2024~2026年度）」
2024年度入学**

This handout provides an overview of the “Investment Promotion and Industrial Development for Asian Region (JFY2024-2026)” program/course, which is one of Japan International Cooperation Agency (JICA)’s Knowledge Co-Creation Program (Long-Term). The program will be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between respective governments.

Each country may have its own schedule and/or qualifications for the program. With regard to the additional information, please contact our JICA overseas office in charge of your country.

The objective of the Knowledge Co-Creation Program (Long-Term) is to offer opportunities to people from developing countries to study at higher educational institutions in Japan and to help them build their network of people. This is intended to assist in the human resource development plans of the governments of developing countries and Japan, and eventually to expand and strengthen bilateral ties between the developing countries and Japan.

1. Background

Japan International Cooperation Agency (JICA) is implementing the program on “Investment Promotion and Industrial Development in Asian Region” through technical cooperation, loan and grant aid cooperation schemes under official development Assistance. The program focuses on creating business linkages between industries of Japan and other Asian region.

Under the program, Knowledge Co-Creation Program for Long-Term Participants on “Investment Promotion and Industrial Development for Asian Region” had commenced in 2019 in order to contribute for the development of human resource who can bridge between industries of Japan and other Asian region. It provides opportunity for participants to join masters’ course or doctoral course at graduate school of Japanese University.

What is JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, which stated, “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” JICA believes that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.

What is JICA Development Studies Program (JICA-DSP)

JICA-DSP is being carried out by JICA as part of official development assistance (ODA) by the government of Japan. JICA-DSP is offered for international scholars accepted as the participants of JICA’s Human Resource Development Project who are enrolled in a degree program at a Japanese university.

<https://www.jica.go.jp/dsp-chair/english/dsp/overview/index.html>

2. Program Outline

| | |
|---|---|
| (1) Objective | The objective of this program is developing high-level human resources network that will contribute to improve business environment in the home country, promote business linkages with Japanese industries, and promote investments from Japan under JICA's Global Agenda. |
| (2) Selection of University | Applicants select the university for application which have concluded an agreement on accepting JICA participants. The list of these universities is provided separately. |
| (3) Research Topics | Proposed research topics will be the one that contribute to improving business environment in the home country, promoting business linkages, and promoting investments especially from Japan. *These topics are mostly covered at MBA, Master in International Business courses, Global Business courses and etc.. |
| (4) Duration | For master's degree: September 2024 - September 2026 For doctoral degree: September 2024 - September 2027 Note: (1) Additional 6 months at longest as a research student if required from university. (See 5.(1)) (2) Some university set more than 3 years for doctoral course. Please check university information. |
| (5) Number of Participants | In total 15 people from 12 counties - 1 participant for Cambodia, Lao PDR, Thailand, Malaysia, Philippines, Indonesia, Mongolia, Uzbekistan, India, Bangladesh, and - 2 participants for Vietnam, Kyrgyz Republic. |
| (6) Language to be used in this Program | English * adequate English skills both in written and oral communication to complete master's and/or Ph.D. |
| (7)Eligibility | Candidate Applicants must satisfy all the following requirements: |
| 1) Age | Less than 50 years of age (as of April 1st, 2024) |
| 2) Nationality | Citizen of the target countries |
| 3) Current Duties | 【For countries with Japan Centers】 - Current or future lecturers, executives, and managers in Japan Centers in Asian Region and/or the related counterpart agencies. 【For countries without Japan Centers】 - Young or middle government officials at ministries and agencies in charge of investment promotion and industrial development. |
| 4) Educational Background | Hold a Bachelor's Degree or Master's Degree (for Master's Degree program) or a Master's Degree (for Ph.D |

| | |
|-----------|--|
| | programs) |
| 5) Others | <p>Applicants must:</p> <ul style="list-style-type: none"> - must physically come to Japan to carry out research activities to complete the program - be in good health condition to complete the program. - not receive or plan to receive a scholarship offered by other organizations. - have strong will to contribute to own country's development through cultivating and expanding network with Japan. <p>-have good command of English to complete academic programs.</p> <p>Women are encouraged to apply to the program. JICA makes a commitment to promote gender equality and women's empowerment, providing equal opportunity to all applicants regardless of sexual orientation and gender identity.</p> |

This handout provides information related to long-term courses including master's degree courses, Ph.D. courses.

Candidate applicants may select the university, to which he/she wishes to apply, from the universities which have concluded an agreement on accepting JICA participants on the condition that the candidate passes the entrance examination of the selected university. Detailed information of these partner universities will be provided separately.

In addition to curriculums of the master's and Ph.D. courses, activities such as short-term programs (e.g. Understanding the Japanese Development Experience¹), and/or internship programs will be planned in order to enrich the participants' academic and personal experience of their courses of studies at the universities.

Candidates must be selected as JICA's official candidate through JICA's internal selection procedure and must pass the general entrance examination² of the university they have applied to, including examinations to enter the applicants' desired master's degree or Ph.D. degree course.

3. Required Documents for Application

Applicants must apply through the procedure as below.

(1) Each applicant is required to submit the following JICA's Application Documents by the deadline set by JICA office in the applicants' country in the end of October 2023.

¹ As part of JICA-DSP, this program is co-organized by GRIPS, IUJ and JICA for JICA Knowledge Co-Creation Program for Long Term Participants. The program offers participants with opportunities to gain a deep understanding of the Japanese development experience, and to draw lessons and gain insights that will support their development work at their home countries and internationally.

² The results of JICA's screening procedure and University's general entrance examination will not accept any inquiry.

- (2) The applicants who pass the selection are required to check necessary application documents set by the university. The applicants need to submit them directly to the university by the deadline set by the university.

