F. No. 55/12/2016- P&PW(C)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan,
Khan Market
New Delhi-1100 03

Dated: the 24.03.2017

To,

The Pay & Accounts Officer,
Department of Pension & Pensioners' Welfare,
Lok Nayak Bhavan, Khan Market,
New Delhi.

Subject: Web-based 'Pensioners' Portal', a Mission Mode Project under the National e-Governance Plan (NeGP) - Release of Grant-in Aid to 4 newly identified Pensioners' Associations for implementation of the objectives of the Portal.

Sir,

I am directed to say that a Mission Mode Project on Pension called the 'Pensioners' Portal, under the National e-Governance Plan (NeGP) launched by this Department during the 11th Five Year Plan (2007-12) has been approved for its continuance during the XII Five Year Plan (2007-12) with certain modifications in spending pattern of funds to be sanctioned to identified Pensioners' Association as detailed in this Department's letter No. 55 (24)/2013-P&PW(C) dated 20.12.2013. The main object of this Scheme is redressal of the Pensioners' grievances besides providing them detailed information about pension and other retirement related matters. The Scheme, inter-alia, envisages involvement of Pensioners' Associations across the country in order to facilitate the implementation of this unique venture aimed at welfare of the Pensioners.

2. Based on the parameters evolved by this Department in this regard and the response received from various Pensioners' Associations, this Department has further identified and involved in the implementation process 4 new Pensioners' Associations in various States, with the approval of competent authority.

3 In view of these parameters and, I am directed to convey the sanction of the President of India to the release of a sum of **Rs.85,600/-(Rupees Eighty Five thousand and Six hundred only)** in favour of the President/ Secretary of the following Associations for meeting expenditure in connection with the implementation of 'Pensioners' Portal' as per the details given below:

Contd…2….

S. N	Name of Pensioners' Association/Organization	Max. amount of Grant-in-aid admissible as per scheme(in Rs.)	Amount of first Grant-in-aid to be released during 2016-17(in Rs.)
1.	2	3.	4.
1.	Posts and Telegraphs and other Central Govt. Pensioners Association, Ahmedabad (Gujarat)	**75,000/-**	**21,400/-**
2	Railways Pensioners Welfare Association, Mysore (Karnataka)	**75,000/-**	**21,400/-**
3	All India Ex-Para Military Personnel Association (Regd), Jallandhar (Punjab)	**75,000/-**	**21,400/-**
4	Defence Accounts Pensioners' Association, Pune	**75,000/-**	**21,400/-**
	Total	**3,00,000/-**	**85,600/-**

This is a first grant to be released to the above pensioner associations.

Details of Recurring Grant for admissible Activities:

The maximum permissible amount on the individual component eligible for sanction/reimbursement in the form of Grant-in-Aid will be as follows with flexibility of 25% on higher/lower side of individual component:

I. Telephone + Internet Connection - Up to Rs. 12,000 per annum
II. Stationery+ Battery replacement - Up to Rs. 19,500 per annum
III. Subsidy towards Rent of Building/ Water/electricity/AMC of equipment - Up to Rs. 28,500 per annum
IV. Remuneration Payable to Data entry (Part time) -Up to Rs. 15,000 per Operator per annum

Total - Up to Rs. 75,000 per annum

4. Any other expenditure by the Pensioners' Association on any activity/component not admissible from the Grant-in-Aid will be treated as an unspent amount, to be recoverable or adjusted from the future grant as the case may. In case the actual expenditure during the year on individual components is less than the permissible amount on each component, the difference of Grant-in-Aid and the actual expenditure will be treated as unspent and will be adjusted in the next year's grant.

5. **Further, the above Grain-in-Aid is subject to maintaining a separate Bank Account for the Grant-in-aid under Pensioners' Portal. As these Pensioner associations have been identified very recently the expenditure for the remaining period of current financial year should be restricted to proportionate expenditure after the receipt of the grant-in-aid and the balance unspent amount will stand carry forward to the next financial year (2017-2018) .** The Grantee shall also furnish a Utilization Certificate in the prescribed proforma on the grant received during the year 2016-2017 and utilized during 2016-2017 within six months of the close of the financial year 2017-18 i.e. upto 30th September, 2018. Failure to do so will make the Grantee Pensioner Association liable for refund of entire Grant-in-Aid amount along with the interest.