JICA's Application Documents (the deadline: the end of October 2023)

- 1) Application Form
Consists of:
 - 1 Personal Information
 - 2 Educational Background
 - 3 Present Organization and Nomination
 - 4 Work Experience
 - 5 Declaration (Terms and Conditions needed to be agreed by candidate applicants)
 - Check List
 - Annex 1. Declaration of desired universities (Including both courses with Pre-application Matching and without Pre-application Matching)
 - Research Plan (Annex 2)
 - Career Plan (Annex 2)
- 2) Graduation certificate
 - * Officially certified copies of the original
 - * Written in English or accompanied with official translation
- 3) Academic transcript
 - * Must contain all the grades earned at the university attended by the applicant
 - * Officially certified copies of the original transcript
 - * Written in English or accompanied with official translation in English
- 4) Photocopy of certificate of English Test
 - * Applicants must bear the fees for English proficiency test or other necessary fees for preparation of application documents.
- 5) A copy of Passport with photo (for checking nationality, name, sex, and date of birth)
- 6) 2 ID photos (4cm x 3cm) pasted on application form (Original and copy)
- 7) Health certificate (after receiving an acceptance notice from JICA ³)
 - * If candidate applicants pass the examination, Health certificate with JICA format will be required. Without the certificate, admission might be rejected and also there is a possibility of rejection from JICA because of the health conditions and risk.

All these documents should be typed, printed out and signed by the applicant and the head of the relevant department / division of the organization in charge in all pages. Hand written forms will NOT be accepted.

4. Selection Procedures

*There are no fees to be charged directly by JICA during the selection process.

³ If the candidate applicant passes the university entrance examination, a health certificate of JICA format will be required. Without the certificate, admission may become rejected.

*Any costs incurred during the selection procedures including travel expenses, documents preparation (photos, official notification etc.) and any other personal expenses will NOT BE COVERED by JICA but should be covered by applicants.

*The reasons for disqualification on each selection procedure will NOT BE DISCLOSED.

There are mainly following two selection processes:

- (1) Matching with Japanese universities**
- (2) Selection by Japanese universities (entrance examination).**

In addition to the above, if there are several candidates in each country, selection process by JICA could be conducted as a first screening. It depends on each country. Please ask JICA office in your country.

Each applicant needs to submit JICA's Application Documents by the deadline set by JICA office (end of October 2023). Please check with the JICA office in your country for the details.

Applicants are recommended to look for laboratories and/or professors in each university you are interested in and contact with the professor in order to make it easier to pass the first and second screening. Some universities provide contact information prior to pre-application match (refer to the "List of University Information for Applicants"). Candidates can contact those universities directly by using the "Question form for University". If candidates need to contact universities with no contact information, please consult with the JICA office in your country.

A. First Selection : Matching with Japanese universities

Based on the above documents, first screening will be conducted at the proposed universities with JICA HQ.

| | |
|----------------------------|---|
| Period | December 2023 – February 2024 |
| Contents | Document screening, interview (if necessary) by Japanese universities |
| Objectives | To match applicants with university courses/supervisors *It is recommended for applicants to contact with professor you are interested in before you submit JICA's Application documents. |
| Selection | JICA will send JICA's Application Documents to the applicants' desired universities. Universities will examine the documents to check if the applicant's field of study and research plan are matched with the courses/supervisors. During this process, universities may contact the applicants for their judgement. University may conduct remote interview during process. |
| Result | JICA will inform the applicants of the name(s) of universities where the applicant can apply for 2 nd selection. Only those applicants who are accepted by Japanese universities' matching can proceed to the 2 nd Selection. |
| Necessary Actions required | The applicants need to check and prepare university's application documents and submit them directly to the university. Each applicant apply university indicated by JICA for the entrance examination. |

| | |
|------------------------|---|
| those who are accepted | <p>The applicants are required to contact with supervisor/professor of the university to receive their instructions. The applicants are required to maintain good communication via mail/skype with their supervisors/professors to gather information on the course or their study subjects. Some supervisors may request to improve applicants' research sheet during this period before entrance examination.</p> <p>The applicants can apply to both university with and without matching process if admitted by JICA. However, it is not possible to apply to more than one course within the university with matching process at the same time.</p> |
|------------------------|---|

[Important: Research Student]

Before application, the applicant should take into account the possibility of additional period as “research students” and should be approved by the belonging organization. Applicants' availability as research student and approval from his/her organization should be expressed when applicants submit Application Documents.

As a result of matching, if the university judges the applicant that they need more time to take entrance examination, university may request an applicant to enter the university as a research student for a period of six (6) months at longest. This period is additional and not counted as a part of regular course of Master's or Doctor's program.

- Research students are requested to stay in Japan and study hard to utilize their time to prepare for the entrance examination.
- Research students are able to join lectures, receive instruction from professors and make use of university facilities but they cannot acquire credits for obtaining the degree.
- Participants as research students are requested to take the entrance examinations during the period of research students. If failed, they have to return to their home country.
- Normally, participants as research students will start their stay in Japan from 2023 autumn if required 6 months of research student.
- Their period as regular students, if they passed the entrance examination, will start from April 2024.

NOTE: Application to the university without matching process will not go through the above-mentioned matching due to the university entrance examination procedures. Those who passes the screening by JICA will be contacted by JICA overseas office by **November 15th.**

Then candidate will proceed to the university entrance examination as is indicated below.

It is not possible to apply for more than one course from the university without matching process, so you must choose one course if you would like to apply to them.

B. Second Selection: Selection by Japanese University (entrance

examination)

Each applicant needs to check necessary application documents set by the university where he/she applies. Then, he/she needs to submit university's application documents directly to the university by the deadline set by the university. It is ALL the applicant's responsibility to duly submit required documents to the university by its deadline. JICA will NOT intervene in this process. However, entrance examinations admission fee is paid directly to each university by JICA.

- Some universities require sending hard copies of documents to Japan.
- During this selection process, each applicant may be interviewed depending on university's selection process. * JICA will NOT cover the cost of postage.
- Those who are required to enter as research student also need to check necessary application procedure as research student set by each university.

| | |
|------------|--|
| Period | March – July 2024 (approximately) |
| Contents | Screening of submitted university's application documents and interviews by Japanese universities |
| Objectives | To select the final candidates |
| Venue | If necessary, Skype or other means for interviews |
| Selection | Universities will screen the applicants through submitted university's application documents and interviews, and etc. |
| Result | The applicants who pass this selection will be selected as successful candidates of the program. *JICA may adjust the number of candidates after the second selection. Therefore, some of the applicants who pass the second selection may not be selected as successful candidates of the program. |

Notes:

- Some university requires applicants to enter the university as research students regardless of applicants' ability (See details for university list).
- If all of applicant's desired universities judge to accept the applicant, JICA will indicate the applicant to apply the university where they accept the applicants as a regular student.
- Please note that when the applicants' first prioritized university requires a period as research student, JICA will indicate the applicant to apply to his/her second priority university, even though his/her first priority university express you a positive answer in the remote interview during matching process).
- Any inquiry about the results of JICA's screening procedure and University's general entrance examination will not be accepted.

Withdrawal of the Application: If applicants encounter the situation that needs to withdraw the application by force majeure during the selection process, the applicants need to contact with JICA office and explain the situation as soon as possible.

5. Schedule (Tentative)*

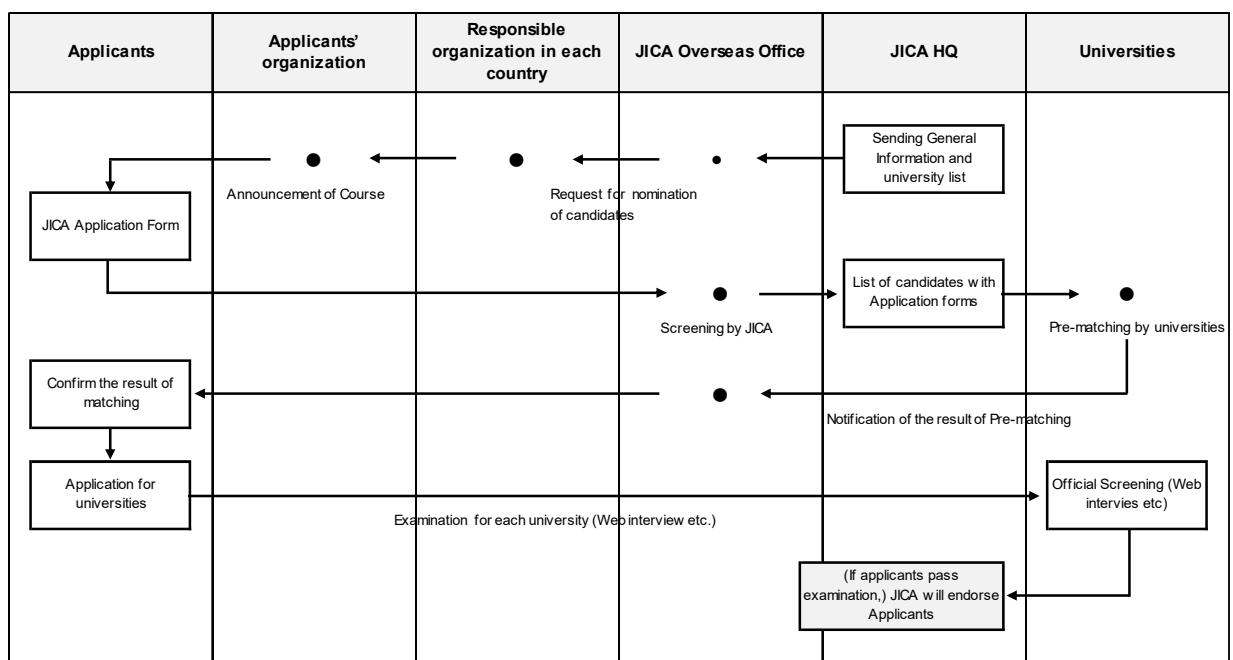
| | |
|---------------|--|
| Date | Process |
| By the end of | Nomination of applicants in respective organizations |

| | | |
|---|---|--|
| October, 2023 | Selection of candidate applicants by responsible organization in each country | |
| | “Application Documents” must be submitted to JICA overseas office in respective countries. | |
| | * if necessary: Screening by JICA (including Interview by JICA overseas office) | |
| | (1) Matching with Japanese universities and Selection by Japanese universities (entrance examination) | (2) Application to the universities without matching process |
| November, 2023 - December, 2023 | | For Notification of screening through JICA overseas office Application for the universities without matching process, applicants must apply for the university directly after receiving the permission by JICA. The application deadline is dependent on each university, so please check the university list for the details. |
| By the end of January, 2024 | For Notification of the result of matching through JICA overseas office | |
| February- July(approximately), 2024 | <ul style="list-style-type: none"> • Preparation for University’s application by the applicant • Direct application for the university by the applicant after receiving the permission by JICA. | |
| | Notification of the final result through JICA overseas office | Notification of the final result through JICA overseas office |
| July - August, 2024 | Preparation for study in Japan if applicants pass examination | Preparation for study in Japan if applicants pass examination |
| August - October, 2024 | Orientation is conducted by JICA overseas office before departure | |
| | Arrival in Japan | |
| | Orientation is conducted by JICA | |
| | Beginning of Term | |

*Schedule for the application period for the general entrance examination depends on each university. (some university courses start from April, 2024)

*Schedule and program contents might be adjusted appropriately due to unforeseen circumstances.