Contd...3....

6. The Pensioners' Associations are required to submit a consolidated performance-cum-Achievement report immediately after utilization of this grant. The Associations are also required to prepare their Annual work Plan for the next Financial year before they could become eligible for Grant of any further Grant-in-Aid for the next financial year.

7. **The grant is further subject to the terms and conditions as indicated in the Annexure.**

8. The Drawing & Disbursing Officer of the Department of Pension & Pensioners' Welfare is authorized to draw the amount as mentioned in Col 4 of Table given in para 3 above for disbursement to the Grantee Pensioners' Associations for transferring the amount to the Bank Accounts of respective Pensioners' Associations.

9. The expenditure involved is debitable to Major Head "2070"- Other Administrative Services 00.800.Other Expenditure, (Minor Head); 43-Plan Scheme of Department of Pensions and Pensioner Welfare, 43.01-Pensioners Portal ; 43.01.31- Grants-in-Aid-General under Demand No. -64 Ministry of Personnel, Public Grievances & Pensions for the year 2016-17.

10. The accounts of the above Pensioners' Associations shall be open to inspection by the sanctioning authority and the audit, both by the Comptroller and Auditor –General of the India under the provision of CAG (DPC) Act, 1971 and internal audit by the Principal Accounts Officer of the Department of Pension & Pensioners' Welfare, whenever the organization is called upon to do so.

11. This sanction issues under financial powers delegated to the Ministries/Departments of the Government of India with the concurrence of Integrated Finance Division vide Diary No. Director(PERS & IFD) Computer Dy. No. e 4240 dated 22.03.2017.

12. The Scheme under which the Grant is being sanctioned has the approval of the Competent Authority.

13. The expenditure of **Rs.85,600/- (Rupees Eighty Five thousand Six hundred only)** has been noted in the grant-in-aid register for the year 2016-17.

Yours faithfully,

(A.K.Singh)
Under Secretary to the Govt. of India
Tele. No. 24644631

Copy to : S.O. (Cash) with two spare copies – It is requested to prepare Bill for making payment to the above mentioned Pensioner Associations through RTGS.

Contd...4....

Copy also forwarded by Speed Post to:

10. Sh. Balwinder Singh, Ex-IG BSF, All India Ex-Para Military Personnel Association, BSF Campus, Jalandhar Cantt-144006 (Punjab)
11. Sh. K. Viswnathan, President, Defence Accounts Pensioners' Association, C/O PCDA (Southern Command) No.1, Finance Road, Pune-411001 (Maharashtra)
12. Sh. Indubhai Parmar, Secretary, Post & Telegraph and Other Central Government Pensioners Association, 316, Loha Bhavan, Old High Court Road, Navangpura, Ahmedabad-380009 (Gujarat)
13. Sh. C.G. Krishna, General Secretary, Railway Pensioner's Welfare Association, A-Manuel Hall, Next to Railway Co-op Bank, Sheshadri Iyer Road, Mysore-570021 (Karnataka)

All the above Pensioners' Associations are requested to immediately furnish the following documents to this Department before the amount is remitted through Bank Draft /Cheque/E-transfer in their favour.

v) **One copy of this sanction letter, duly signed and stamped on all pages by authorized signatory of the Association as a token of acceptance of financial assistance from Government of India on the terms and conditions attached to the Grant-in-Aid.**

vi) **An Agreement Bond on a Non-judicial Stamp Paper worth Rs.20/- as per the enclosed proforma.**

vii) **A resolution of the Associations' Executive Body to the effect that the terms & conditions of the Grant from GOI are acceptable and the same would be utilized for the purpose it is sanctioned.**

viii) **A Pre-Stamped Receipt in the enclosed proforma indicating therein Sanction Order No. date and amount of Sanction Signed by the authorized signatory with Rubber Stamp of the Association and stamped with revenue Stamp.**

14. Sr.PPS to Secretary (Pension, AR & PG).
15. PPS to AS & FA (Home), w.r.t Dy. No. 4240 dated 22.03.2017.
16. PS to Director (PP)
17. U.S (Budget), Department of Pension & Pensioners' Welfare
18. Sanction Folder.
19. NIC-DOP&PW –Please upload the same on Pensioner Portal Website.

Encls : As Above.

(A.K.Singh)
Under Secretary to the Govt. of India
Tele. No. 24644631

Annexure-65

TERMS AND CONDITIONS ATTACHING TO GRANT-IN-AID TO VOLUNTARY ORGANISATION/INDIVIDUALS

1 The grantee will execute bond favor of the President of India in the prescribed form. The bond shall be supported by two sureties if the granter is not a legal entity.

2 The accounts of the project programme shall be maintained separately Reports on progress of expenditure will be sent as and when asked for by granter. The accounts shall be open to inspection by the Sanctioning authority. The audit of accounts shall be done both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and internal audit by the Principal Accounts Office of the Ministry or Department. The audited accounts shall be sent to the granter annually.

3 The grant shall be utilized for the purpose for which it is sanctioned and in the stipulated time schedule. The grantee shall not divert any portion of the grant received by him for any other purpose or organisation or individual.

4 The grantee shall furnish, every quarter, progress of expenditure on the grants received upto the end of the previous quarter, alongwith a progress report on the implementation of the project. Release of further installments of grant shall be made on receipt of such reports. The report will clearly indicate the targets fixed in the project and achievements there against. Lack of clarity in the report may lead to delay in release of further installments of grant. Further amounts may be also not be released if the progress in implementation of the project is not clear from the report on the achievements of targets is not given.

4-A the organisation may please also ensure that the following points get mentioned in their Quarterly Progress Report:-

i) that they are not getting assistance from any one else for the programme.

ii) Separate accounts are being maintained in the Bank;

5. The grantee shall furnish a utilization certificate in the enclosed proforma on the grants received every year within 12 months of the close of the Financial Year.

6. Any portion of the grant that remains unutilized for the purpose granted shall be refunded to the Government by the grantee except where it is adjusted against subsequent release.

7. The grantee shall maintain a record of assets and other items of permanent value having a life of not less than five years and costing Rs. 10,000/- and above acquired

wholly or substantially out of the grant. Such assets should not be disposed encumbered or diverted for purpose other than for which the grant is sanctioned without the prior approval of Govt. of India. Should the grantee organisation cease to exist at any time such assets etc., shall be surrendered to the Govt. of India.

8. When the Govt. of India/State Govt. have reasons to believe that the grant is not being utilized, for the purpose for which it is sanctioned, the amount paid to the grantee are liable to be refunded to the govt. of India.

9. The Govt. reserves the right to nominate a representative in the management of any grantee institution which received grant-in-aid from Govt. of India amounting to more than 50% of its annual recurring expenditure.

10. Govt. may direct grantee institution to make suitable changes in the Bye-laws and Articles of Association of the institutions concerned before release of grant-in-aid if the purpose of the grant required it.

11. Ownership of any building, or immovable property constructed wholly or partly out of the grant-in-aid may rest with the grantee so long as it is utilized for the purpose for which the grant has been sanctioned. The responsibility for the maintenance of such buildings etc. will also be that of the grantee institutions concerned. If the organisation ceases to exist, or there is breach of the terms and conditions of the grant or the building is not utilized for the purpose for which the grant was given, the ownership of the building shall rest wholly or partly with the Govt.

12. Where the grantee institution

i) employs more than 20 persons on a regular basis and at least 50% of its recurring expenditure is not out of grant-in-aid from Central Government and;

ii) is a registered society or a co-operative and is in receipt of a general purpose annual grant-in-aid of Rs. 2 lakhs and more out of the Consolidated Fund of India, the grantee should provide for reservation for scheduled castes and tribes in recruitment to the posts and services under it, as contained in orders issued by the Govt. from time to time for recruitment to posts and services under it.

(c) abide by any other conditions specified in the agreement governing the grants in aid.

In the events of grantee failing to comply with the conditions or committing breach of the condition of the bonds the signatories to the bonds shall be jointly and severally liable to refund to the President of India, the whole or a part amount of the grant with interest @ 14% per annum thereon. The stamp duty of this bond shall be born by the Government.