*For the matching process, the role sharing is as below;



6. Expenses To Be Borne By JICA

Under the JICA Long-term Trainee Allowance standards, JICA will cover expenses and allowance to participants accepted to the program/course. See the table below for further details. Note that the payments (e.g., for tuition, research support expenses, school support expenses) will not be paid to the accepted participants themselves, but directly to the university or other relevant institutions.

| Expense category | Payment amount | Payment frequency |
|---|--|---|
| Tuition (examination fees, entrance fees, course fees) | Actual costs | According to the request from universities |
| Living Allowance | JPY 117,000–148,000 per month* | Every month via university |
| Airfare | Actual costs | Upon arrival in Japan and upon returning home |
| Outfit Allowance** | JPY103,750~106,000 | Once (upon arrival in Japan) |
| Moving Allowance*** | Up to JPY164,000-224,000 | Once (during the training period)** |
| Research Support Expenses**** | Actual costs (up to JPY360,000 per year) | |
| Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing | In accordance with the provisions of the medical insurance | |

| | | |
|--|--|--|
| illness, pregnancy, or dental treatment are NOT included). | | |
|--|--|--|

*Varies according to living area in Japan, type of accommodation, etc.

**Once, after opening bank account in Japan. As it takes several weeks to have the bank account opened, it is strongly recommended to bring cash for personal expenses during the period.

***Depending on the accommodation facility. Consultation with the university is required.

****Research Support Expenses are allowed to be provided via the university and be disbursed with the consultation and approval of the applicant's supervisor.

7. Expenses Not To Be Borne By JICA

JICA will not bear costs other than the allowances described above. JICA is not responsible for the following expenses:

- (1) Passport fees (for re-issuance and extensions, etc.)
- (2) Visa fees of a transit country and transportation expenses to obtain Visa
- (3) Transportation expenses to obtain Japanese Visa
- (4) Domestic travel expenses at the applicant's home country
- (5) Departure tax
- (6) Airport tax/airport facility charges outside of Japan, including third countries
- (7) Customs duty
- (8) Excess baggage charges
- (9) Compensation for lost and/or damaged baggage
- (10) "No show charge" to the transit airport hotel (non-refundable)
- (11) Lost - ticket fee
- (12) Accommodation fee for day-use hotel in return flight
- (13) Transportation expenses other than official programs
- (14) Telephone bill or mini-bar tab at accommodation
- (15) Medical costs related to pre-existing illness, pregnancy, or dental treatment
- (16) Medical cost related to the same illness over 180days
- (17) National Health Insurance fee
- (18) Cost of postage
- (19) Cost for obtaining such English score

Note: If participant / accepted applicant does not follow the regulation of JICA, the participant may have to bear such other costs of necessary expenses.

8. Conditions for Participation

The candidates/participants are required

- (1) to strictly observe the course schedule, to understand that it is mandatory to physically come to Japan for participating in this program at the date designated by JICA,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and

lodging by the participants on their own,

- (3)** not to change course subjects or extend the course period,
- (4)** to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
* To invite family to Japan (spouse and children only), participants should be re-sponsible for all expenses and necessary procedures in Japan by themselves. JICA does NOT provide any support or additional financial assistance except issuing necessary documents for the process. If the participants wish to invite families, JICA strongly recommend doing so AFTER 6 MONTHS upon arrival in Japan at the earliest.
- (5)** to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (6)** to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (7)** to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so,
- (8)** to observe the rules and regulations of the program implementing partners to provide the program or establishments("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (9)** not to engage in political activities, or any form of employment for profit,
- (10)** to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured or poor academic performance and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "4.6. Expenses To be borne by JICA,"
- (11)** to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (12)** not to drive a car or motorbike, regardless of an international driving license possessed,
- (13)** to observe the rules and regulations at the place of the participants' accommodation,
- (14)** to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (15)** to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (16)** to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up (taken after the participant receive an acceptance notice from JICA) and understand that there is a possibility of rejection from JICA because of the health conditions and risk.
- (17)** to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The

cost of the Health Certificate will be borne by the participant.

- (18) to be in good health to participate in the program. In order to reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest when declaring "Medical History" prepared in "Application Form Annex,"
- (19) to attend additional six months course to prepare for the entrance examination of the university if you will be accepted as a research student. And if you failed the entrance exam, you must return to their home country without delay (The program ends at that moment).
- (20) not to be receiving nor planning to receive another scholarship during the program,
- (21) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (22) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle, and
- (23) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university.

END

Appendixes

1 University List

2 Application Form

CORRESPONDENCE

For enquiries and further information, please contact your nearest JICA office.

Research Plan

Write a brief research plan of your proposed Master's or Ph.D. thesis more than 700 words (minimum 3 pages).

Below is an example of the structure of the research plan. Usage of this structure is not essential but strongly recommended.

(a) TITLE of your Master's or Ph.D. thesis

(b) INTRODUCTION (1 paragraph):

To state clearly what your research interests are. Necessary to include the followings:

- Background information regarding the selected topic and your involvement (e.g. what is the main reason that you chose the topic, your relevant working experience, etc.)
- The main objective of your study

(c) MAIN BODY (approximately 3 paragraphs):

To provide specific information to support your ideas. To explain what you are going to study and how the research is conducted. Necessary to include the followings:

- Brief explanation for your analysis of this topic.
- Brief explanation for your research methodology.

(d) CONCLUSION (1 paragraph):

To stress the most important point(s) of your research plan, and your future work.

Necessary to include the followings:

- The skills which you wish to obtain in Japan.
- How you intend to utilize your research to solve the issue(s) mentioned in the first part of the plan after returning to your home country.

***For Ph.D. courses, please attach your master thesis in English and related papers (if any).**

!! IMPORTANT !!

- ✓ It is recommended to make prior contact the faculty before submitting the applications in order to know whether or not the university can accept the research plan. You should write the research plan in light of the requirements and characteristics of the Master's or Ph.D. course.
- ✓ It must be demonstrated that your academic background and/or job experience are sufficient enough to engage in and complete the Master's or Ph.D. course in Japan. In this regard, it is essential for you to select a research theme which is associated with your current or future job.

- ✓ If you are currently employed, it is desirable for you to discuss with your organization to get supporting references, such as a policy and/or strategic paper of the organization.

Career Plan after Graduation

In connection with the fields of study, please describe your idea /plan to utilize your knowledge, skills and experiences that you obtained in Japan after returning to your home country in 400-500 words.

Please be reminded of the aim of SDGs Global Leadership Program which expects the participants to be leaders who share values of Japan in order to help establish and maintain mid and long - term good relations between Japan and the participants' countries.

Investment Promotion and Industrial Development for Asian Region JFY2024
(JICA Knowledge Co-Creation Program)(KCCP)
(JICA Development Studies Program)
APPLICATION FORM

Reg.No

Instructions

1. Fill-in all **YELLOW** areas (or cells) of this form by computer. (DO NOT handwrite.).
2. Fill in the form in English.
3. All **YELLOW** areas **MUST** be filled-in (Do not leave these areas blank. Please write "N/A" if not applicable).
4. Write dates in the order of day, month, year (ex.: 31st day of January, 2023 is "31/Jan/2023").
5. Write proper nouns in full without abbreviation.
6. Check your application form using the check lists at the bottom of this application form.
7. Print out all pages after entering required information in all questions.
8. Obtain **Signature(s)** of the applicant's present organization (if necessary, digital stamp/signature is acceptable.).

1. Personal Information

1-1. Course

| |
|--|
| Investment Promotion and Industrial Development for Asian Region |
|--|

Color Photo
(4cm×3cm)

Paste your photo
taken within
6 months.

1-2. Number (Not need to fill in. JICA will inform after selection Procedures)

| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|

1-3. Information about the applicant

| | | | | | | | | |
|-----------------------------|---|--------------------------------|---|--|---|--|---|--|
| Family Name | | | | | | | | |
| First Name | | | | | | | | |
| Other Name (If any) | | | | | | | | |
| Gender for Visa application | | Date of Birth (Day/Month/Year) | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; text-align: center;">/</td> <td style="width: 20px; height: 20px;"></td> </tr> </table> | | / | | / | |
| | / | | / | | | | | |
| Nationality | | Age (As of 1/Apr/2024) | | | | | | |
| Resident Country | | | | | | | | |
| City/Town | | TEL (Primary) | Country Code | | | | | |
| State/Province | | TEL (Secondary) | Country Code | | | | | |
| Email | | | Passport possession | | | | | |

1-4. Contact Person in Emergency (2 Persons)

| | | | | | | |
|---|--------------------|-----|--------------|--|--------------|--|
| 1 | Name | | | | Relationship | |
| | Province & Country | TEL | Country Code | | Email | |
| 2 | Name | | | | Relationship | |
| | Province & Country | TEL | Country Code | | Email | |

2. Educational Background (Higher Education)

| Name of Educational Institution | Province, Country | From (Month) / (Year) | | Type of Academic Degree Obtained | Major |
|---------------------------------------|-------------------|-----------------------|---|----------------------------------|-------|
| Name of Faculty / Department / School | | To (Month) / (Year) | | | |
| | | From | / | | |
| | | To | / | | |
| | | From | / | | |
| | | To | / | | |
| | | From | / | | |
| | | To | / | | |
| | | From | / | | |
| | | To | / | | |

If the period you have entered in 2. Educational Background above does not match a regular academic period, please indicate your reason in "Remarks" below.

| | |
|---------|--|
| Remarks | |
|---------|--|

1) Language Proficiency Indicate your English abilities with reference to the following.

| | | | | |
|-----------------------|---|-------------|-------|------|
| English Proficiency | Listening | | | |
| | Speaking | | | |
| | Reading | | | |
| | Writing | | | |
| | Certificate (Please specify Name of Certificate) <i>ex.: TOEFL, IELTS</i> | Not decided | | |
| If Others, specify | | | | |
| Score points obtained | | See above | | |
| Test Dates | | Day | Month | Year |
| | | | | |
| Your Mother Tongue | | | | |

Excellent: Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.

Good: Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.

Fair: Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.

Poor: Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

2) Have you ever been awarded a scholarship for studying abroad?

| | | | | | |
|--|---------------------|------|---|----|---|
| | Name of scholarship | | | | |
| | Duration | From | / | To | / |

3) Are you currently applying for any scholarship(s), other than Investment Promotion and Industrial Development for Asian Region Program?

| | | | | | |
|--|---------------------|--|--|--|--|
| | Name of scholarship | | | | |
|--|---------------------|--|--|--|--|

4) Have you ever participated in any training course in your country or abroad including any offered by JICA?

| | | | | | |
|--|---------------------|------|---------------------------------------|----|---|
| | Name of the course | | | | |
| | Country you visited | | Name of the institution or the agency | | |
| | Duration | From | / | To | / |
| | Name of the course | | | | |
| | Country you visited | | Name of the institution or the agency | | |
| | Duration | From | / | To | / |
| | Name of the course | | | | |
| | Country you visited | | Name of the institution or the agency | | |
| | Duration | From | / | To | / |

3. Present Organization and Nomination

3-1. Present Organization and Position

| | | | |
|----------------------------|--------|--|-------|
| Categories of Organization | Others | Types of organization | |
| Name of Organization | | | |
| Department / Division | | | |
| Position | | | |
| Date of employment | / / | Date of assignment to the present position | / / |
| Province & Country | TEL | Country Code | Email |

| Categories of Organization | Types of Organization | Description |
|--------------------------------------|-------------------------|--|
| A. Ministry / Government Institution | National Government | Ministry or Federal Institution |
| | Local Government | Governmental Institution run by state/province or city/town |
| | Public Enterprise | Government-owned corporation or facilities |
| B. Higher Education and TVET | University | Either public or Private University |
| C. Private Sector | Private | Private company including Private school |
| D. Others | NGO/Private(non-profit) | NGO or non-profit organization |
| | Self-employed | Freelancer (if you own a company, chose "Private") |
| | Fresh Graduate | Just graduated or will Graduate soon from University and not working |
| | Unemployed | not working |
| | Others | Any status not applying to all above |