7. AND THESE PRESENTS ALSO WITNESS THAT

(i) The decision fo the Secretary to the Government of India in the Ministry of _____ Department of _____ on the question whether there has been breach or violation of any of the terms and conditions mentioned in the sanction letter shall be final and binding on the obligors; and

(ii) The Government shall bear the stamp duty payable on these presents

In witness where of these presents have been executed as under on behalf of the obligors and day herein above written in pursuance of the Resolution No. _____ dated _____ passed by the Governing Body of the obligors, a copy whereof is annexed hereto as Annexure-B.

Signed for and on behalf of

( )

Signature & Name in capital letters

Designtaion and office seal of orgtanisation

(name of the obligor Association)

In the presence of

(1) Witness Singnature.....

.....

(NAME & ADDRESS)

(2) Witness Signature.....

.....

(NAME & ADDRESS)

(To be furnished on Rs. 20/- Stamp Paper)

BOND

KNOW ALL MEN BY THESE PRESENTS THAT we the _____ (name of the organization as in Registration Certificate) an association registered under the Societies Registration Act, 1860 having been registered by the office of _____ (name and full address of Registering Authority), vide Registration Number _____ dated _____ Office at _____ in the State of _____ (herein after called the obligor/obligors) are held and firmly bound to the President of India (hereinafter called the Government) in the sum of Rs. _____ (in words Rupees _____ only) well and truly to be paid to the President on demand and without demur, for which payment we bind ourselves and our successors and assigns by these presents.

2. SIGNED this _____ day of _____ in the year Two thousand and _____

3. WHEREAS the obligors has sent a request proposal to Government through the Union Ministry of _____ for Grants of Rs. _____ vide his letter number _____ dated _____, the obligors has agreed to execute this bonds in advance, in favor of Union Ministry of _____ for entire amount of Rs. _____ as requested in the proposal sent to the Government. The obligor is willing to accept the proposed amount or any other amount approved/ sanctioned by the Government. The obligor is willingly executing this bond of higher proposed amount to accept the actual amount approved/sanctioned by the Government. The obligor is also willing to accept all terms and conditions mentioned in the "Letter of Sanction" to be issued by the Government.

4. Now the condition of the above written obligation is such that if the obligor duly fulfill and comply with all the condition mentioned in the letter of sanction, then above written bond or obligation shall be void and of no effect. But otherwise it shall remain in full force and virtue. If a part of the grant is left unspent after the expiry of the period within which it is required to be spent, the obligors agree to refund the unspent balance along with interest at the rate of 14% (fourteen percent) per annum unless it is agreed by the sanctioning authority to be carried over to the next financial year. The amount of grant shall be refunded along with interest earn thereon.

5. The Society/ Trust agrees and undertakes to surrender/pay to Government the monetary value of all such pecuniary or other benefits which it may receive or derive/have received or derived through/upon unauthorized use (such as letting out premised for adequate or less than adequate consideration or use of the premises for any purpose other than that for which the grant was intended) of the property/ building or other assets created/acquired/constructed largely from out of Government grant. The decision of the Secretary to the Government of India in the Ministry of _____ Department of _____ or the administrative Head of the Department concerned shall be final and binding on the Society/Trust, in respect of all matter relating to the monetary value mentioned above to be surrendered/paid to the Government.

6. The member of the executive committee of the grant will

(a) abide by the conditions of the grants in aid by the target dates, specified in the letter of sanction and

(b) not divert the grants or entrust execution of the scheme or work concerned to other institution (s) or organization (s); and

ACUITTANCE/PRE-STAMPED RECEIPT (PSR)/PRE-RECEIPT/ADVANCE RECEIPT

(Form of Aquittance for grant-in-aid to be received through cheques/D.D'S)

Received a sum of Rs _____ (Rupees _____ only) by Cheque/Bank Draft from Pay and Accounts Office, Ministry of _____, New Delhi on account of the grant-in-aid sanctioned by the Ministry of _____, Govt. of India, New Delhi vide letter No. _____ dated _____.

Place: New Delhi
Date: _____

Signature of grantee
Name of Grantee:
Designation

Rubber Stamp of the Organization