3-2. Questionnaire on Relationship with the Military / the Ministry of Defense

*Please check the box (✓) which best describes the organization to which you are affiliated to and the relationship with the Military.

| YES | NO | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | the Military, an active military personnel or a military personnel listed in the muster roll/military register |
| <input type="checkbox"/> | <input type="checkbox"/> | an organization affiliated with the Military, or a personnel who does not belong to the military at present but is listed in the muster roll/military register |
| <input type="checkbox"/> | <input type="checkbox"/> | the Department or the Ministry of Defense, an organization affiliated with the Ministry of Defense, or staff of the Ministry of Defense |
| <input type="checkbox"/> | <input type="checkbox"/> | an civilian organization but with military personnel or a military division within the organization |
| <input type="checkbox"/> | <input type="checkbox"/> | an organization which will be affiliated with or under the control of the Military in times of emergency as specified clearly in its organic law/law of establishment |
| <input type="checkbox"/> | <input type="checkbox"/> | No, I do not have any relationship with the Military / the Ministry of Defense |

3-3. Confirmation of the nomination by the applicant's present organization

Our organization hereby applies for Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs. We have examined ALL these documents in this form and found them true and fully agree to "Declaration" in part 5 of AF.

| | | | |
|-----------------------|--------------|-----------|---|
| Date | | Signature |  |
| Name | | |  |
| Department / Division | | | |
| Position | | | |
| TEL | Country Code | | |
| Email | | | |

* This confirmation is necessary if the applicant's present organization is the ministry / government institution or any higher education and TVET institution

Confirmation by the responsible organization in charge of ODA (If there is no Note Verbale/ Letter from the government nominating the applicant)

I have examined the documents in this form and found them true. Accordingly I agree to nominate this person(s) on behalf of our government.

| | | | |
|-----------------------|--|-----------|---|
| Date | | Signature |  |
| Name | | |  |
| Department / Division | | | |
| Position | | | |

4. Work Experience

Provide the information of your work experience following the most recent one after graduation from higher education. The first row (most recent one) will be filled automatically if 3-1 Present Organization and Position is correctly filled.
 * In "To", please write the month and year as of you apply for this program.
 Ex., If you applied for this program in the end of October in 2023, Please choose October as month and 2023 as year.

| Organization | Department | Position | Period of Working | From / To | Full / Part Time | Type of Org. |
|--------------|------------|----------|-------------------|-----------|------------------|--------------|
| | | | | From / | | |
| | | | | *To / | | |
| | | | | From / | | |
| | | | | To / | | |
| | | | | From / | | |
| | | | | To / | | |
| | | | | From / | | |
| | | | | To / | | |
| | | | | From / | | |
| | | | | To / | | |
| | | | | From / | | |
| | | | | To / | | |

****For the Types of Organization, please choose from the followings:**

- A. Ministry / Government Institution
 - B. Higher Education and TVET (Technical and Vocational Education and Training) Institutions
 - C. Private Sector
 - D. Others (non-profit organization etc.)
- *For the details of description of each type of organization, please refer to "Categories of Organization" in 3. Present Organization and Nomination)

5. Declaration

I declare to apply for Investment Promotion and Industrial Development for Asian Region with a full understanding of the General Information, especially the articles stipulated below:

(1) APPLICATION

1. All information answered and provided in this application form by me, is true and accurate to the best of my knowledge and ability.
My application will be cancelled if any information is proven to be false.
2. All information provided by me in this application form had been approved by my supervisor in my organization
(Required only for Governmental Officials (including public organizations) and/or Educators.)
3. An application form which is incomplete or missing any necessary document(s) will be deemed ineligible and not considered.
4. The selection procedure and results rest entirely with JICA as the secretariat of SDGs Global Leader. No inquiries or objections by applicants regarding the result of the selection process will be considered.
5. Submission of a master's thesis is optional for doctoral candidates

(2) OBJECTIVE OF THE PROGRAM

- (2-1) When I am accepted for the Program, I agree
- 2-1-1. that the objective of the program which is written in G.I. Therefore, I will participate in additional programs as being instructed in G.I if necessary.
 - 2-1-2. that I am required to contribute to the development of my nation's long-term good relationship with Japan after completing the course in Japan,
 - 2-1-3. that the objective of the program is not provision of employment in Japan upon completion of the program.

(3) JICA's GUIDELINES

【General Rules】

The accepted applicants/participants are requested:

- (1) to understand that participants must physically come to Japan to participate in this program at the date designated by JICA,
- (2) to be in good health to participate in the program,
- (3) not to change course subjects or extend the course period,
- (4) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants on their own,
- (5) to accept that the Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan,
- (6) to submit a Health Certificate in JICA format at the participant's expense. The certificate must be the results of health check-up taken after the participant receive an acceptance notice from JICA,
- (7) to accept to submit a second Health Certificate in JICA format if the participant will not be able to arrive within 6 months from the date of his/her first medical examination. The cost of the Health Certificate will be borne by the participants,
- (8) to accept to take tuberculosis related inspections organized by JICA after arriving in Japan and to submit the results to JICA and university
- (9) to return to their home country on the designated flight by JICA, when they finish the program/course or when it is deemed impossible to finish the program within the program period, or when the participant is not successful on the regular course examination,
- (10) to refund allowances or other benefits paid by JICA in the case of a change in schedule,
- (11) to understand that inviting participant's family members is not recommended before their stay in Japan has passed more than 6 months,
- (12) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (13) to observe the rules and regulations of the program implementing partners to provide the program or establishments ("Plagiarism" especially is taken severely by enrolling university, regardless of whether it is direct plagiarism or self-plagiarism and participants may be subjected to disciplinary action such as suspension),
- (14) to observe the rules and regulations at the place of the participants' accommodation,
- (15) not to engage in political activities, or any form of employment for profit,
- (16) not to drive a car or motorbike, regardless of an international driving license possessed,
- (17) to discontinue the program, should the participant violate Japanese laws or JICA's regulations, or commit illegal or immoral conduct, or become critically ill or seriously injured and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care expenses described in the table of "11. Expenses To be borne by JICA,"
- (18) to return the total amount or a part of the expenditure for KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (19) not to be receiving nor plan to receive another scholarship during the program,
- (20) to understand not to make other applications for different JICA KCCP (long-term) at the same time,
- (21) to understand that the maximum duration of "Overseas research" and "Temporary Leave (leaving Japan for private purpose)" is 60 days, in principle,
- (22) to enroll and complete JICA-DSP online courses, when you receive JICA's instructions to do so, and
- (23) to attend additional six months course to prepare for the entrance examination of the university if you will be accepted as a research student. And if you failed the entrance exam, you must return to their home country without delay (The program ends at that moment).

【Privacy Policy】

The participants/applicants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Personal information specified in this form will be stored, used, or analyzed by JICA only within the scope of conducting and supervising JICA's technical training (long-term) (selection, coordination, travel and life support of the participants in Japan) which is stipulated in Article 40, Paragraph 3 of the Japan International Cooperation Agency Organization Regulations. The personal information contains also medical history information and health certificate.

JICA will provide the personal information to the universities that the applicants wish to enroll.

Once the candidate is accepted by a university, JICA will make a contract for the implementation of the program with that university.

JICA will not use the acquired personal information for purposes other than the above.

JICA will take safety management measures for the acquired personal information and manage it appropriately in accordance with the privacy policy and internal rules.

(2) Provision of acquired personal information to a third party

JICA shall never provide personal information to third parties except as required by law.
However, in the following cases, we will provide personal information and will take the following measures.

(a) In the case of contracted universities for the implementation of the program

The use of the personal information is limited to the scope of the commissioned tasks (implementation of the program) and JICA will request the commissioned party to take safety management measures and manage it appropriately, and will confirm the implementation status.

(b) In the case of uncontracted universities for the purpose of admission screening

The use of the personal information is limited to the admission screening of the applicants by universities (career, academic background, research plan, medical history information and medical certificate), and JICA will notify the applicants of the name of the universities to which the information is provided and the privacy policy of the universities at the time of its provision.

【Security Notice】

JICA takes any measures required to prevent leakage, loss, or destruction of acquired information, and to otherwise properly manage such information.

*Information Security Policy of JICA in relation to Personal Information Protection

■ JICA will properly and safely manage personal information collected through Application Forms in accordance with JICA's Privacy Policy and the relevant laws of Japan concerning protection of personal information and take protection measures to prevent divulcation, loss or damages of such personal information.

■ Unless otherwise obtained approval from the Applicant him/herself or there are valid reasons such as disclosure under the laws and ordinances, etc. and except for the reasons 1-3 below, JICA will neither provide nor disclose personal information to any third party. JICA will use personal information provided only for the purposes in 1-3 below and will not use the information for any purposes other than those described in 1-3 below without prior approval of the Applicant him/herself.

1. To provide the KCCP to Participants.
2. To provide the KCCP to Participants under the Citizens' Cooperation Activities.
3. In addition to 1 and 2 above, if the government of Japan or JICA determines it necessary in technical cooperation.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

【Copyright Policy】

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scope approved by each copyright holder. If the participants apply to online KCCP, the participants shall also comply with terms of use of copyrighted works for the online KCCP that are shown on the JICA website.

(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

2. All the documents for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use a third party's work (reproduction, photograph, illustration, map, figures, etc.), which is protected under the laws and regulations in the participants' country or copyright-related multinational agreements, the participants shall obtain a license to use the work within the scope approved by the copyright holder.

3. The participants shall agree that JICA may use the documents prepared by the participants (including but not limited to reproduction, public transmission, distribution and modification) for other programs conducted by JICA (for example, as reference for other KCCP courses and project formulation).

【Portrait Right Policy】

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.

JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above. It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each Participant.

- I understand and fully agree to the following terms and conditions set forth above.
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on "Portrait Right Policy" mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:

***Please check the box whether you are AGREE or DISAGREE.

Agree / Disagree

I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Name of Applicant:

Signature: _____

DATE (Day / Month / Year): _____ / _____ / _____

Check List

Please check the following **BEFORE** printing

| Page | Check Point | Applicant | JICA |
|--|---|---|------|
| All | Are all the Yellow columns (MANDATORY to answer) filled out? | | |
| 1 | Is the full name written as shown on the Passport? (Check the spelling) (National ID is acceptable if the applicant does not own a Passport) | | |
| | Is the date of birth same as on the Passport or ID? Is the applicant's age between 22 to 39? (If not, check quanned age at JICA overseas office in charge of your country) | | |
| 2 | Is the name of supervisors chosen from the professor list in the University Information List? | | |
| | If the name of supervisor is required to enter for all courses of Ph/D. and some Master's courses, is the section of "supervisor of choice " in Annex. 1-1 (for Courses with Pre-application matching), and Annex. 1-2 (for Courses without Pre-application matching) filled out? | | |
| 3 | Do schooling years correspond to the years indicated in the provided University Diploma and Academic Transcript? | | |
| | Is the name of the degree same as in the "University Diploma" and "Academic Transcript"? If the schooling years do not match with the regular academic period, is it explained in the Remarks column? | | |
| 4 | Is the applicant applying for any scholarship other than Investment Promotion and Industrial Development for Asian Region Program? | | |
| 5 | Is the applicant's name of organization, department, and position correctly spelled out? (no abbreviation is allowed) | | |
| 5 | Has the applicant entered whether the applicant's present organization is related to the Military / the Ministry of Defense? | | |
| 6 | Is the working history and period of the applicant correctly filled out? -Any employment before university completion is not considered as working history. -Only full-time working with acquisition of diploma, such as night school, is approved as working experience. | | |
| | 7 | In 5. Declaration, has the applicant entered a check mark (✓) for either Agree or Disagree? | |
| Word File for Annex. 2 Research Plan and Career Plan | Is the research plan written in format of "Title", "Introduction", "Objective" and "Conclusion", according to instructions of "Research Plan" of Annex. 2? (Extreme lack of words may not be accepted.) | | |
| | Is the research plan written with the "Title", "Introduction", "Objective" and "Conclusion", respectively followed by Rules of Outline of Research Plan as instructed in Annex. 2-1 Research Plan? | | |

Please check the following **AFTER** printing

| Page | Check Point | Applicant | JICA |
|----------------------|--|-----------|------|
| 1 | Is the applicant's photo attached on the Application form? | | |
| 5 | Are the official stamp and signature of the current organization affixed in 3-3.? | | |
| 8 | In the Declaration Form, is the signed date within the application period? | | |
| University Diploma | Is the notary seal* affixed to University Diploma? The copied document of original one is approved only with the original notary seal affixed. *The notary seal: To officially notarize the copied document, affixed by authorized public institutions or lawyers. | | |
| | Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached? | | |
| Academic Transcript | Is the notary seal affixed to Academic Transcript for all the grades earned in the university? | | |
| | Is the name and date of birth as shown on the Passport or ID? If not, please describe the reason in the letter. If not written in English, is the official English translation attached? | | |
| Copy of Passport(ID) | Is the copy of valid Passport (or National ID) attached? | | |
| | If not written in English, is the official English translation attached? | | |
| ID Photo | Is the applicant's photo (4cm x 3cm) attached on Page 1 of Application Form? | | |

Please check the following **BEFORE** submission

| Page | Check Point | Applicant | JICA |
|------|--|-----------|------|
| All | Are all documents and attachments included? -Application Form, -Annex1 (Declaration of desired universities), -Annex2 (Research Plan and Career Plan), -University Diploma (and Official English translation if the documents are issued other than English), -Academic Transcript (and Official English translation if the documents are issued other than English), -Copy of Passport/ID (and English translation if necessary), -Physician's Certificate (If required after answering questions in the Medical History), -Official English Proficiency Certificate as required by the desired university, -Master's Degree Thesis (if any) | | |

Name of Applicant:

For Courses with Pre-application

Annex. 1-1 Declaration of Desired Universities

**Investment Promotion and Industrial Development for Asian Region (JFY2024-2026) JFY2024
Application Form**

Instruction

1. Fill-in all YELLOW areas (or cells) of this form by computer. (Do NOT handwrite).
2. Fill in the form in English
3. All YELLOW areas MUST be filled-in (Do not leave these areas blank. Please write "N/A" if not applicable).
4. Write proper nouns in full spelling without abbreviation or any omission.
5. Verify what you have entered above using the "Check List" at the later part of the Application Form sheet.

Annex 1. Declaration of desired universities placement

Reg. No. _____

Name of Applicant _____

Please be noted:

All applicants are required to specify the desired universities by reference to University list provided by JICA.

This Application Form is for the courses, whose application period of general entrance examination begins in **February or later**. **Regardless of the application period, the maximum number of universities or courses which you may choose is up to three (3) in total.**

| | |
|--|--|
| Are you willing to apply for the universities without pre-matching on Annex.1-2? | |
|--|--|

You may choose up to 3 courses

| Priority of Choice | Course Code | Name of Selected University and Graduate School | Graduate School | Course / Program / Degree | Master/PhD | Supervisor of choice* |
|--------------------|-------------|---|-----------------|---------------------------|------------|-----------------------|
| 1 | | | | | | |
| | | | | | | |
| | | | | | | |
| 2 | | | | | | |
| | | | | | | |
| | | | | | | |
| 3 | | | | | | |
| | | | | | | |
| | | | | | | |

* If you wish to apply for a Ph.D., please make sure to fill in "Supervisor of choice".

For Master's program, enter the "Supervisor of Choice" section if the name of supervisor is required to fill in. Please check the list of universities for details.

[IMPORTANT] Your personal information (educational background, career, health condition, health certificate, etc.) will be released to the universities you have chosen. Please check the university website for details of privacy policy of each university.

**Investment Promotion and Industrial Development for Asian Region (JFY2024-2026) JFY2024
Application Form**

Instruction

1. Handwritten form is NOT acceptable
2. Fill in the form in English
3. It is a MUST to fill all the YELLOW columns (Please write "N/A" if not applicable)
4. Write proper nouns in full spelling without abbreviation or any omission.
5. Verify the input has satisfactorily completed with using "Check List" at the bottom of the Application Form sheet.

Annex 1-2. Declaration of desired universities placement

This Application Form is for universities which application period of general entrance examination ends by the end of January.

Regardless of the application period, the maximum number of universities which you may select is up to three (3).

Reg. No. _____

Name of Applicant _____

| Priority of Choice | Course Code | Name of Selected University and Graduate School | Graduate School | Course / Program / Degree | Master/PhD | Supervisor of choice* |
|--------------------|-------------|---|-----------------|---------------------------|------------|-----------------------|
| 1 | | | | | | |
| | | | | | | |
| | | | | | | |
| 2 | | | | | | |
| | | | | | | |
| | | | | | | |
| 3 | | | | | | |
| | | | | | | |
| | | | | | | |

* If you wish to apply for a PhD, please make sure to fill in "Supervisor of choice".

In case of Master's program, please fill in if your desired university requires to choose the supervisor.
Please check the list of universities for details.

[IMPORTANT] JICA will provide your desired university with your personal information (educational background, career, health condition, health certificate, etc.) necessary for selection. For the privacy policy of each university, check the description on the university website.